



**American Consulate General  
Osaka-Kobe**

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**REPORTING THE BIRTH ABROAD OF YOUR CHILD:  
A Guide for Children Born to One U.S. Citizen and  
One Non-U.S. Citizen Parent**

**INTRODUCTION**

Congratulations on the birth of your child! This guide is designed to assist the American citizen parent in reporting the birth of your child to the Consulate. Through this process your child will establish his/her claim to U.S. citizenship, acquire a first U.S. passport and obtain a Social Security number. This guide also offers advice on procedures you must undertake to notify the Japanese authorities of your child's birth.

This guide pertains only to children born outside of the United States to one American citizen parent and one non-U.S. citizen parent. Please contact us for different information if your child has two American citizen parents.

**THE CONSULAR REPORT OF BIRTH**

Generally, the U.S. citizen parent should report the birth of a child in person at the Consulate together with the other non-U.S. citizen parent. **Both parents should come and sign the child's passport application because by law, both custodian parents must consent to the child's passport application.** In the event one parent cannot visit the Consulate, the non-applying parent must sign a statement of consent **before a notary** unequivocally authorizing passport issuance for the minor. For your convenience, enclosed is a statement of consent form. If you have any emergency or special family circumstances that prevent the U.S. citizen parent coming to us, or obtaining the other parent's consent, please call us before you visit us. **Effective March 26, 2004, parents must bring their child whose birth they will be reporting.** The personal appearance requirements may be waived only in the case where the minor's appearance would create an extremely serious and unusual hardship.

**We will return all original documents. All the supporting documents written in a language other than English must be accompanied by English translations.** All the walk-in services except an emergency are by appointment only. Generally, we accept appointments between 9 a.m. and noon and 1:30 p.m. to 3:30 p.m. on our business days. You can [make an appointment on our website.](https://evisaforms.state.gov/acs/default.asp?postcode=KBO&appcode=1) (<https://evisaforms.state.gov/acs/default.asp?postcode=KBO&appcode=1>)

Normally, we will mail you your child's Consular Report of Birth Abroad and passport **in about four weeks.** A Social Security Number card will be mailed to you from the SSA in U.S. in about three to six months.

Please bring the following items, when you visit the Consulate: (If you do not have some of the documents below other than proof of child's birth and your identifications at the time of application, you may submit other documents to us by mail. However, please note that your application is valid for three months from the initial application and if the period elapsed, we may consider your application is abandoned and you will need to make a new application including a payment of fees.

● **PROOF OF YOUR CHILD'S BIRTH**

The Consulate can only accept as proof of birth a document issued by the appropriate ward or city office called the "Shusei Todoke Kisai Jiko Shomei" (出生届記載事項証明書 see example below). This is not the certificate issued by the hospital where your child was born. Please translate it into English language onto the attached form.

The image shows two Japanese forms. The left form is the '出生届' (Birth Declaration) form, which is a detailed document with multiple sections for recording birth information. The right form is the '出生証明書' (Birth Certificate) form, which is a simplified version with checkboxes for birth location and hospital name. Both forms are filled out with sample information.

Should you have difficulties in obtaining the "Shusei Todoke Kisai Jiko Shomei", you may wish to show the ward or city office clerk the following:

*Please provide me with a copy of my child's "Shusei Todoke Kisai Jiko Shomei", as requested by the American Consulate General in Osaka-Kobe. Should you have questions, please contact the Consulate at 06-6315-5929, Monday through Friday, between 9 and 5. Thank you.*

大阪一神戸米国総領事館にて私の子どもの、米国国籍に関する申請のため、出生届記載事項証明書が一部必要ですので、発行をお願いします。ご不明な点がございましたら、総領事館市民課、電話(06)6315-5929までお問い合わせ下さい。

● **PROOF OF AMERICAN CITIZENSHIP**

You must bring in your U.S. passport. If you are stationed in Japan with the U.S. military and do not have a passport, please call us at 06-6315-5912 for additional information.

● **PROOF OF MARRIAGE**

You must bring in your original marriage certificate (copies are not acceptable). If you were married in Japan, your Japanese marriage document with notarized translation will suffice. For marriages in the United States, the certificate must show that the marriage was recorded by the appropriate civil authorities. Marriage documents not in English must be accompanied by an English-language translation. If you and your child's non-American citizen parent are not currently married, or if the child was born prior to the marriage, or if the child was born

within two hundred days after the marriage, please contact us at 06-6315-5912 for additional information.

- **PROOF OF TERMINATION OF PREVIOUS MARRIAGES**

If either parent was previously married, proof of the termination of that marriage is required (i.e., a certified copy or original final divorce or annulment decree, death certificate, etc.). Divorce decrees must be final and dissolution of marriage must be unconditional. Any termination of marriage documents not in English must be accompanied by an English-language translation.

- **PROOF OF PHYSICAL PRESENCE IN THE U.S.**

U.S. citizen parent needs to show documentary proof of his/her physical presence periods in the U.S. prior to his/her child's birth for five years including two of which are after the age of 14. One of the ideal documents for most parents is his/her high school and college/university transcripts. For naturalized citizens those who have not attended any school in the U.S., such evidence may include tax, employment records and your old passports in addition to your Certificate of Naturalization. Evidence time spent aboard working for the U.S. Armed Forces or government, or qualifying international organizations, or being dependent of such a person is also acceptable.

- **COMPLETED APPLICATION FOR CONSULAR REPORT OF BIRTH ABROAD FORM DS-2029**

Please refer to the attached "Information on Filing out the Application for Consular Report of Birth Abroad of a Citizen of the United States of America" and complete the attached form. Please **DO NOT** sign the application form until the Consular officer instructs you to do so.

- **COMPLETED U.S. PASSPORT APPLICATION (DS-11)**

Complete this application on behalf of your new child before arriving at the Consulate. For item five, "Social Security Number", please write "000-00-0000". Please **DO NOT** sign the application until the Consular officer instructs you to do so. Please disregard the instructions attached to the application form and follow the instructions on this information sheet.

- **COMPLETED SOCIAL SECURITY CARD APPLICATION SS-5-FS**

- **ONE(1) PASSPORT-SIZE COLOR PHOTO OF YOUR CHILD**

Please note that the Japanese passport photograph size is different from that of our requirements. If you choose not to use a professional photographer but rather to take your child's photograph yourself, many parents have told us that the easiest way to take their newborn's passport photo was to lay the child on a sheet on the floor, and take the picture from above. **Please do not attach the photo to the passport application form** either by staples or glue. Each applicant must provide one color photograph that meets the following requirement.

**Number and recency:** One (1) photograph of the passport applicant. They must be not more than six (6) months old, and portray a good likeness of the applicant.

**Size:** The size of photograph should be 2x2 inches (5x5 cm). The image size measured from the bottom of the chin to the top of the head (including hair) should be not less than 1 inch (2.54 cm) nor more than 1 3/8 inches (3.5 cm). See the diagram below.

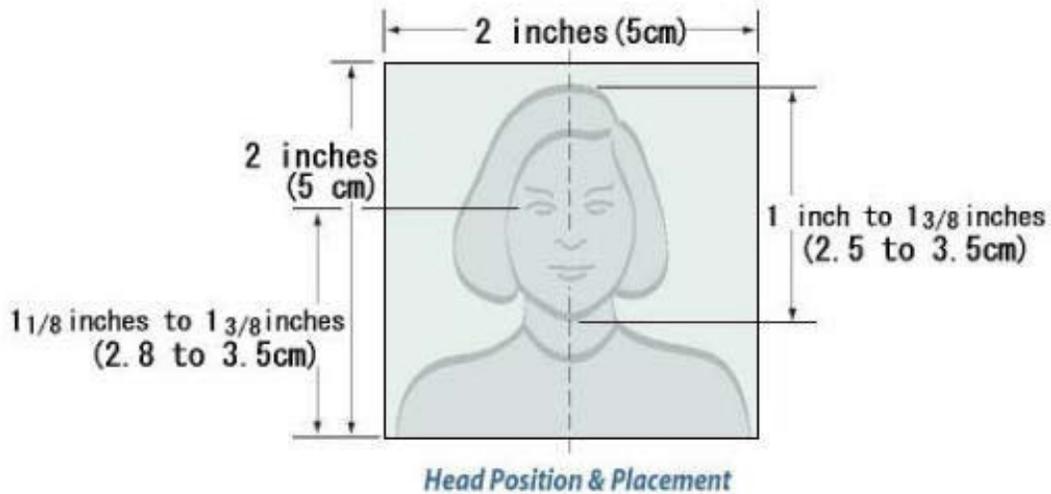
**Pose and attire:** The photograph must present a clear, full front face view. The child's eyes should be open. Child should be dressed in normal attire, without a hat, unless the headcovering is part of religious attire worn daily.

**Type and quality:** Photograph must be a color photograph with a **plain white background** and proper lighting, and must be printed on thin paper, without shadows on the face or in the

background. There should be good contrast between the subject of the photo and the background, so individuals with very fair skin should select a slightly darker (gray) background. A photograph retouched is not acceptable. A digitized photo must be produced on digital printers. Some printers will produce a photo in which individual pixels are seen. Such a photo is not acceptable. Magazine or full-length photographs are not acceptable. A **Photo of ideal quality is one developed from negative, or one taken with a high definition digital camera and printed at a professional photo shop using high resolution digital printers.**

**Signature:** Please sign on the reverse side in the center of the photograph.

**Examples:** You may wish to visit the Department of State's website giving information on passport and visa photography at: [http://travel.state.gov/passport/guide/guide\\_2081.html](http://travel.state.gov/passport/guide/guide_2081.html). This site gives explanations of photos specifications and a number of acceptable and unacceptable photographs.



- **COMPLETED AFFIDAVIT REGARDING YOUR CHILD'S NAME**

The Consular Report of Birth Abroad is based upon your child's Japanese birth certificate. However, if due to Japanese law, your child's name does not appear on the Japanese birth certificate as you would like it to appear on his/her Report of Birth, please complete the enclosed affidavit. Please do not sign it until you are instructed to do so by a consular officer. Using this process you may be able to change your child's last name to reflect the father's last name or to add a middle name.

- **THE FEE**

We accept cash either in U.S. Dollars or equivalent Japanese Yen at the Consulate exchange rate. For payments in person, we also accept the following cards: Visa, MasterCard, U.S. Express, Novus/Discover and Diners Club. We do not accept personal checks. At our monthly consular services in Nagoya, we can only accept cash in Yen or U.S. Dollars.

Application for Report of Birth Abroad:	\$100.00
Passport execution:	\$25.00
Passport application service for a minor:	\$40.00
Security Enhancement Fee:	<u>\$40.00</u>
<b>TOTAL:</b>	<b>\$205.00</b>

- **ENGLISH TRANSLATION OF SUPPORTING DOCUMENTS**

All documents submitted in support of the Consular Report of Birth Abroad must be in the English language. If the document is in a language other than English, it must be accompanied by its English translation. Translations of Japanese documents do **NOT** have to be notarized. However, if the document is in a language other than Japanese, notarized translation is required.

For your convenience, attached is an English template of the Japanese birth certificate form, “Shusseï Todoke Kisai Jiko Shoumeisho”. You may wish to translate the Japanese birth certificate onto the attached form. Translation of the document can be done by anyone who is well versed in both English and Japanese languages.

• **ONE OF THE FOLLOWING RETURN ENVELOPES:**

- A LETTERPACK (レターパック 350/500 (stamped envelope, post box delivery, 350YEN/500 is hand-in delivery, 500YEN), or
- A POSPACKET (ポスパケット) BARCODE LABEL (post box delivery, 350YEN), or
- A self-addressed envelope (Letter or A4 Size) for a regular mail, or a self-addressed stamped envelope for an express or registered mail.

Please make sure that your return envelope has a complete address in legible writing with a 7-digit postal code. We normally send child’s Report of Birth and passport to custodian parent(s).

Number of Report of Birth/Passport and additional renewing passport	<u>Regular Mail</u> 簡易書留 ( <i>Kanni Kakitome</i> )	<u>Registered Express Mail</u> 簡易速達 ( <i>Kanni Sokutatsu</i> )
Up to Two Reports of Birth/Passports (For one or two new born children)	500 Yen (up to 150g)	770 Yen
One Report of Birth/Passport <i>together with up to two passports Renewal</i>	540 Yen (up to 250g)	810 Yen

**APPLYING FOR YOUR CHILD’S SOCIAL SECURITY NUMBER**

You will be able to complete an application for your child's social security number in our office on the day you register your child. There is no charge for this application. Your child's social security card will be mailed to you directly from the Social Security Administration in about three to six months. Please note that parents with Social Security numbers are required to list them on the application form.

**PROCEDURES REQUIRED UNDER JAPANESE LAW**

The items requested above allow us to evaluate your child's claim to American citizenship and process his/her applications for a U.S. passport, social security number and Consular Report of Birth Abroad. In addition, your child is also subject to certain requirements imposed under Japanese law:

- You must report your child's birth to the appropriate town/ward/city office within two weeks after the birth. Contact your local office for additional information.
- If your child did not acquire Japanese citizenship at birth and will remain in Japan for more than 60 days, you must secure residence permission for your child through the Japanese Immigration authorities within 30 days of your child's birth. Additional information is available by calling the Immigration Information Center at:0570-013904.
- If your child did not acquire Japanese citizenship at birth and will remain in Japan for more than 60 days, you must also get an Alien Registration Certificate ( 外国人登録証明書 ) for your child. Please contact your local town/ward/city office for additional information.

## **DUAL NATIONALITY**

It is possible that your child acquired a foreign nationality at birth through your non-American citizen spouse. Please contact the appropriate Japanese or other foreign authorities (for example, the Embassy of your non-American citizen spouse's country) for additional details. Under current law the acquisition of a foreign nationality at birth does not affect your child's claim to American citizenship.

## **TRANSMISSION OF CITIZENSHIP**

A child born after November 14, 1986 of one American citizen parent and one non-American citizen parent is an American citizen at birth if the American citizen parent has been physically present in the U.S. or its outlying possessions before the birth of the child for a period or periods totaling five years, at least two of which were after the age of 14. Any periods of honorable service by the American citizen parent in the United States Armed Forces, or periods of employment with the United States Government or with an international organization as that term is defined in Section One of the International Organizations Immunities Act may be included to satisfy the physical presence requirement. Any periods of presence abroad by the American citizen parent as the unmarried son or daughter and member of the household of a person serving with the United States Armed Forces or employed by the United States Government or an international organization as described above, may also be included in the physical presence requirement.

If your child was born prior to November 14, 1986, or if you believe that you do not meet the physical presence requirements as described above, please contact us at 06-6315-5912 for additional information.

# Information on Filling out the Application for Consular Report of Birth Abroad of a Citizen of the United States of America (Form DS-2029) and Application for a Social Security Card(Form SS-5-FS)

The form DS-2029 is used to determine if a child meets the basic qualifications to be documented as a citizen of the United States. The form SS-5-FS is used to apply for a Social Security number for the child. Please note the following: **1)** Use blue or black ink only. **2)** Print clearly and legibly. **3)** Complete as much of the form as possible before you come to the embassy or consulate, or your child's application may be delayed. **4)** Each section of the form requires its own answer; do not use "See block XX" or "Same as XX." **5)** Do not sign DS-2029 form unless instructed to by the consular officer at the time of your interview, or by the instructions on the form. This information sheet is only designed to illustrate how to fill out the forms and does not detail required documentation. Please see our information sheet "Reporting the Birth Abroad of Your Child" for these and other requirements.

To assist you, we have created a family to use as an example, but please use your own information when you fill out this form for your child.

In this example Robert James Smith married Yukiko Tanaka in Japan and they had a baby girl, Megumi, at 3 PM on June 1, 2004.

## **Application for a Report of Birth Abroad (DS-2029):**

Block 1. Name of Child in Full. Fill in the name of the child as it is recorded on the local birth record. However, in Japan, if a legitimate parent is Japanese, the last name of the child to be reported to the civil authorities must be the same as that of the Japanese parent. This is because the child's name is entered in the family register of that parent. Also, the Japanese birth report form is not designed to allow a middle name and thus a middle name is not officially permitted. In these cases, *enter that name you want the child to carry*, not the name on the Japanese documents. In this example Robert and Yukiko wanted the child to carry the father's family name, not the mother's family name as it appeared on the Japanese birth certificate, plus a middle name, so they entered the name Megumi Patricia Smith in block 1. The couple must also fill out and have notarized an affidavit saying that although the name of the child was Megumi Tanaka on the Japanese birth certificate it was their desire that the child carry the name Megumi Patricia Smith. A blank affidavit may be included in this packet of documents, if not we have them available at the consulate. If the couple had wanted the child to carry the name Megumi Tanaka, exactly as it was listed on the child's birth certificate, in her U.S. passport they would have entered that name in block 1.

Block 2. Sex. Put an X in the appropriate block to indicate whether the child is male or female.

Block 3. Date of Birth. Enter the child's date of birth in month, date, year format. Please do not abbreviate. In this example, the child's date of birth would be entered as June 1, 2004.

Block 4. Hour. Enter the child's time of birth. This information is taken from the Japanese birth record. In the example, 3 PM would be written as 3:00 (not 1500), and cross out the AM notation so that only the PM is visible.

Block 5. Place of Birth in Full. Enter only the place where the child was born, not the name of the hospital. In this example Robert and Yukiko wrote Osaka City, Osaka, Japan. Other examples for other parents might be Nachikatsuura-cho, Higashimuro-gun, Wakayama, Japan or other town or village/gun/prefecture/name of country.

Block 6. Full name. On the left side of the form write the full first, middle and last name of the father of the child. In this example it would be Robert James Smith. On the right side of the form write the full first, middle and last name of the mother of the child, plus the mother's maiden name, if any. In this case it would be Yukiko Tanaka. If Yukiko legally changed her name to Yukiko Smith, or if her name in her passport was changed to Yukiko (Tanaka) Smith, that version of her name, plus maiden name, Yukiko Tanaka, would both be entered in Block 6.

Block 7. Date of Birth. Enter the date of birth of the father of the child on the left side of the form, and the date of birth of the mother of the child on the right side of the form. Use the month, date, year format. Write the name of the month of birth in full; do not abbreviate. In this example, Robert was born on July 4, 1976 and Yukiko was born on September 9, 1979, and these dates would be entered on Block 7.

Block 8. Place of Birth. Enter the place of birth for the father of the child on the left side of this block, and the place of birth of the mother of child on the right side of this block. For a parent born in the United States write the name of the city and state where born, for a parent born in Japan or other country write the city or town and prefecture plus country of birth. In this example, Robert was born in Dayton, Ohio, and Yukiko was born in Nara City, Nara Prefecture, Japan, and those places of birth would be entered in Block 8.

Block 9. Present Address. Enter where the mother and father are living at the time the form is submitted. If they are living together the same information should be provided in both the left half and the right half of the block. If the parents are living separately the addresses where they are living at the time the form is submitted should be used. Please include the postal code of the address. In this example the couple is living together in central Osaka and the address would be written as 11-5 Nishitenma 2-chome, Kita-ku, Osaka 530-8543 Japan.

Block 10. Address in the United States. If the parents of the child have a residence in the United States, or a U.S. address that they use to receive mail, enter that address here. If you do not have a current U.S. address, enter the last address used in the United States. In our example, although Robert is living in Japan now he plans to return to the U.S. in a year or so where he will live with his mother until he can establish his own residence. In this example, Robert and Yukiko will both fill in the same information: 12345 Elm Street, Dayton OH, Zip Code 12345.

Block 11. Evidence of U.S. Citizenship—If Alien, Show Nationality. If you are a U.S. Citizen, please enter your U.S. passport number, where it was issued, and when it was issued. If the name in your passport is different from the name you used in Block 6, enter the name used in your passport in Block 11. If you are not a U.S. citizen, please fill in your country of nationality. In this example, Robert wrote: U.S. ppt 123456789, issued at National Passport Center, July 1, 1999. Yukiko is not a U.S. citizen, and wrote in: Japanese.

Block 12. Precise Periods of Physical Presence in United States. This is a very important block because U.S. law requires that parents have a specified amount of physical presence in the United States in order to transmit U.S. citizenship to a child. For example, under the current law, for a child born on or after November 14, 1986 to a U.S. citizen and an alien parent, the U.S. citizen parent must have had at least five years of physical presence in the United States, and of those five years, at least two years must have been after the U.S. citizen parent's 14<sup>th</sup> birthday. Accurate and detailed information regarding your physical presence in the United States prior to the birth of your child is essential to the successful adjudication of your child's application. If you were born outside the United States, or if you are a naturalized U.S. citizen, please detail your presence in the United States. Old passports are good sources of travel information and the entry and exit stamps can provide the exact dates required. If you need additional space, use a separate piece of paper to write down all of the information. In this example, Robert lived in the U.S. until he came to Japan on August 1, 1999. He returned to the U.S. for one-month vacations in 2001 and 2003 before returning to Japan.

Block 13. Precise Periods Abroad in U.S. Armed Forces, in other U.S. Government Employment, with Qualifying International Organization, or as Dependant of Such Person. This question is asked because sometimes people that fit in the categories above can transmit U.S. citizenship to their children even though they did not reside in the U.S. long enough to transmit under normal circumstances. This section needs to be completed only if acquisition of citizenship of the child is dependant on the periods listed in this block. If acquisition of U.S. citizenship by the child is not dependant on these periods, N/A may be entered. This block does not apply to many people, and in this example both Robert and Yukiko wrote: N/A.

Block 14. Previous Marriages Show Date and Manner of Termination of All. If you were married before your current marriage, please write the date of the prior marriage, manner of termination, and date of termination. In this example, Robert was married once before and that marriage ended in divorce. Robert entered: Married February 10, 1996, Divorce, March 1, 1997. This is Yukiko's only marriage, so she wrote: None. If you have had more than one marriage terminated, please list all prior marriages, how those marriages were terminated, and dates of termination. Please use a separate piece of paper if necessary. It is not necessary to write the name of any previous spouse.

Block 15. Date and Place of Present Marriage. Please write when and where you were married. In this example, Robert and Yukiko were married on November 12, 2002 in Kyoto, Japan. If the parents of the child are not married to each other, write, "Not married" in this block.

Please leave all other blocks blank.

## **Application for Social Security Number (SS-5-FS):**

Block 1. Name: Please write the same child's name as you write in the application for Consular Report of Birth Abroad. If your child's Japanese name is different from the name you write in the application for Consular Report of Birth Abroad, please write the Japanese name (the name reported to Japanese civil office) in the column of "Other names used". Do not write the name in the column of "Full name at birth if other than above".

Block 2. Mailing Address: This application for Social Security Number card will be forwarded to the Social Security Administration's office and your child's card will be processed there and mailed from the U.S. It will normally take about four to six months to receive your child's card. Please write an address (either in U.S. or abroad) where you can receive a card after four to six months later. If you are moving soon, we suggest you write your parent's address in U.S., in care of your parent's name, for example. Please write an address in full and clearly legible manner. Please also note that a Japanese address is not familiar to processing personnel at the Social Security Administration in U.S.

Block 3. Citizenship: In conjunction with a Consular Report of Birth Abroad application, please always check, "U.S. Citizen."

Block 8 and 9. Parents' Social Security Number. Please enter the child's father's and mother's Social Security Numbers. If a parent does not have a Social Security Number, or has only a TIN, Tax Identification Number (a nine digit number starting with 9), instead of a Social Security Number, leave the block empty.

Block 10. Has the Person in Block 1 (the child) Ever Applied For or Received a Social Security Number Before? Most people will check the "No" box. If you have previously applied for a Social Security Number for your child, please leave this area blank and advise us.

Block 11. Previous Social Security Number. Parents who are applying for a new born baby's Social Security Number cards can leave this block blank.



# APPLICATION FOR CONSULAR REPORT OF BIRTH ABROAD OF A CITIZEN OF THE UNITED STATES OF AMERICA

**A. THIS SECTION TO BE COMPLETED BY APPLICANT.** Please Type or Print Neatly in Blue or Black Ink. See Instructions on Reverse Side.

1. Name of Child in Full (*Last, First, Middle*) \_\_\_\_\_ 2. Sex  M  F

3. Date of Birth (*mm-dd-yyyy*) \_\_\_\_\_ 4. Hour <sup>OF</sup>  AM  PM 5. Place of Birth in Full (*City, State, Country*) \_\_\_\_\_

18. Serial No. \_\_\_\_\_  
Date Issued (*mm-dd-yyyy*) \_\_\_\_\_  
Approved by \_\_\_\_\_  
FS Post Osaka-Kobe

**THE FOLLOWING ITEMS PERTAIN TO THE BIOLOGICAL PARENTS. COMPLETE FOR BOTH PARENTS.**

Mother/Father/Parent	Item	Mother/Father/Parent
	6. Full Name ( <i>Include Mother's Maiden Name</i> )	
	7. Date of Birth ( <i>mm-dd-yyyy</i> )	
	8. Place of Birth ( <i>City, State, Country</i> )	
	9. Present Address ( <i>Street No., City, State, Country</i> )	
	10. Address in United States ( <i>Street No., City, State</i> )	
	11. Evidence of U.S. Citizenship If Alien, Show Nationality	
From ( <i>mm-dd-yyyy</i> )	12. Precise Periods of Physical Presence in United States ( <i>Do not list individual States. Use additional paper, if necessary</i> )	From ( <i>mm-dd-yyyy</i> )
To ( <i>mm-dd-yyyy</i> )		To ( <i>mm-dd-yyyy</i> )
From ( <i>mm-dd-yyyy</i> )	13. Precise Periods Abroad in U.S. Armed Forces, in other U.S. Government Employment, with Qualifying International Organization, or as Dependent of such Person ( <i>Specify</i> )	From ( <i>mm-dd-yyyy</i> )
To ( <i>mm-dd-yyyy</i> )		To ( <i>mm-dd-yyyy</i> )
Branch/Agency/Org.		Branch/Agency/Org.
	14. Previous Marriages ( <i>Show Dates and Manner of Termination of All</i> )	
15. Date and Place of Present Marriage ( <i>mm-dd-yyyy</i> ) ( <i>City, State, Country</i> )		

**B. THIS SECTION TO BE COMPLETED BY CONSULAR OFFICER, NOTARY PUBLIC OR OTHER PERSON QUALIFIED TO ADMINISTER OATH**

16. Affirmation: I SOLEMNLY SWEAR (OR AFFIRM) THAT THE STATEMENTS MADE ON THIS APPLICATION ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Name of Person Providing Information	Signature	Relationship to the Child
Subscribed to (SEAL)	Type Name and Title of Official	Signature of Official
		City
		Date ( <i>mm-dd-yyyy</i> )

**C. THIS SECTION TO BE COMPLETED BY CONSULAR OFFICER**

17. Documents Presented - Please mark accordingly and provide date of document.

Birth Certificate \_\_\_\_\_ Date (*mm-dd-yyyy*)

Marriage Certificate \_\_\_\_\_ Date (*mm-dd-yyyy*)

Mother/Father/Parent Passport \_\_\_\_\_ Date (*mm-dd-yyyy*)

Mother/Father/Parent Passport \_\_\_\_\_ Date (*mm-dd-yyyy*)

Mother/Father/Parent Passport \_\_\_\_\_ Date (*mm-dd-yyyy*)

Other \_\_\_\_\_ Date (*mm-dd-yyyy*)

Other Citizenship Document of Parent  
(*e.g. Naturalization Certificate*) \_\_\_\_\_ Date (*mm-dd-yyyy*)

Other Identity Document  
(*e.g. Driver's License*) \_\_\_\_\_ Date (*mm-dd-yyyy*)

18. (See Upper Right Corner)

## **PRIVACY ACT STATEMENT**

**AUTHORITY:** The information solicited on this form is requested pursuant to 8 U.S.C. § 1104, 1401, 1409, 1504, 22 U.S.C. § 2705 and Code of Federal Regulations issued pursuant to E.O. 11295 (August 5, 1966), including 22 C.F.R § 50.5 and 50.7.

**PURPOSE:** The primary purpose for soliciting the information is to establish citizenship, identity, and entitlement to issuance of a Consular Report of Birth and to properly administer and enforce the laws pertaining thereto. The information may also be used in connection with issuing other evidence of citizenship, and in furtherance of the Secretary's responsibility for the protection of U.S. nationals abroad.

**ROUTINE USES:** The information solicited on this form may be made available as a routine use to other government agencies, to assist the U.S. Department of State in adjudicating passport applications and requests for related services, and for law enforcement and administrative purposes. It may also be disclosed pursuant to court order. The information may be made available to foreign government agencies to fulfill passport control and immigration duties. The information may also be provided to foreign government agencies, international organizations and, in limited cases, private persons and organizations to investigate, prosecute, or otherwise address possible violations of law or to further the Secretary's responsibility for the protection of U.S. nationals abroad. The information may be made available to private U.S. citizen 'wardens' designated by the U.S. Embassies and consulates.

Failure to provide the information requested on this form may result in the denial of a Consular Report of Birth, related document or service to the individual seeking such report, document or service.

## **PAPERWORK REDUCTION ACT (PRA) STATEMENT**

Public reporting burden for this collection of information is estimated to average 20 minutes per response, including time required for searching existing data sources, gathering the necessary documentation, providing the information and/or documents required, and reviewing the final collection. You do not have to supply this information unless this collection displays a currently valid OMB control number. If you have comments on the accuracy of this burden estimate and/or recommendations for reducing it, please send them to: A/GIS/DIR, Room 2400, SA-22, U.S. Department of State, Washington, DC 20522-2202.

# SOCIAL SECURITY ADMINISTRATION

## Application for a Social Security Card

Form Approved  
OMB No. 0960-0066

1	<b>NAME</b> <b>TO BE SHOWN ON CARD</b> →	First	Full Middle Name	Last
	<b>FULL NAME AT BIRTH</b> IF OTHER THAN ABOVE	First	Full Middle Name	Last
	<b>OTHER NAMES USED ON YOUR SOCIAL SECURITY CARD</b>			

2 Social Security number previously assigned to the person listed in item 1 →      -      -     

3	<b>PLACE OF BIRTH</b> (Do Not Abbreviate) City State or Foreign Country	Office Use Only	4	<b>DATE OF BIRTH</b>	
		FCI			MM/DD/YYYY

5 **CITIZENSHIP** (Check One) →

U.S. Citizen     Legal Alien Allowed To Work     Legal Alien **Not** Allowed To Work (See Instructions On Page 3)     Other (See Instructions On Page 3)

6	<b>ETHNICITY</b> Are You Hispanic or Latino? (Your Response is Voluntary) <input type="checkbox"/> Yes <input type="checkbox"/> No	7	<b>RACE</b> Select One or More (Your Response is Voluntary)	<input type="checkbox"/> Native Hawaiian	<input type="checkbox"/> American Indian	<input type="checkbox"/> Other Pacific Islander
				<input type="checkbox"/> Alaska Native	<input type="checkbox"/> Black/African American	<input type="checkbox"/> White
				<input type="checkbox"/> Asian		

8 **SEX** →  Male     Female

9 **A. MOTHER'S NAME AT HER BIRTH** →

First Full Middle Name Last Name At Her Birth

**B. MOTHER'S SOCIAL SECURITY NUMBER** (See instructions for 9 B on Page 3) →      -      -       Unknown

10 **A. FATHER'S NAME** →

First Full Middle Name Last

**B. FATHER'S SOCIAL SECURITY NUMBER** (See instructions for 10B on Page 3) →      -      -       Unknown

11 Has the person listed in item 1 or anyone acting on his/her behalf ever filed for or received a Social Security number card before?  
 Yes (If "yes" answer questions 12-13)     No     Don't Know (If "don't know," skip to question 14.)

12 Name shown on the most recent Social Security card issued for the person listed in item 1 →

First Full Middle Name Last Name

13 Enter any different date of birth if used on an earlier application for a card →      /      /      MM/DD/YYYY

14 **TODAY'S DATE** MM/DD/YYYY    15 **DAYTIME PHONE NUMBER** ( ) -    Area Code    Number

16 **MAILING ADDRESS** (Do Not Abbreviate) →

Street Address, Apt. No., PO Box, Rural Route No.  
City State/Foreign Country ZIP Code

17 **YOUR SIGNATURE** →

18 **YOUR RELATIONSHIP TO THE PERSON IN ITEM 1 IS:**  
 Self     Natural Or Adoptive Parent     Legal Guardian     Other (Specify) \_\_\_\_\_

DO NOT WRITE BELOW THIS LINE (FOR SSA USE ONLY)

NPN	DOC	NTI	CAN	ITV
PBC	EVI	EVA	EVC	PRA
EVIDENCE SUBMITTED			NWR	DNR
			UNIT	
			SIGNATURE AND TITLE OF EMPLOYEE(S) REVIEWING EVIDENCE AND/OR CONDUCTING INTERVIEW	
			DATE	
			DATE	

# REPORT OF BIRTH

Filed on:

Filed with:

(1)	CHILD	Name of child	Relationship to Parents	Legitimate (son) (daughter) Illegitimate M F
(2)		Date & Time of Birth	Heisei Year Month Day Year Time p.m.	
(3)	PARENTS OF THE CHILD	Place of Birth		
(4)		Address	Name of head of Household	Relationship to Head of Household:
(5)		Names of Parents and their Dates of Birth	Father Date of Birth: Age:	Mother Date of Birth: Age:
(6)	PARENTS OF THE CHILD	Permanent Domicile (Nationality in case of a foreign national)	Family Register filed under:	
(7)		Parents have been cohabiting since	Month and Year (Date of Marriage or Cohabitation, whichever occurred first)	
(8)		Occupation of parents at the time of birth of child	1. Agriculture only or agriculture and other work 2. Self-employed 3. Employee of a corporation (not gov't worker) with 1 – 99 employees 4. Company officer or worker not listed in 3. 5. Worker (not listed above) 6. No worker in the household	
(9)	OTHER	Type of work of parents	Father	Mother
		Remarks		
	INFORMATION	<input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Resident of Same House <input type="checkbox"/> Doctor <input type="checkbox"/> Midwife <input type="checkbox"/> Other		
		Address: same as item (4)		
		Permanent Domicile: same as item (6)		
		Signature:	Date of Birth:	
		File No.		





**American Consulate General Osaka-Kobe**  
11-5 Nishitenma 2-chome, Kita-ku, Osaka 530-8543, Japan.

**AFFIDAVIT**

Japan )  
Prefecture of Osaka )  
City of Osaka ) ss:  
Consulate General of the )  
United States of America )

1. I, \_\_\_\_\_ and \_\_\_\_\_,  
are the parents of \_\_\_\_\_ who  
was born in \_\_\_\_\_ on \_\_\_\_\_.

2. In accordance with Japanese law, our child was  
registered on the official Japanese birth certificate as  
\_\_\_\_\_.

3. The purpose of this affidavit is to declare that we wish  
this child's name to be listed as  
\_\_\_\_\_ on all United States  
registration and citizenship documents.

\_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of  
\_\_\_\_\_, 20 .

\_\_\_\_\_



**STATEMENT OF CONSENT OR SPECIAL CIRCUMSTANCES:  
ISSUANCE OF A PASSPORT TO A MINOR UNDER AGE 16**

Attention: Read WARNING and FORM INSTRUCTIONS on page 1

OMB APPROVAL NO: 1405-0129  
EXPIRATION DATE: 12-31-2013  
ESTIMATED BURDEN: 60 Minutes

**1. MINOR'S NAME**

Last		First		Middle	
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**2. MINOR'S DATE OF BIRTH (mm/dd/yyyy)      3. YOUR RELATIONSHIP TO MINOR**

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**4a. STATEMENT OF CONSENT** To be completed by the non-applying parent or guardian when he or she will not be present at the time the applying parent or guardian submits the minor's application. Statement must **not** be **more than 3 months old**.

I, \_\_\_\_\_, give my consent to the issuance of a United States passport to my minor child named on this application.

Print Your Name

**OATH: I declare under penalty of perjury that all statements made in this supporting document are true and correct.**

\_\_\_\_\_      \_\_\_\_\_

Signature of Parent or Guardian      Date (mm/dd/yyyy)

**4b. STATEMENT OF CONSENT NOTARIZATION**

Name of Notary _____	Print Name
Location _____	City, State
Commission Expires _____	Date (mm/dd/yyyy)
Signature of Notary _____	
Date of Notarization _____	<input type="checkbox"/> Driver's License <input type="checkbox"/> Passport <input type="checkbox"/> Military Identification <input type="checkbox"/> Other (specify) _____
Date (mm/dd/yyyy)	Identification Presented by Non-Applying Parent or Guardian: _____ Place of Issue: _____ Issue Date: _____ ID Number: _____

**NOTARY  
SEAL**

**5. STATEMENT OF SPECIAL CIRCUMSTANCES** To be completed by applying parent or guardian when the written consent of the non-applying parent or guardian cannot be obtained. The statement must explain **in detail** the non-applying parent's unavailability and recent efforts made to contact the non-applying parent. **Attach additional pages if needed.**

**OATH: I declare under penalty of perjury that all statements made in this supporting document are true and correct.**

\_\_\_\_\_      \_\_\_\_\_

Signature of Parent or Guardian      Date (mm/dd/yyyy)