

U.S. MISSION, PAKISTAN – PESHAWAR CONSULATE

VACANCY ANNOUNCEMENT NUMBER: 11-199

OPEN TO: All Interested Candidates
POSITION: Telephone & Radio Technician
GRADE: FSN-6; FP-08*
POSITION NO: P-55165
WORK HOURS: Full-time; 40 hours/week
SALARY: *Not-Ordinarily Resident: US \$35,753 p.a. (Starting salary)
(Position Grade: FP-08 to be confirmed by Washington)
*Ordinarily Resident: Rs.562,582 p.a. (Starting salary)
(Position Grade: FSN-6)

OPENING DATE: December 19, 2011
CLOSING DATE: January 1, 2012

NOTE: ALL ORDINARILY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The American Consulate in Peshawar is seeking an individual for the position of Telephone & Radio Technician in the Information System Center.

BASIC FUNCTION OF POSITION:

Incumbent serves as the Telephone and Radio technician and carries out other duties relevant to the Telephone and Radio Services. This includes preventative and demand maintenance of telephone instruments, telephone wiring, repeaters/duplexes, base-stations, consulates, mobile radios, hand-held radios, fax machines, and associated antenna as well as associated UPS, batteries and laptop equipment. Coordinates telephone and radio repair from the local phone company for the phone systems. Works with Information Security officer and local authorities to establish Host Nation Approval (HNA) of the E&E, Tactical and HF networks. Performs other related duties as assigned by the supervisor.

A copy of the complete position description listing all duties and responsibilities is available in the Human Resources Office.

QUALIFICATIONS REQUIRED

NOTE: *All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.*

- 1. EDUCATION:** Completion of ten year of education and advanced vocational school training of 2 years in telephone or radio field is required.
- 2. EXPERIENCE:** Two years telephone installation, wiring and repair experience and two years of radio installation, operation and testing is required.
- 3. LANGUAGE:** Level III (good working knowledge) Reading/Writing/Speaking English, Urdu & Pashto are required. This may be tested.
- 4. KNOWLEDGE:** Knowledge of modern telephone and radio systems operations. The position requires the incumbent to be familiar with a variety of complex and sophisticated equipment to include troubleshooting, utilizing diagnostic programs. Strong knowledge of cable and wire installation and troubleshooting techniques is important, as well as contacts within the local telecommunications industry. Position holder has to be familiar with LAN Wan and data systems.
- 5. ABILITIES & SKILLS:** Incumbent must have ability to interpret and fabricate Optic and Category 5 (CAT -5) cabling codes. Ability to interpret technical diagrams pertaining to the duties of the position is required. Usage of various tools and telephone equipment such as; test equipment, signal generators and PC diagnostics is required. Must be able to relay information to customers, operators, and supervisors as required. Must have customer service skills to deal with telephone outages and problems such as class of service changes, function problems, calling outages and inability to make calls. Ability to respond to major switch outages by assisting with troubleshooting of PABX cabinets and cards and

coordinating with local telephone company is required. Expected to work independently and without technical supervision. Must possess a valid Pakistani driver's license for Motor Car/Jeep.

SELECTION PROCESS:

When equally qualified, U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

1. Management will consider nepotism/conflict of interest, budget and residency status in determining successful candidacy.
2. Current employees serving a probationary period are not eligible to apply.
3. Current employees with an Overall Summary Rating of Needs Improvement or Unsatisfactory on their most recent Employee Performance Report are not eligible to apply.
4. Applicants for the position must meet the **required** qualifications as advertised in the vacancy announcement.
5. Current employees who have voluntarily reassigned/promoted from one position to another are not eligible to apply for **six months** from the effective date of the reassignment/promotion.
6. Current employees who have received any job-related training are not eligible to apply in another section/agency for **six months** from the effective date of the training.
7. Candidates need to indicate on the Application for Employment if any family member is working in the U.S. Mission, Pakistan and, if so, in which section.
8. U. S. Mission Pakistan will not bear any travel expenses for testing, interviews, pre-employments clearances (if selected) or relocating for joining.

TO APPLY:

Interested applicants must submit their completed [DS-174](#) (Application for Employment as LE Staff) by e-mail submission only at PakJobs@state.gov . The Vacancy Announcement Number (e.g. 11-199) must be mentioned in the subject line of the email.

Please include all documentation regarding academic, professional and job related experience certificates/letters with your application. Incomplete applications or submissions received after the closing date will not be considered. Only those candidates meeting all the requirements will be contacted for a test/interview. To review all advertised positions, please visit Embassy website http://islamabad.usembassy.gov/employment_opportunities.html.

DEFINITIONS:

1. Ordinarily Resident (OR): A citizen of the host country or a citizen of another country who has the required work and/or residency permit for employment in country.
2. Not-Ordinarily Resident (NOR): Typically NORs are U.S. citizen EFM's (Eligible Family Members) and family members of United States Government personnel who are on the travel orders and under Chief of Mission authority, or other personnel having diplomatic privileges and immunities.

CLOSING DATE FOR THIS POSITION: January 1, 2012

U. S. Mission, Pakistan is an equal opportunity employer. All applicants will receive consideration without regard to race, color, religion, gender, national origin, disability, age, sexual orientation, social status, or political ideologies/affiliation.