



**Narcotics Affairs Section
Embassy of the United States of America
Islamabad, Pakistan**



**DRUG DEMAND REDUCTION PROGRAM
REQUEST FOR PROPOSALS**

Introduction

Illicit drug use and the negative impact drugs have on society are growing concerns in Pakistan. Recently, the Governments of the Islamic Republic of Pakistan and the United States of America renewed a Letter of Agreement outlining many areas of cooperation, including Counternarcotics efforts. The Narcotics Affairs Section of the U.S. Embassy in Islamabad (NAS) Drug Demand Reduction Program is an important element of the Counternarcotics effort. The Drug Demand Reduction Program aims to help reduce drug use in Pakistan. To address this goal, NAS will support public education programs that raise awareness of the dangers of drug abuse or provide healthy alternatives to potential drug users as well as programs that meet the needs of people addicted to illicit narcotics. NAS seeks to address these goals in partnership with Pakistani organizations by providing grants to a limited number of qualified organizations that can address these goals in concrete ways.

Request for Proposals (RFP)

NAS invites qualified Pakistani organizations to submit proposals that address drug demand reduction goals to promote effective treatment and/or rehabilitation of drug addicts or to promote public awareness activities aiming to reduce drug use in Pakistan. Programs may include outreach campaigns, inpatient or outpatient drug treatment and/or rehabilitation programs, or other non-law enforcement activities that aim to combat drug demand in Pakistan. Short-term (one to six months) or long-term (six to twelve months) programs that will begin between **July 1, 2012** and **December 31, 2012** are eligible for funding under this RFP.

Funding Opportunity Number

Funds for grants are made available through the Funding Opportunity Number:

NAS-12-GR-002-APPakistan-05042012.

Number of Awards

NAS will fund a maximum of 15 grants under this Funding Opportunity Number.

Eligibility Requirements

Only civil society organizations registered in Pakistan are invited to submit proposals.

Organizations must have a DUNS number to apply. (To apply for a DUNS number, visit this website: <http://fedgov.dnb.com/webform/displayHomePage.do>) NAS may limit the number of grants issued to one organization.

Application Process

1. Send e-mail to WadoodA2@state.gov to request Grant Proposal documents.
2. Complete the Grant Proposal Form.
3. Complete the Budget Form (in Pakistani Rupees).
4. Complete and sign the Drug Free Certification.
5. Submit the Proposal, the Budget, and the Drug Free Certification in electronic format in English to: Counternarcotics Officer: Jeff Lodermeier LodermeierJT@state.gov and to Aamir Wadood WadoodA2@state.gov.
6. Review of proposals and negotiations will be conducted by NAS following the application deadline.
7. Final decisions will be announced within sixty days of the RFP deadline. NAS reserves the right to fund all, part, or none of any proposal. NAS decisions will be final and non-contestable.

Evaluation Criteria

Proposals will be evaluated on the following criteria:

1. **Clarity of Purpose** (proposal addresses specific identified drug demand reduction needs in the community)
2. **Capability of Organization** (proposal demonstrates the ability of the organization to successfully carry out the specified tasks and to meet the objectives)
3. **Cost-Effectiveness** (the proposal has reasonable costs and a justifiable budget)
4. **Geographic Balance** (NAS seeks to support drug demand reduction programs in a range of locations in Pakistan)
5. **Availability of Funds**

Reporting Requirements

Grant recipients will be required to file quarterly program and quarterly financial report to NAS as well as a final program and financial report upon program completion.

Deadline

Proposals under this RFP are due **June 8, 2012**. Late or incomplete submissions will not be evaluated during this RFP cycle.