



Embassy of the United States of America

Panama, Republic of Panama

March 8, 2012

To: Prospective Offeror

Subject: Request for Proposals - SPM070-12-R-0002

The Embassy of the United States of America invites you to submit a quotation for the ***preparation of the Retail Price Survey Report.***

For a quotation to be considered, you must complete and submit the following items:

1. SF-1449;
2. Section 1, Block 23;
3. Section 5, Representations and Certifications; and
4. Additional information as required in Section 3.

The U.S. Government intends to award a purchase order to the responsible offeror submitting an acceptable quotation at the lowest price. We intend to award a purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Prospective offerors should contact Malena Dawson at 317-5402 for any questions regarding this solicitation and for additional information.

Please read the RFP carefully, and if you are interested, submit your quotation. Return the completed SF-1449 to the address shown in Block 9 by ***3:00 p.m., Monday, March 19, 2012.*** Late quotations or oral quotations will not be accepted.

Sincerely,

Scott Bowers
Contracting Officer

Enclosures: As stated.

*American Embassy Panama
9100 Panama City Place
Washington, DC 20521-9100
Phone: (507) 207-7000 Fax: (507) 317-5568*