

Embassy of the United States of America



Islamabad, Pakistan

Date: May 6th, 2016

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To: Offeror

Request Number:PR5286512

From: Contracting Officer
General Services Office
US Embassy
Diplomatic Enclave, Ramna 5
Islamabad

E-mail: Mubarikrz@state.gov, LatifM@state.gov;
Phone: 92-51-201-5152

Subject: **Request for Price Quotation – AIR PRESSURE TANK, 50L, AQUAFILL WS, WS050361CS000000, RED, ITALY MADE**

A. The Embassy requests your price quote **on a priority basis** for the **following item:**

1. ITEM DESCRIPTION

The U.S. Embassy Islamabad requires deliveries of “AIR PRESSURE TANK, 50L, AQUAFILL WS, WS050361CS000000, RED, ITALY MADE”. Provide your best rates.

1.1 Price

| S/ No | Item Description | Quantity | Unit Price (in PKR) | Total Price (in PKR) |
|--------------------------|--|----------|------------------------|-------------------------|
| 1 | AIR PRESSURE TANK 50L, AQUAFILL WS, WS050361CS000000, RED, ITALY MADE | 25 | | |
| Grand Total Price | | | | |

2. TERMS & CONDITIONS

Inspection & Acceptance:

A Government representative will inspect the products delivered to determine the quality and acceptability. Substandard products shall be returned at vendor's expense.

Payment Terms:

Payment will be made within 30 days through Electronic Funds Transfer (EFT) upon submission of legitimate invoice to Financial Management Officer (FMO) after delivery.

SUBMISSION OF INVOICE:

Each invoice shall include vendor invoice number, purchase order/contract number, date issued, brief description of supplies/services provided, quantities, unit and total price, and signed by the signing authority.

Invoices must be routed to:

1. One original invoice in pdf format to the Financial Management Center to IslamabadFMC-Invoice@state.gov
2. One copy clearly marked "DUPLICATE Copy for GSO – original submitted to FMO" to Islamabad_GSO_Procurement@state.gov

Although email is the preferred method, invoices may also be submitted by mail (do not send electronically if you mail the invoice to the following address to avoid duplication):

Financial Management Officer (FMO)
US Embassy, Diplomatic Enclave
Ramna-5, Islamabad

For payment related queries contractor will contact Financial Management Officer (FMO) IslamabadFMC-Invoice@state.gov. Contracting Officer takes no responsibility for payment and/or associated queries.

Contract Clauses

FAR & DOSAR (attached) clauses will apply to this purchase order. These clauses can be accessed through following link:

http://aoepd.a.state.gov/Content/documents/overseas_comm-item-fac-2005-36.docx this link does not work

| | |
|----------|---|
| 52.249-2 | Termination for Convenience of the Government (Fixed-Price) (MAY 2004) Alternate I (APR 1984) |
| 52.212-4 | Contract Terms and Conditions--Commercial Items (May 2015) |
| 52.212-5 | Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Items (Feb 2016) |

Offer Due Date:

1. Please submit your quote on or before **May 13, 2016 at 12:00 noon** to **Contracting Officer, U.S. Embassy, Diplomatic Enclave, Ramna-5, Islamabad** or via Email to following email addresses:

Mubarikrz@state.gov

LatifM@state.gov

No quote will be acceptable without sample and after the due date.

2. Please prepare a quotation on your company letterhead in accordance with the requested details of this RFQ.
3. Please provide reference of our Request Number **PR5286512** in all your correspondence regarding this request for price quotation.

