

U.S. MISSION, PAKISTAN – PESHAWAR CONSULATE

VACANCY ANNOUNCEMENT NUMBER: 12-108

OPEN TO: In-House Candidates Only **OPENING DATE:** June 21, 2012
POSITION: Security Investigator, FSN-10; FP-05* **CLOSING DATE:** July 04, 2012
POSITION NO: P-56030
WORK HOURS: Full-time; 40 hours/week
SALARY: *Not-Ordinarily Resident: US\$56,323 p.a. (Starting salary)
(Position Grade: FP-5 to be confirmed by Washington)
*Ordinarily Resident: Rs.1,971,957 p.a. (Starting salary)
(Position Grade FSN-10)

NOTE: ALL ORDINARILY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The American Consulate in Peshawar is seeking an individual for the position of Security Investigator in the Regional Security Office.

BASIC FUNCTION OF POSITION:

Incumbent serves as the primary security advisor for the Regional Security Office, Peshawar, Pakistan. The incumbent is also the primary local national coordinator of security support for the achievement of national level policy objectives of counter terrorism, public diplomacy, and Agency of International Development travel in support of the U.S. Consulate General in Peshawar. The complex environment of Peshawar is unique to Department of State and requires the incumbent to support the protection of Consulate personnel in an active terrorist environment. Additionally the incumbent conducts background investigations for all locally employed staff that involves all stages of the investigative process. Incumbent provides oversight to the platoons of Frontier Constabulary soldiers and the police stationed at the Consulate and housing area. Serves as the liaison between the Consulate and Pakistani security forces in Khyber Pakhtunkhwa and the Federally Administered Tribal Areas. Performs other related duties as assigned by the supervisor.

A copy of the complete position description listing all duties and responsibilities is available in the Human Resources Office.

QUALIFICATIONS REQUIRED

NOTE: *All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.*

- 1. EDUCATION:** Bachelor's degree (14 years of education) in science or arts is required.
- 2. EXPERIENCE:** Seven years of progressively responsible investigative experience within police, military, non-governmental foreign mission, or USG organization is required. Out of which two years experience must be in a supervisory capacity in the same area of experience.
- 3. LANGUAGE:** Level III (good working knowledge) Reading/Writing/Speaking of English, Urdu & Pashto are required. This may be tested.
- 4. KNOWLEDGE:** Incumbent must have good knowledge of Government of Pakistan laws regarding investigations pertaining to theft, traffic and any other security related matters. Must understand the hierarchy of the police and military within Pakistan.
- 5. ABILITIES & SKILLS:** Ability to draft clear and concise correspondence, translate documents and conversations is required. Ability to exercise initiative, judgment, and resourcefulness in obtaining evidence, information and when collaborating with host country security forces is required. A valid Pakistani driving license for Motor Car/Jeep is required.

SELECTION PROCESS:

When equally qualified, U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

1. Management will consider nepotism/conflict of interest, budget and residency status in determining successful candidacy.
2. Current employees serving a probationary period are not eligible to apply.
3. Current employees with an Overall Summary Rating of Needs Improvement or Unsatisfactory on their most recent Employee Performance Report are not eligible to apply.
4. Applicants for the position must meet the required qualifications as advertised in the vacancy announcement.
5. Current employees who have voluntarily reassigned/promoted from one position to another are not eligible to apply for six months from the effective date of the reassignment/promotion.
6. Current employees who have received any job-related training are not eligible to apply in another section/agency for six months from the effective date of the training.
7. Candidates need to indicate on the Application for Employment if any family member is working in the U.S. Mission, Pakistan and, if so, in which section.
8. U. S. Mission Pakistan will not bear any travel expenses for testing, interviews, pre-employments clearances (if selected) or relocating for joining.

TO APPLY:

Interested applicants must submit their duly-filled/completed [DS-174](#) (Application for Employment as LE Staff) at Pakjobs@state.gov. Paper (hard copy) applications are not accepted. Vacancy Announcement Number (e.g. 12-108) must be mentioned in the subject line.

Incomplete and submissions after closing date will not be considered. Please do not attach any documents with your application at this stage. Only short-listed candidates will be contacted for their test/interview. To see all advertised positions, please visit the Embassy Web site http://islamabad.usembassy.gov/employment_opportunities.html.

DEFINITIONS:

1. Ordinarily Resident (OR): A citizen of the host country or a citizen of another country who has the required work and/or residency permit for employment in country.
2. Not-Ordinarily Resident (NOR): Typically NORs are U.S. citizen EFMs (Eligible Family Members) and family members of United States Government personnel who are on the travel orders and under Chief of Mission authority, or other personnel having diplomatic privileges and immunities.

CLOSING DATE FOR THIS POSITION: July 04, 2012

U. S. Mission, Pakistan is an equal opportunity employer. All applicants will receive consideration without regard to race, color, religion, gender, national origin, disability, age, sexual orientation, social status, or political ideologies/affiliation.