



*Embassy of the United States of America*  
**Muscat, Oman**

GSO/Procurement  
*March 29, 2015*

Dear Prospective Bidder,

**Contract Opportunity Announcement #101/15**

The U.S. Embassy in Muscat has a requirement for **Travel Management Contract Services**. This announcement constitutes only the solicitation. The solicitation number is **SMU300-15-Q-0001** and is issued as a Request for Quotation. The solicitation/contract will include all applicable provisions and clauses. All companies, firms, and agencies that respond to the solicitation must be technically qualified, financially responsible, have the necessary personnel, equipment, licenses, and permits required by the local authorities.

Prospective bidders may request for a copy of the solicitation document from the General Services Office of the U.S. Embassy Muscat by phone at +(968) 2464-3400 (ask for GSO/Contracting Officer), by e-mail to [WhiteFE@state.gov](mailto:WhiteFE@state.gov) or by fax at +(968) 2464-3740, or may find the solicitation documents on the Embassy's website (**SMU300-15-Q-0001**) <http://oman.usembassy.gov/contract-ops.html>

Complete solicitation packages will be available for distribution among prospective bidders on **April 05, 2015**. A Pre-proposal Conference will be held at the Embassy Compound.

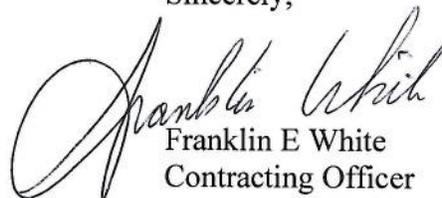
**Attached is the Site Visit Registration form to be filled up and returned to us to arrange the necessary security passes.**

**Offers are due no later than *Tuesday April 28, 2015 at 04:00pm***

Solicitations shall be submitted to: General Services Office, (Attn: Contracting Officer), U.S. Embassy Muscat, P.O. Box 202, Postal Code 115, Madinat Al-Sultan Qaboos, Sultanate of Oman.

Should you require any further assistance you may please contact us by e-mail to [SundaramM@state.gov](mailto:SundaramM@state.gov).

Sincerely,

  
Franklin E White  
Contracting Officer