



*Embassy of the United States of America*

Panama, Republic of Panama

Wednesday, January 16<sup>th</sup> 2013

Dear Prospective Offeror/Quoter:

Subject: Request for Quotations number SPM07013Q0006

Enclosed is a Request for Quotations (RFQ) for **Safety Equipment**. If you would like to submit a quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form-18 that follows this letter.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due by January 30, 2013.

Sincerely,

A handwritten signature in black ink, appearing to read "SBowers", written over a horizontal line.

Scott Bowers  
Contracting Officer

Enclosure: As stated