

U.S. MISSION, PAKISTAN – PESHAWAR CONSULATE

VACANCY ANNOUNCEMENT NUMBER: 11-112

OPEN TO: All Interested Candidates

OPENING DATE: July 27, 2011

POSITION: Electrician, FSN-4, FP-AA*

CLOSING DATE: August 09, 2011

POSITION NO: P-52154, P-52155 (Two Positions)

WORK HOURS: Full-time; 40 hours/week

SALARY: *Not-Ordinarily Resident: US\$24,518 p.a. (Starting salary)
(Position Grade: FP-AA to be confirmed by Washington)
*Ordinarily Resident: Rs.439,478 p.a. (Starting salary)
(Position Grade: FSN-4)

NOTE: ALL ORDINARILY RESIDENT APPLICANTS MUST BE HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Consulate in Peshawar is seeking individuals for the positions of Electrician in the Facility Management Office.

BASIC FUNCTION OF POSITION:

Incumbent performs full journeyman mechanic level maintenance and repair work in the electrical trade. Responsible for new installations, upgrades to existing installations. Receives oral instructions or work order concerning work to be done, and proceeds to accomplish the necessary maintenance, repair, or installation of equipment in accordance with established trade practices, methods, working from blue prints, or schematic drawings as necessary. Performs other related duties assigned by the supervisor.

A copy of the complete position description listing all duties and responsibilities is available in the Human Resources Office.

QUALIFICATIONS REQUIRED:

NOTE: All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

- 1. EDUCATION:** Completion of ten years of education and one year vocational training in electrician trade is required.
- 2. EXPERIENCE:** Six years practical experience, as a journeyman electrician in all phases of electricity is required.
- 3. LANGUAGE:** Level II (limited knowledge) Reading/Writing/Speaking of English & Pashto and Level III (good working knowledge) Reading/Writing/Speaking of Urdu are required. This may be tested.
- 4. KNOWLEDGE:** Incumbent must be proficient in all phases of electrical maintenance. This may be tested.
- 5. ABILITIES & SKILLS:** Must have an ability to read blue prints, estimate material for specific jobs and use all types of testing equipment required in the electrical trade. Incumbent requires to gives guidance to helpers and trains accordingly.

SELECTION PROCESS:

When equally qualified, U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

1. Management will consider nepotism/conflict of interest, budget and residency status in determining successful candidacy.
2. Current employees serving a probationary period are not eligible to apply.
3. Current employees with an Overall Summary Rating of Needs Improvement or Unsatisfactory on their most recent Employee Performance Report are not eligible to apply.
4. Applicants for the position must meet the **required** qualifications as advertised in the vacancy announcement. Trainee level(s) may be established below the full performance grade level listed if not fully qualified.
5. Current employees who have voluntarily reassigned/promoted from one position to another are not eligible to apply for **six months** from the effective date of the reassignment/promotion.
6. Current employees who have received any job-related training are not eligible to apply in another section/agency for **six months** from the effective date of the training.
7. Candidates need to indicate on the Application for Employment if any family member is working in the U.S. Mission, Pakistan and, if so, in which section.
8. U. S. Mission Pakistan will not bear any travel expenses for testing, interviews, pre-employments clearances (if selected) or relocating for joining.

TO APPLY:

Interested applicants must submit their duly completed [DS-174](#) (Application for Employment as LE Staff).

Application should be forwarded on the following mailing address. Applicants should clearly mark the position title or/and vacancy announcement number they are applying for on the envelop.

Applications can also be submitted by email at HROIslamabad@state.gov. While submitting through email, the Vacancy Announcement Number (e.g. 11-15) must be mentioned in the subject line.

SUBMIT COMPLETED DS-174 TO:

**Human Resources Office, U.S. Embassy Islamabad
P.O. Box 1048, GPO, Islamabad.**

Please don't attach any document with your application. Incomplete and submissions after closing date will not be considered. Only short listed candidates will be contacted for their test/interview. To see all advertised positions, please visit Embassy website http://islamabad.usembassy.gov/employment_opportunities.html.

DEFINITIONS:

1. Ordinarily Resident (OR): A citizen of the host country or a citizen of another country who has the required work and/or residency permit for employment in country.
2. Not-Ordinarily Resident (NOR): Typically NORs are U.S. citizen EFM's (Eligible Family Members) and family members of United States Government personnel who are on the travel orders and under Chief of Mission authority, or other personnel having diplomatic privileges and immunities.

CLOSING DATE FOR THIS POSITION: August 09, 2011

U. S. Mission, Pakistan is an equal opportunity employer. All applicants will receive consideration without regard to race, color, religion, gender, national origin, disability, age, sexual orientation, social status, or political ideologies/affiliation.