

Peace Corps/Panama seeks
a Programming and Training Specialist for the Teaching English project

Duties:

- Collaborate with government and NGO officials to identify and develop community and job placements for 20+ Teaching English professionals.
- Provide overall administrative support, by complying with reporting requirements, playing a critical role in identifying and preparing communities for working with Volunteers and providing ongoing technical support through regular Volunteer correspondence via phone, email and visits.
- Develop English learning training materials. Design curriculum and materials with a focus on EFL teachers and students.
- Facilitate technical and intercultural training in formal and non-formal (including field activities) to North Americans using participatory methodologies
- Provide year round technical support to North Americans and Panamanians in rural and indigenous communities that host Volunteers.
- Provide monitoring and evaluation of the technical training program verbally and written.
- Travel 50% in interior visiting volunteers and community and agency counterparts, requiring an ability to drive 4x4 manual transmission on rough roads.
- Contribute to the organization, planning, direction and evaluation of overall program goals and objectives.

Qualifications:

- Educational background in Teaching English and Teacher Training. Minimum of two years experience.
- Minimum of two years' experience in materials development with a focus on ESL/EFL students and programs.
- Minimum of two years' experience in adult education with participatory methodologies.
- Able to organize, prepare and implement community-based practicum sessions.
- Minimum of two years experience in community-based development work.
- Experience in building partnerships with governmental and non-governmental officials is desirable.
- Complete oral and written fluency in Spanish and English languages.
- Experience working or studying in a cross-cultural environment.
- Knowledge about Panama's history and familiarity with Panama's ethnic groups and culture.
- Strong organizational skills and team player with excellent interpersonal communications skills, including the ability to lead, motivate, counsel and advise adults.
- Computer literate.
- Valid driver's license; ability to drive 4x4, manual transmission.
- Ability to travel, spending 50% of time working in the "interior"/ rural areas sometimes under harsh conditions.

**** This is a Personal-Service Contractor (PSC)/local hire position.****

If you fulfill the requirements, please email your resume in English including phone number and a cover letter to [hiring@pa.peacecorps.gov](mailto: hiring@pa.peacecorps.gov) by January 6, 2014. Just those applications fulfilling requirements will be contacted for interviews. Position will be filled by February, 2014.

Benefits

- \$1,200 to \$1,500 per month plus benefits.