



*Embassy of the United States of America*

GSO/Contracting & Procurement  
U.S. Embassy, Abuja  
Plot 1075 Diplomatic Drive, CBD  
Abuja

October 31, 2012

Dear Offeror,

## **REQUEST FOR QUOTE (RFQ) – TO ALTER AND AMEND WAREHOUSE**

The American Embassy invites the services of a contractor to alter and amend the AID warehouse at Plot 2221, Sokode Crescent, Wuse Zone 5, Abuja as specified in Block 11 of the attached form, drawings and SOW. The Request for Quotation consists of the following:

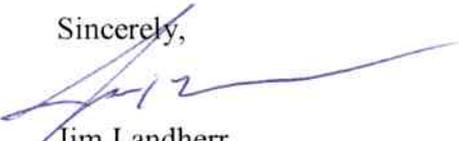
1. Standard Form SF-18
2. Statement of Work and Drawings
3. Instructions on late quotation rules and evaluation method.

The Embassy plans to award a Purchase Order. You are encouraged to make your proposal competitive. You are also cautioned against any collusion with other potential offerors with regard to proposals to be submitted. A site visit has been scheduled at the Warehouse for Friday November 09, 2012 at 10.00am. The RFQ does not commit the American Embassy, Abuja, to make any award. The Government may cancel this RFQ or any part of it at its own discretion.

Please read the RFQ carefully, and if you are interested, submit your quotation. Return the completed forms SF-18 to the address shown in Block 5A of the form by November 15, 2012. Your proposal should be accompanied with your comprehensive company profile, evidence of financial capability, schedule of work and any other information you consider necessary to show your capability to execute this job. Oral quotations will not be accepted.

Thanks for your co-operation.

Sincerely,



Jim Landherr  
Contracting Officer

JL:cu

<b>REQUEST FOR QUOTATIONS</b> <i>(THIS IS NOT AN ORDER)</i>	THIS RFQ [ ] IS [x] IS NOT A SMALL BUSINESS- SMALL PURCHASE SET-ASIDE (52.219-4)	PAGE <b>1</b>	OF 1	PAGES <b>3</b>
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1. REQUEST NO.	2. DATE ISSUED <b>10/31/2012</b>	3. REQUISITION/PURCHASE REQUEST NO. <b>2151283</b>	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING
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5A. ISSUED BY <b>General Services Office, Contracting &amp; Procurement</b> <b>U.S. Embassy, Abuja, Plot 1075 Diplomatic Drive, CBD Abuja</b>	6. DELIVER BY (Date)
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5B. FOR INFORMATION CALL: (Name and telephone no.) (No collect calls)		7. DELIVERY  OTHER (See Schedule)
NAME <b>Chike Udolisa</b>	TELEPHONE NUMBER AREA CODE      NUMBER <b>0803 665 0061</b>	

8. TO:	9. DESTINATION
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a. NAME	b. COMPANY	a. NAME OF CONSIGNEE <b>U.S. Embassy, Abuja</b>
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b. STREET ADDRESS <b>Plot 1075 Diplomatic Drive CBD</b>
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d. CITY	e. STATE	f. ZIP CODE	c. CITY <b>ABUJA</b>
			d. STATE      e. ZIP CODE <b>ACT</b>

10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5A ON OR BEFORE CLOSE OF BUSINESS (Date) <b>Thursday November 15, 2012</b>	<b>IMPORTANT:</b> This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5A. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter
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11. SCHEDULE (Include applicable Federal, State and local taxes)

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
	<p><b>To alter and amend the AID warehouse at the at Plot 2221, Sokode Crescent, Wuse Zone 5, Abuja as specified in the attached SOW and Drawings.</b></p> <p><b>Please convene for the site visit at the Warehouse, Plot 2221 Sokode Crescent Wuse Zone 5, Abuja by 10.00 am on Friday November 09, 2012.</b></p> <p><b>Please submit a price proposal (in Naira) with a minimum of 30-day offer validity to the Contracting Officer as specified in block 5a above.</b></p> <p><b>Quotes submitted to officers other than the Contracting Officer shall be null and void.</b></p>				

12 DISCOUNT FOR PROMPT PAYMENT	a. 10 CALENDAR DAYS	b. 20 CALENDAR DAYS	c. 30 CALENDAR DAYS	d. CALENDAR DAYS	
	%	%	%	NUMBER	%

NOTE: Additional provisions and representations [ ] are [ ] are not attached.

13 NAME AND ADDRESS OF QUOTER			14 SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION	15 DATE OF QUOTATION
a. NAME OF QUOTER			16. SIGNER	
b. STREET ADDRESS				
c. COUNTY			a. NAME (Type or print)	b. TELEPHONE
d. CITY	e. STATE	f. ZIP CODE	c. TITLE (Type or print)	AREA CODE
			NUMBER	

## FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This purchase order or BPA incorporates the following clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:

<http://www.arnet.gov/far> or, <http://farsite.hill.af.mil/search.htm>

## FEDERAL ACQUISITION REGULATION (48 CFR Chapter 1) CLAUSES

<u>NUMBER</u>	<u>TITLE AND DATE</u>
52.209-6	Protecting the Government's Interests When Subcontracting With Contractors Debarred, Suspended, or Proposed for Debarment (JUL 1995) (if order exceeds \$25,000)
52.213-2	Invoices (APR 1984) (for subscriptions with advance payments)
52.217-6	Option for Increased Quantity (MAR 1989) (if order contains options where the quantity is expressed as a percentage of the basic order quantity or as an additional quantity of a specific line item)
52.217-8	Option to Extend Services (AUG 1989) (if order is for services and contains options)
52.217-9	Option to Extend the Term of the Contract (MAR 1989) (if order is for services and contains options) Fill-in for paragraph (a): "the performance period of the order or within 30 days after funds for the option become available, whichever is later." Fill-in for paragraph (c): _____ <i>[insert time frame]</i>
52.225-11	Restrictions on Certain Foreign Purchases (AUG 1998)
52.225-14	Inconsistency Between English Version and Translation of Contract (AUG 1989)
52.227-14	Rights in Data – General (JUN 1987) (if order involves the production, furnishing, or acquiring of data)
52.227-18	Rights in Data – Special Works (JUN 1987) (if order is for the compilation or production of data for the Government's own use)
52.232-1	Payments (APR 1984)
52.232-8	Discounts for Prompt Payment (MAY 1997)
52.232-11	Extras (APR 1984)
62.232-24	Prohibition of Assignment of Claims (JAN 1986)
52.232-25	Prompt Payment (JUN 1997)
52.232-33	Mandatory Information for Electronic Funds Transfer (AUG 1996) (if payment will be made by electronic funds transfer)
52.232-34	Optional Information for Electronic Funds Transfer Payment (AUG 1996) (if payment will not be made by electronic funds transfer)
52.233-1	Disputes (OCT 1995) Alternate I (DEC 1991)
52.233-3	Protest After Award (AUG 1996)
52.237-2	Protection of Government Buildings, Equipment, and Vegetation (APR 1984) (for services to be performed on U.S. Government installations)
52.243-1	Changes -- Fixed-Price (AUG 1987) (for supplies) Alternate I (APR 1984) (for services)
52.245-4	Government-Furnished Property (Short Form) (APR 1984) (for services when U.S. Government-furnished property is valued at \$100,000 or less)
52.246-2	Inspection of Supplies -- Fixed-Price (AUG 1996) (for supplies)
52.246-4	Inspection of Services -- Fixed-Price (AUG 1996) (for services)
52.247-34	F.o.b. Destination (NOV 1991) (for supplies)
52.247-35	F.o.b. Destination, Within Consignee's Premises (APR 1984) (for supplies requiring inside delivery)
52.249-1	Termination for Convenience of the Government (Fixed-Price) (Short Form) (APR 1984) (for supplies)
52.249-4	Termination for Convenience of the Government (Services) (Short Form) (APR 1984) (for services)
52.249-8	Default (Fixed-Price Supply and Services) (APR 1984)

**The following clause is provided in full text:**

52.244-6 Subcontracts for Commercial Items and Commercial Components (OCT 1995)

(a) *Definitions.*

“Commercial item”, as used in this clause, has the meaning contained in the clause at 52.202-1, Definitions.

“Subcontract”, as used in this clause, includes a transfer of commercial items between divisions, subsidiaries, or affiliates of the Contractor or subcontractor at any tier.

(b) To the maximum extent practicable, the Contractor shall incorporate, and require its subcontractors at all tiers to incorporate, commercial items or non-developmental items as components of items to be supplied under this contract.

(c) Notwithstanding any other clause of this contract, the Contractor is not required to include any FAR provision or clause, other than those listed below to the extent they are applicable and as may be required to establish the reasonableness of prices under Part 15, in a subcontract at any tier for commercial items or commercial components:

- (1) 52.222-26, Equal Opportunity (E.O. 11246);
- (2) 52.222-25, Affirmative Action for Disabled Veterans and Veterans of the Vietnam Era (38 U.S.C. 4212(a));
- (3) 52.222-36, Affirmative Action for Workers with Disabilities (29 U.S.C. 793); and
- (4) 52.247-64, Preference for Privately-Owned U.S.-Flagged Commercial Vessels (46 U.S.C. 1241)(flow down not required for subcontracts awarded beginning May 1, 1996).

(d) The Contractor shall include the terms of this clause, including this paragraph (d), in subcontracts awarded under this contract.

**DEPARTMENT OF STATE ACQUISITION REGULATION (48 CFR Chapter 6) CLAUSES**

652.229-70	Excise Tax Exemption Statement for Contractors Within the United States (JUL 1988) (for export of supplies to an overseas post)
652.237-71	Identification/Building Pass (AUG 1999) (for services where frequent and continuing access to Department of State facilities is required)
652.237-72	Observance of Legal Holidays and Administrative Leave (AUG 1999) (for services where performance will be on-site in a Department of State facility)
652.242-71	Notice of Shipments (JUL 1988) (for overseas shipment of supplies)
652-243-70	Notices (AUG 1999)

**Award:**

As a result of this RFQ, a purchase order will be awarded in favor of the lowest-priced, responsible quote.

# United States Embassy Abuja Nigeria

## Statement of Work

### AID WAREHOUSE AMENDMENTS

#### I) GENERAL INFORMATION

The United States Embassy Abuja, Nigeria request proposals from contractors to carry out various Architectural and Engineering amendments on an existing warehouse facility located at Plot 2221, Sokode Crescent, Wuse Zone 5, Abuja.

#### II) GENERAL REQUIREMENTS:

The contractor under this SOW will be responsible for labor and materials required to carry out all works in this Statement of Work, unless stated otherwise in the relevant section.

The contractor is to prepare and submit a comprehensive bill of quantity (BOQ) formulated from walkthrough and the design drawings that will be provided by the contracting officer /contracting officer's representative. The BOQ is to address different line item cost for all materials and labor.

The contractor is to provide a detailed work schedule as part of the submittal requirement. The work schedule is to indicate task timelines.

The contractor shall review all dimensions and accept full responsibility for dimensional correctness.

The contractor shall verify all drawings for coordination between trades.

The contractor shall be responsible for obtaining all necessary permits and approvals from all relevant authorities.

The contractor is expected to coordinate pipe layout with electrical power cable layout to ensure most efficient methodology.

The contractor is responsible for repair /cost of repair of any damage to existing aboveground/underground utilities/structures.

The contractor must abide by all necessary safety requirements and standards during the construction.

The contractor must ensure that all materials to be used are in full conformance to the materials presented in the approved BOQ.

The contractor is responsible for removal of all debris arising from the construction works.

### III) SCOPE OF WORK:

#### Architectural:

- Contractor is to partition the main floor area of the warehouse into various shops as per the design and dimensions shown in the drawings using 6" thick hollow sandcrete blocks for the walls and render to about 1" minimum thickness to achieve even finishing,
- Using sheet rock dry walls, construct offices in the mezzanine floor to create two offices for the maintenance supervisors, a meeting room and an office for the foremen as shown in the drawings. Install 1500mm X 750mm windows made up of transparent type glass and wooden doors of 1000mm x 2200mm.
- Contractor is to demolish wall between two existing rooms now labeled as Ladies room and construct a toilet/shower within the space using 6" thick hollow sandcrete blocks as shown on drawing and during the walk through.
- Using 6" block work; construct a new office for the auto mechanic next to the existing one as shown in the drawing.
- Contractor is to cover floors and walls of the toilet/shower area with good quality floor and wall tiles. The wall tiles are to stop at 3' from ceiling level. Floor tiles are to be anti slip type. The tiles design and color are to be coordinated with the COR and approval will be given before installation will commence.
- Contractor is to install 4# Exit Doors (2 single and 2 double leaf) high quality security type doors with dimensions as shown in the drawing on the outside walls. Doors are to be installed in strict coordination with the floor level. Door swing is to be as shown on drawings unless noted otherwise.
- Contractor is to demolish existing Ramp at the auto shop behind the warehouse, excavate and construct an auto-Pit at the same location to a dimension as shown on drawing. Pit is to be finished with concrete walls and tiles as is typical.
- Contractor is to install canopy as an extension of an existing one over the Auto-shop area to a dimension shown on the drawing.
- All existing walls must be prepared to receive overall new paint. The color of the paint shall be consistent with the existing paint. Berger luxol paint is the recommended paint.
- The contractor shall warrant that all materials used are of the properly approved types and all work must be completed with care, skill and diligence. All debris generated in the course of work must be evacuated from site regularly and upon completion of work.

## Electrical:

### POWER INTAKE POSITION

The existing space at the power intake cubicle is too small to accommodate new power panels.

- Expand the power intake cubicle to accommodate a 400A Isolator, a 400A Automatic Transfer Switch (ATS) and PHCN metering equipment. Cubicle dimensions should be 2.5Mx1.5M, maintaining existing height.
- In the space behind the power intake cubicle, inside the carpentry area, supply and install a floor mounted, 14-way 400A TPN Molded Case Circuit Breaker (MCCB) distribution board (DB) complete with ammeter and voltmeter. Load terminals connectors shall be of the bolt type. All machine loads close to the carpentry shop will be connected to the MCCB DB. Procure and install a 400A rated distribution panel per schedule attached (fig 1)
- Procure and install a 14-way 200A single phase MCB sub-distribution board at the center of the work shop to supply power to the rest of the single phase machines as per attached schedule in fig 1-
- Supply and install a 4C X 95mm<sup>2</sup> PVC/ SWA /PVC and 1C X 50mm<sup>2</sup> insulated ground cables to feed power from the ATS to the 400A MCCB DB.
- Galvanized trunking and conduit shall be installed where appropriate and all cables must be routed through trunking or conduit in a manner as unobtrusive as possible.
- Breaker configurations must be carefully selected by the contractor to suit the particular load they are protecting and must be approved by the Electrical Engineer before supply.
- Refer to the table below, the dicing machine (item 1) will be installed in the plumbers shop, while the welding machine and the air compressor (items 2 and 3) will be installed in the welder's shop.
- All other machines (items 4 to 18) will be installed in the carpentry shop

#### LIST OF POWER TOOLS / SPECIFICATIONS.

NO.	ITEM	VOLTAGE	AMPS	PHASE
1	DICING MACHINE	250	50	1ph
2	WELDING MACHINE	230	50	1ph
3	AIR COMPRESSOR	230	15	1ph
4	SAWING MACHINE	230	20	1ph
5	SAWING MACHINE	230	10	1ph
6	SAWING MACHINE	230	10	1ph
7	SAWING MACHINE	230	10	1ph
8	CIRCULAR SAW	230	10	1ph
9	CIRCULAR SAW	230	10	1ph
10	DRILLING MACHINE	220	10	1ph
11	DRILLING MACHINE	220	10	1ph

12	PLANNINGMACHINE	220	16.5	1ph
13	SANDING MACHINE	220	12	1ph
14	PLANNINGMACHINE	415	13.2	3ph
15	AIR COMPRESSOR	220	8.5	1 ph
16	AUTO LIFT MACHINE	230	10.5	1 ph
17	AIR COMPRESSOR	415	64	3 ph
18	STONE GRINDER	220	10	1 ph

- Galvanized steel trunking shall be run overhead around the work shop and cable runs from the DBs to the various loads shall be routed through the trunking or conduit.
- Note that no cable should be run without mechanical protection.
- Upgrade the lighting system by installing 6 units of High Pressure Mercury Vapor (HPMV) lamps .
- 6 units of I3A double sockets and 2 units of 15A sockets (Legrand) shall be installed in each section of the workshop.
- Provide lighting and socket outlets for the new offices as shown in the drawings, while lighting shall be of the modular fluorescent fitting type, accessories including socket outlets and switches should be Legrand or original ABB.
- There are 16 units of single phase machines and 2 units of three phase machines. Industrial sockets and plugs should be supplied and installed accordingly. Additionally the three phase drives should be protected by phase sequence/failure monitors.
- All cable runs shall be routed through trunking or galvanized steel conduit.
- Ensure that all installation is properly grounded in compliance with approved standards.
- Note: that all cables must be Nocaco, Niger chin or Kabel metal cables. Cable sizes must be of adequate current carrying capacities to suit the intended loads in compliance with approved wiring regulations. The cables must be inspected and approved by the Embassy electrical engineer before installation. Prior to acceptance, the completed electrical installation must be fully tested on full load and commissioned.
- All wiring system in all the offices, toilets or changing rooms are routed in full PVC conduit concealed inside the walls or ceilings. All accessories (switches, sockets) shall be all insulated.

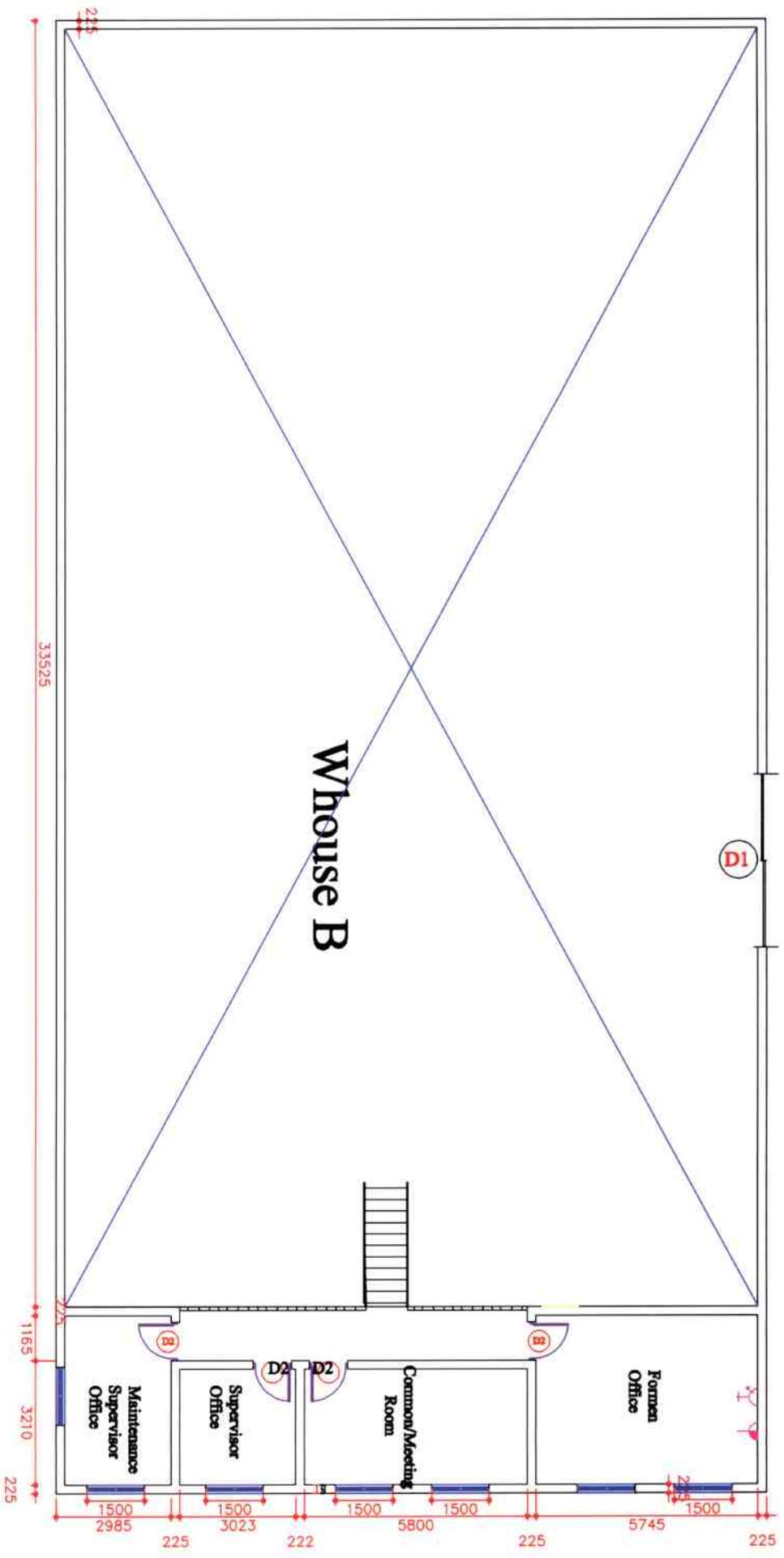
## **Mechanical:**

- 2HP split unit Panasonic air conditioners or approved equal are required to be installed in the common/meeting room and the foremen's offices respectively while 1.5HP AC will be installed in each of the two maintenance offices.
- Install 1.5HP AC each in the Female Room and Auto-Mechanic Room.

Install a Complete set of Water Closet suite and Shower facility in the Ladies Toilet as shown on the Drawing and provide required water supply and drainage piping works.

- Install Shower System in the Men's bathroom with all accessories and fittings and provide required drainage and water supply piping works.
- Install a 1.5Hp, 220V/50Hz, 5A 1300CFM Heavy duty portable welding Fume Extractor in the Welding Shop.
- Install a General International 10-110CF M1 2 HP Dust Collector with 1 Micron Canister Filter in the Carpentry Shop.
- Estimated period of completion of all works is 5 weeks.

# Mezzanine Floor Plan





**PROPOSED AID WHOUSE  
AMMENDMENT Site Plan**

