

# U.S. MISSION, PAKISTAN, EMBASSY, ISLAMABAD

## VACANCY ANNOUNCEMENT NUMBER: 11-151

**OPEN TO:** All Interested Candidates  
**POSITION:** **Plumber**, FSN-4, FP-AA\*  
**POSITION NO:** I-52849, I-52850, I-52851, I-52852 (Four Positions)  
**WORK HOURS:** Full-time; 40 hours/week  
**SALARY:** \*Not-Ordinarily Resident: US\$24,156 p.a. (Starting salary)  
(Position Grade: FP-AA to be confirmed by Washington)  
\*Ordinarily Resident: Rs.439, 478 p.a. (Starting salary)  
(Position Grade: FSN-4)

**OPENING DATE:** September 29, 2011  
**CLOSING DATE:** October 12, 2011

**NOTE:** ALL ORDINARILY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Islamabad is seeking an individual for four positions of Plumber in the Facilities Management Office.

### **BASIC FUNCTION OF POSITION:**

The incumbent performs full journeymen level plumber work. Receives oral or written instructions to perform work and proceeds to accomplish the necessary maintenance, piping or repair work in accordance with established trade practices and methods. Work includes but is not limited to install, repair, and maintain water, gas, drainage, sewage, and other plumbing systems components to locate malfunctions, and repairs or replaces when necessary. Install appliances such as toilets, sinks and bathtubs or with helping to unclog these appliances. Operates reamers, threading discs, sewer tapes, pipe cutters, snakes, dig to lay pipe lines, and other plumbing equipment and hand tools. Must be able to read blueprints or schematic drawings to perform plumbing work.

A copy of the complete position description listing all duties and responsibilities is available in the Human Resources Office.

### **QUALIFICATIONS REQUIRED:**

*NOTE: All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.*

- 1. EDUCATION:** Completion of eight years of education and one year vocational training in plumbing trade is required.
- 2. EXPERIENCE:** One year of journeyman plumbing experience is required.
- 3. LANGUAGE:** Level II (limited) Speaking/Reading/Writing English and Level III (good working knowledge) Reading/Writing/Speaking Urdu is required.
- 4. KNOWLEDGE:** Must have full journeyman plumbing knowledge of established practices and procedures.
- 5. ABILITIES & SKILLS:** Incumbent must be able to use all tools of the plumbing trade. A valid Pakistani LTV or Motor Car/Jeep driving license is required.

**SELECTION PROCESS:**

When equally qualified, U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

**ADDITIONAL SELECTION CRITERIA:**

1. Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
2. Current employees serving a probationary period are not eligible to apply.
3. Current employees with an Overall Summary Rating of Needs Improvement or Unsatisfactory on their most recent Employee Performance Report are not eligible to apply.
4. Applicants for the position must meet the required qualifications as advertised in the vacancy announcement. Trainee level(s) may be established below the full performance grade level listed if not fully qualified.
5. Current employees who have voluntarily reassigned/promoted from one position to another are not eligible to apply within six months from the effective date of the reassignment/promotion.
6. Current employees who have received any job related training are not eligible to apply in another section/agency within six months from the effective date of the training.
7. Candidates need to indicate on the Application for Employment if any family member is working in the U.S. Mission, Pakistan and, if so, in which section they are employed.
8. U. S. Mission Pakistan will not bear any travel expenses for testing, interviews, pre-employments clearances (if selected) or relocating for joining.

**TO APPLY:**

Interested applicants must submit their duly completed [DS-174](#) (Application for Employment as LE Staff).

Application should be forwarded on the following mailing address. Applicants should clearly mark the position title or/and vacancy announcement number they are applying for on the envelop.

Applications can also be submitted by email at [HROIslamabad@state.gov](mailto:HROIslamabad@state.gov). While submitting through email, the Vacancy Announcement Number (e.g. 10-150) must be mentioned in the subject line.

**SUBMIT COMPLETED DS-174 TO:**

**Human Resources Office, U.S. Embassy Islamabad  
P.O. Box 1048, GPO, Islamabad.**

Please don't attach any document with your application. Incomplete and submissions after closing date will not be considered. Only short listed candidates will be contacted for their test/interview. To see all advertised positions, please visit Embassy website [http://islamabad.usembassy.gov/employment\\_opportunities.html](http://islamabad.usembassy.gov/employment_opportunities.html).

**DEFINITIONS:**

1. Ordinarily Resident (OR): A citizen of the host country or a citizen of another country who has the required work and/or residency permit for employment in country.
2. Not-Ordinarily Resident (NOR): Typically NORs are U.S. citizen EFM's (Eligible Family Members) and family members of United States Government personnel who are on the travel orders and under Chief of Mission authority, or other personnel having diplomatic privileges and immunities.

**CLOSING DATE FOR THIS POSITION: October 12, 2011**

U. S. Mission, Pakistan is an equal opportunity employer. All applicants will receive consideration without regard to race, color, religion, gender, national origin, disability, age, sexual orientation, social status, or political ideologies/affiliation