



**How to enter a new Foreign  
registration in SAM to do  
Contracts/Grants with the United  
States Federal Government  
(once you have received your DUNS  
number and NCAGE Code)**



Once your NCAGE Code is listed in BINCS and you have received your DUNS number, you can proceed with registering in SAM. You will need to create an individual account in the SAM system. Go to [www.sam.gov](http://www.sam.gov) and click "Create an Account".

The screenshot displays the SAM (System for Award Management) website interface. At the top, there is a navigation bar with the SAM logo and the text 'SYSTEM FOR AWARD MANAGEMENT'. Below this is a navigation menu with the following items: HOME, SEARCH RECORDS, DATA ACCESS, GENERAL INFO, and HELP. The main content area is divided into three columns:

- CREATE USER ACCOUNT:** This section explains that a user's CCR username will not work in SAM and that a new SAM User Account is required for registration or updates. It includes a 'Create User Account' button.
- REGISTER/UPDATE ENTITY:** This section describes how to register or update an entity (business, individual, or government agency) to do business with the Federal Government. It includes a 'Register/Update Entity' button.
- SEARCH RECORDS:** This section provides information on searching for entity records from CCR, FedReg, and ORCA, as well as exclusion records from EPLS. It includes a 'Search Records' button.

In the top right corner of the page, there is a 'Create an Account' link. A red arrow points to this link with the word 'Select' written next to it. Below the main content area, there is a 'WHAT IS SAM?' section and a 'Need Help?' button. The bottom of the page features a 'NEWS AND ANNOUNCEMENTS' section, a 'USER GUIDES/HELPFUL HINTS' section, and a 'FORMER CCR REGISTRANTS' section. The Windows taskbar at the bottom shows the 'System for Award M...' and 'Microsoft PowerPo...' icons.





You are required to enter your first name, last name, email address and phone number and country. The rest of the information is optional.

The screenshot shows a web browser window displaying the 'Individual' registration form on the SAM.gov portal. The browser's address bar shows the URL 'https://www.sam.gov/portal/pulidG/SAM/portal/compone...'. The page title is 'System for Award Management'. The form is titled 'Individual' and includes a 'Page Description' box that reads: 'Please provide your personal information requested below. Fields marked with an asterisk (\*) are mandatory.' The form fields are as follows:

- Title: Mr. (dropdown menu)
- First Name\*: (text input)
- Middle Initial: (text input)
- Last Name\*: (text input)
- Suffix: (text input)
- Email Address\*: (text input)
- Confirm Email Address\*: (text input)
- Phone\*: (text input) with mask (xxx)xxx-xxxx
- Phone Extension: (text input)
- Fax: (text input) with mask (xxx)xxx-xxxx
- Address Line 1: (text input)
- Address Line 2: (text input)
- City: (text input)
- State/Province: Please select a value (dropdown menu)
- Country\*: UNITED STATES (dropdown menu)
- ZIP/Postal Code: (text input)

At the bottom of the form, there are 'CANCEL' and 'NEXT' buttons. The Windows taskbar at the bottom shows the 'System for Award Management' and 'Microsoft PowerPoint' applications, along with the system clock showing 2:10 PM.



On this page you will create your unique Username. It must be at least 6 characters in length. Once created it cannot be changed. Next you will create your password. It must be at least 8 characters and contain at least one letter, one number and one special character (!@#\$%&\*). Also on this page you will select 3 security questions.

https://www.sam.gov/portal/public/SAM/portal/computer/ General Services Ad... System for Award Manage...

File Edit View Favorites Tools Help

HOME SEARCH RECORDS DATA ACCESS GENERAL INFO HELP

### Create Account: Individual

- Personal Information
- Account Information
- Summary

#### Account Information

Page Description: Please enter the following information for your SAM account.

Username\* :

Warning: Once created, username cannot be changed in SAM.

Password\* :

Confirm Password\* :

Security Question 1\* : Please select a v...

Security Answer 1\* :

Security Question 2\* : Please select a v...

Security Answer 2\* :

Security Question 3\* : Please select a v...

Security Answer 3\* :

Content Glossary

Status Indicators: [X]

- Entity Name
- Department Code
- Agency Code
- Node Code
- Node Type
- Node Status
- Hierarchy
- Comment
- DUNS
- DoDAAC
- Entity Address
- Entity City
- Entity State
- Entity Foreign Province Code
- Entity Country
- Entity ZIP Code

Microsoft PowerPoint - [How to register to do contracts]

System for Award M... Microsoft PowerP...

2:15 PM



When you have verified that your account information is correct select submit at the bottom of the page.

Suffix :

Email Address : Jane.doe@gmail.com

Phone : 5555-55555555

Phone Extension :

Fax :

Address Line 1 :

Address Line 2 :

City :

State :

Country : Your Country

ZIP :

**Account Information** EDIT

Username : ames4501

Password : \*\*\*\*\*

Security Question 1 : In what city did you meet your spouse/significant other?

Security Answer 1 : chicago

Security Question 2 : In what city or town did your parents meet?

Security Answer 2 : chicago

Security Question 3 : Where were you when you first heard about 9/11?

Security Answer 3 : chicago

CANCEL BACK SUBMIT

Select Submit



This page means that you have successfully created your user account and that you must now validate it by responding to the validation email. Select Done.

The screenshot shows the SAM (System for Award Management) website. The main content area is titled "Create Account: Personal" and "Account Created - Confirmation". A confirmation message is displayed, dated "Wed Apr 03 14:23:24 EDT 2013". The message reads: "Congratulations -- Your SAM account has been created! But, you are not done. We just sent you an email to the email address you gave us so you can confirm your account creation. In the email, there is a link that you must click within next 48 hours to activate your account. For now, click on DONE to go back to the SAM Home page." Below the message are buttons for "PRINT", "SAVE", and "DONE". A red arrow points to the "DONE" button with the text "Select Done".



The validation email comes from [notification@sam.gov](mailto:notification@sam.gov). The activation link is the first link in the email and may not be an active link. If it is not active you may copy and paste the address in your browser address line.

The screenshot shows a Gmail inbox on a Windows desktop. The email from [notification@sam.gov](mailto:notification@sam.gov) is selected. The subject is "Welcome to the U.S. Federal Government's System for Award Management (SAM)". The email body contains the following text:

This email was sent by an automated administrator. Please do not reply to this message.

Thank you for registering in the U.S. federal government's System for Award Management (SAM).

Your Username is: ames4591

Please note that this is only a confirmation of your Username. You must click on the link below, within 48 hours of receipt of this message, your email address and complete the registration process: <http://www.sam.gov/portal/public/SAM?activationCode=3.5stPwK4hhVF3ND>

You may also copy and paste the URL into your browser address line to go directly to the web page.

Please note that if this is your first login attempt, the system will default to the Migrate Legacy Account page where you will be prompted to indicate whether or not you wish to transfer your role(s) held in the legacy federal government systems (CCR.gov, FedReg.gov, ORCA.gov, and EPLS.gov) to your new SAM account.

IMPORTANT: If you do not have roles to migrate from a legacy system and/or you would like a new role assigned to your account, you will need to request that a role be assigned by your Administrator in order to have access to desired system functionality.

For assistance, please contact the Federal Service Desk at [www.fsd.gov](http://www.fsd.gov) or by telephone at 865-606-8720 (toll free) or at 334-206-7820 (internationally).

Thank you,  
The System for Award Management (SAM) Administrator  
<http://www.sam.gov/portal/public/SAM>

A red arrow points to the activation link in the email body. The right sidebar shows a promotion for "FreeScoreOnline" with a green checkmark and the text "Credit Scores from all 3 bureaus in 60 seconds for \$0!".



# Log in to activate your user account.

USER NAME:  PASSWORD:  [LOG IN](#)  
[Forgot Username?](#) [Forgot Password?](#) [Create an Account](#)

[HOME](#) [SEARCH RECORDS](#) [DATA ACCESS](#) [GENERAL INFO](#) [HELP](#)

### Login

#### Enter Username and Password

Login  
Please Enter your Username and Password to login to SAM. If you do not remember your Username or Password, please use the respective [Forgot Username?](#) and [Forgot Password?](#) links provided below.

Username :  [Forgot Username?](#)

Password :  [Forgot Password?](#)

[Login](#)

SAM | System for Award Management v.0  
IBM v4.824.20130326-0005  
WWW1

**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

GSA



Once you select done on this page your account will be activated and you will be logged in to the SAM system.

The screenshot displays the SAM (System for Award Management) website interface. At the top, there is a navigation bar with links for HOME, SEARCH RECORDS, DATA ACCESS, GENERAL INFO, and HELP. Below this, a confirmation message is displayed for the user 'Mr. Amy Fuller'. The message states: 'Account Activated - Confirmation' and 'Confirmation Wed Apr 03 14:33:03 EDT 2013'. It further instructs the user: 'Thank you for activating your SAM account! You will be taken to the User Dashboard page. Once on the User Dashboard, you will have the option to migrate an account from a legacy system. Use the Done button to continue.' At the bottom right of the confirmation box, there are three buttons: PRINT, SAVE, and DONE. A red arrow points to the DONE button with the text 'Select Done'. The footer of the page includes the SAM logo, IBM contact information, and logos for GSA and USA.gov.



Each time you log in to SAM you will be required to Accept the Usage Agreement to continue.

The screenshot shows a web browser window displaying the SAM (System for Award Management) login page. The URL is <https://www.sam.gov/portal/public/SAM/portal/compendium>. The page features a navigation menu with options: HOME, SEARCH RECORDS, DATA ACCESS, GENERAL INFO, and HELP. A login form is visible with fields for USER NAME and PASSWORD, and a LOG IN button. Below the login form, a dialog box titled "SAM Terms and Conditions" is displayed. The dialog box contains the following text:

**I. Usage Agreement**

This is a Federal computer system and is the property of the United States Government. It is for authorized use only. Users (authorized or unauthorized) have no explicit or implicit expectation of privacy in anything viewed, created, downloaded, or stored on this system, including e-mail, internet, and intranet use. Any or all uses of this system (including all peripheral devices and output media) and all files on this system may be intercepted, monitored, read, captured, recorded, disclosed, copied, audited, and/or inspected by authorized System for Award Management (SAM) personnel, the Office of Inspector General (OIG), and/or other law enforcement personnel, as well as authorized officials of other agencies. Access or use of this computer by any person, whether authorized or unauthorized, constitutes consent to such interception, monitoring, reading, capturing, recording, disclosure, copying, auditing, and/or inspection at the discretion of authorized SAM personnel, law enforcement personnel (including OIG), and/or authorized officials of other agencies. Unauthorized use of this system is prohibited and may constitute a violation of 18 U.S.C. 1030 or other Federal laws and regulations may result in criminal, civil, and/or administrative action. By continuing to use this system, you indicate your awareness of, and consent to, these terms and conditions and acknowledge that there is no reasonable expectation of privacy in the storage or use of this computer system.

Below the text, there are two buttons: "DECLINE" and "ACCEPT". A red arrow points to the "ACCEPT" button with the text "Select Accept".

At the bottom of the page, there is a footer with the following information:

SAM | System for Award Management 1.0  
IBM vs.821.0013026-0005  
WWW1

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

Logos for GSA, USA.GOV, and the Department of Defense are also visible.



Since you are registering a new Entity in SAM you will not have anything to Migrate. Ignore this question and select **Register/Update Entity (1)** then Register New Entity.

The screenshot shows the SAM website interface. The top navigation bar includes links for MY SAM, SEARCH RECORDS, DATA ACCESS, GENERAL INFO, and HELP. The user is logged in as Amy Fuller. The main content area displays a welcome message and a question: "Would you like to migrate a legacy system account?" with "YES" and "HIDE MESSAGE" buttons. A red arrow labeled "1" points to the "Register/Update Entity" link in the left sidebar. Another red arrow points to the migration question with the text "Ignore this question".



# The Registration Overview page describes the information that you will need to complete your registration.

The screenshot displays the SAM website interface in a Windows Internet Explorer browser. The page title is "Register Entity" and the sub-page is "Registration Overview". The main content area provides a "Page Description" and lists categories of required and requested information, including Core Data, Assertions, Representations and Certifications, and Points of Contact (POC). A "Before you start" section lists specific information to gather, such as DUNS number, TIN, CAGE code, and EFT information. A "Content Glossary" is visible on the right side of the page.

**System for Award Management - Windows Internet Explorer**

https://www.sam.gov/portal/public/SAM/portal/compnentId=638531F5-8B69-46A8-9262-8053-5c70c1350e

General Services Administration [US]

MY SAM SEARCH RECORDS DATA ACCESS GENERAL INFO HELP

**Register Entity**

Registration Overview

Registration Overview

Purpose of Registration

Core Data

Representations and Certifications

Points of Contact

Submit Certification

BACK TO HOME DASHBOARD

**Registration Overview**

Page Description

SAM Entity Management registrants are required to submit detailed information on their entity in various categories. Additional, non-mandatory information is also requested. For specific informational requirements and guidelines on how to obtain unknown information, please reference the SAM Entity Management User's Guide.

Categories of required and requested information may include the following depending on the purpose of your registration in SAM:

**Core Data** - Includes, but is not limited to, an entity's DUNS and/or DoDAAC, name, address, CAGE or NCAGE code, TIN or EIN number, general information, financial information, and details about any proceedings in which the entity may currently be involved. Core Data is mandatory for all registration types.

**Assertions** - Documents self-assertions from each entity. Assertions includes, but is not limited to, data about the types of goods and services the entity provides, the entity size, optional Electronic Data Interchange (EDI), and disaster relief data.

**Representations and Certifications** - Documents an entity's representations and certifications related to their small business status, responses to commonly used Federal Acquisition Regulation (FAR) and Defense Federal Acquisition Regulation Supplement (DFARS) provisions/clauses, and Architect-Engine Responses (SF-130 Part II).

**Points of Contact (POC)** - The entity will be asked to provide contact information for any mandatory POC based on the information they provided during the registration process. POC types include, but are not limited to, accounts receivable, electronic business, and government business. POC information is mandatory for all registration types.

Before you start, please be sure you have gathered the following information:

- Your Data Universal Numbering System (DUNS) Number from Dun and Bradstreet and the name and address associated with that DUNS
- Your Taxpayer Identification Number and the name associated with that TIN (from your W-2)
- Your Contractor and Government Entity (CAGE) Code, if you already have one (if you don't, one will be assigned to you during registration)
- Your Electronic Funds Transfer information such as your ABA Routing Number and your account number

You will be unable to submit your registration online unless all the mandatory information is provided.

**Content Glossary**

Status Indicators

75%

8:56 AM 4/23/2013



# At the bottom of the Registration Overview page is the button to Start Registration. Select Start Registration.

System for Award Management - Windows Internet Explorer

https://www.sam.gov/portal/public/SAM/?portal:componentId=fd8581f5-fdb9-4668-9782-f053c5cd358p

General Services Administration [US]

System for Award Management

File Edit View Favorites Tools Help

Page Safety Tools

Submit Certification

BACK TO USER DASHBOARD

EIN number, general information, financial information, and details about any proceedings in which the entity may currently be involved. Core Data is mandatory for all registration types.

**Assertions** - Documents self-assertions from each entity. Assertions includes, but is not limited to, data about the types of goods and services the entity provides, the entity size, optional Electronic Data Interchange (EDI), and disaster relief data.

**Representations and Certifications** - Documents an entity's representations and certifications related to their small business status, responses to commonly used Federal Acquisition Regulation (FAR) and Defense Federal Acquisition Regulation Supplement (DFARS) provisions/clauses, and Architect-Engineer Responses (SF330 Part II).

**Points of Contact (POC)** - The entity will be asked to provide contact information for any mandatory POC based on the information they provided during the registration process. POC types include, but are not limited to, accounts receivable, electronic business, and government business. POC information is mandatory for all registration types.

Before you start, please be sure you have gathered the following information:

- Your Data Universal Numbering System (DUNS) Number from Dun and Bradstreet and the name and address associated with that DUNS
- Your Taxpayer Identification Number and the name associated with that TIN (from your W-2)
- Your Contractor and Government Entity (CAGE) Code, if you already have one (if you don't, one will be assigned to you during registration)
- Your Electronic Funds Transfer information such as your ABA Routing Number and your account number

You will be unable to submit your registration online unless all the mandatory information is provided.

\* **Note:** An entity within the SAM system includes prime contractors, organizations or individuals applying for assistance awards, those receiving loans, sole proprietors, corporations, partnerships, and any Federal government agencies desiring to do business with the government.

Entity Administrators and/or Entity Registration Representatives are responsible for ensuring the accuracy of an entity registration in SAM. An entity registration must be renewed every 365 days in order to remain active and will expire if it is not updated in a timely manner. An expired registration may affect the ability to do business with the Federal government.

CANCEL START REGISTRATION

SAM | System for Award Management 1.0 IBM v1.863.20130412-1616 WWW1

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

GSA USA.gov

75%

Start System for Award ... Microsoft PowerPoint ... Desktop 8:59 AM 4/23/2013





Based on the answers provided on the previous page, SAM has determined your purpose for registering. If you need to make changes, please go back to the previous page. Use the Next button to continue with the Entity Registration process.

The screenshot shows the SAM System for Award Management interface in a Windows Internet Explorer browser. The page title is "System for Award Management - Windows Internet Explorer". The URL is "https://www.sam.gov/portal/public/SAM/?portal:componentId=7cbf8635-61f6-41ff-bfb6-2f54d735285a&p". The user is logged in as "Amy Fuller" with a "LOGOUT" button.

The main navigation bar includes "MY SAM", "SEARCH RECORDS", "DATA ACCESS", "GENERAL INFO", and "HELP". The "Register Entity" section is active, showing a "Confirm Purpose" step. The "Purpose of Registration" is set to "Federal Assistance Awards Only". The page description states: "Based on the answers provided on the previous page, SAM has determined your purpose for registering. If you need to make changes, please go back to the previous page. Use the Next button to continue with the Entity Registration process." The "You are required to complete the following sections:" list includes "Core Data" and "Points of Contact".

At the bottom of the registration form, there are "PREVIOUS" and "NEXT" buttons. A red arrow points to the "NEXT" button with the text "Select to continue".

The footer of the page includes "SAM | System for Award Management 1.0", "IBM v1.863.20130412-1616 WWW1", and logos for GSA and USA.gov. A note to all users states: "This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times." The Windows taskbar at the bottom shows the Start button, System for Award Management, and Microsoft PowerPoint windows, along with the system clock showing 9:21 AM on 4/23/2013.



Here you will enter your DUNS , Legal Business Name and address EXACTLY as you entered it in D&B when you applied for your DUNS number. Select Next to continue.

System for Award Management - Windows Internet Explorer

https://www.sam.gov/portal/public/SAM/portal:componentId=7cbf8635-61f6-41ff-bfb6-2f54d735285a&portal:type=acti

System for Award Management

File Edit View Favorites Tools Help

Page Safety Tools

Purpose of Registration

Core Data

Public Identifier:

DUNS Number:

If you do not have a DUNS Number, please click [here](#) to request one.  
For assistance, contact Dun & Bradstreet (D&B) US ONLY at 1-866-705-5711 or [govt@dnb.com](mailto:govt@dnb.com). International registrants email: [samhelp@dnb.com](mailto:samhelp@dnb.com)

Name:

D&B Legal Business Name:

DUNS Physical Address:

Please enter the physical address that D&B has on file for your entity. Your entity will not be activated if a mailing address is provided.

Address Line 1:

Address Line 2:

City:

State/Province:

ZIP/Postal Code:

Country:

PREVIOUS NEXT

BACK TO USER DASHBOARD

Submit Certification

IBM v1.863.20130412-1616

System for Award Management - Windows Internet Explorer

Microsoft PowerPoint ...

Desktop

9:23 AM  
4/23/2013

Select



Your NATO record and D&B information must match **EXACTLY**.

## NATO Record

Home > NCAGE details

Cage Data

Organization Data - Generals

<b>CAGE Code</b> STK64	<b>Identification Number (IDN)</b> 
<b>Organization Name</b> PACUNAM	
<b>Creation Date</b> 17 Apr 2013	<b>Last Update</b> 17 Apr 2013
<b>Status</b> A - Active record	<b>Type of Entity</b> G - Service providers
<b>Country</b> GUATEMALA	<b>State</b> 

Organization Data - Geographical Location

<b>Street</b> 7A AVENIDA 7-33 ZONA 9	<b>City</b> GUATEMALA CITY
EDIFICIO CORPORACION OCCIDENTE 4 NIVEL	<b>Postal Code</b> 01009

## SAM Record

Fundacion para el Patrimonio Cultural y Natural Maya 4 av. 7-33 Zona 9, Edificio Corporacion de Occidente  
 DUNS: 846123446 NCAGE Code: STK64 Guatemala, Guatemala, ,  
 Status: Submitted GUATEMALA

### Entity Overview

If the SAM Record is incorrect - contact D&B (703-807-5733 or [samhelp@dnb.com](mailto:samhelp@dnb.com)) to correct to match the NATO Record. If the NATO Record is incorrect - contact your NCB to correct to match the SAM Record.



If your information matches D&B you can select Save and Continue on this page. If the information from D&B is incorrect you must contact D&B to correct before continuing.

System for Award Management - Windows Internet Explorer

https://www.sam.gov/portal/public/SAM/portal:componentId=7cbf9635-61f6-41ff-bfb6-2f54d735285a&p General Services Administration [US]

System for Award Management

File Edit View Favorites Tools Help

Page Safety Tools

**SAM**  
SYSTEM FOR AWARD MANAGEMENT

Amy Fuller  
LOGOUT

MY SAM SEARCH RECORDS DATA ACCESS GENERAL INFO HELP

**Register Entity**

**Verify DUNS Information** Fuller, Amy  
DUNS: 078480911

Page Description  
Please review the information retrieved from Dun & Bradstreet (D&B) for accuracy. If you click "Save & Continue," the information from D&B will appear in your entity's registration. If the information returned is incorrect, please click "Cancel" and make the necessary updates in D&B.

Details Entered by the user		Details returned from D&B	
DUNS:	078480911	DUNS:	078480911
Legal Business Name:	Fuller, Amy L	Legal Business Name:	Fuller, Amy
Doing Business As:	(none)	Doing Business As:	Amy L Fuller
Address Line 1:	[REDACTED]	Address Line 1:	[REDACTED]
Address Line 2:		Address Line 2:	
City:	Battle Creek	City:	Battle Creek
State:	MI	State:	MI
ZIP/Postal Code:	49014	ZIP/Postal Code:	49014-7700
Country:	UNITED STATES	Country:	UNITED STATES

Content Glossary

- DUNS
- Entity Name
- Entity Address
- Entity City
- Entity State
- Entity Foreign Province Code
- Entity ZIP Code
- Entity Country
- Role
- Reason for Request

BACK TO USER DASHBOARD

PREVIOUS SAVE AND CONTINUE

Select to continue

Microsoft PowerPoint - [How to Enter a New Registration]

Start System for Award ... Microsoft PowerPoint ... Desktop 9:26 AM 4/23/2013



After the information from D&B has been confirmed you can continue entering your business information. You will create an MPIN on this page. The MPIN acts as your password in these systems and you should guard it as such. The MPIN must be nine characters long and contain at least one letter, one number, and no spaces or special characters.

The screenshot shows the SAM.gov Business Information form. The browser address bar displays <https://www.sam.gov/portal/public/SAM/portal/acompany>. The page title is "System for Award Management". The form is divided into several sections:

- Business Information:**
  - Business Start Date (MM/DD/YYYY): 01/01/2012
  - Fiscal Year End Close Date (MM/DD): 12/31
  - Company Division Name: [Empty]
  - Company Division Number: [Empty]
  - Corporate URL: [Empty]
  - Congressional District: 3
  - Create/Enter MPIN: [Redacted]
- Physical Address - BATTLE CREEK:**
  - Address Type: Physical
  - Address Line 1: [Redacted]
  - Address Line 2: [Empty]
  - City: BATTLE CREEK
  - State/Province: MICHIGAN
  - ZIP/Postal Code: 49814
  - Country: UNITED STATES
- Mailing Address - BATTLE CREEK:**
  - Address Type: Mailing

A "COPY PHYSICAL ADDRESS" button is located at the bottom right of the Physical Address section. The left sidebar contains a navigation menu with options such as "DUNS Information", "Verify DUNS Information", "Business Information", "IPS Consent", "CAGE or NCAGE Code", "General Information", "Financial Information", "Executive Compensation Questions", "Proceedings Questions", "Information Opt-Out", "Review Core Data", "Continue to Next Section", "Assertions", "Representations and Certifications", "Points of Contact", "Small Business Certification", and "Submit Certification".



After you enter all your information select **Save and Continue**. Your TIN Type and number are not required for Foreign registrations. Leave these fields blank.

Small Business Certification  
Submit Certification  
[BACK TO USER DASHBOARD](#)

Country: UNITED STATES

Mailing Address - BATTLE CREEK  
[COPY PHYSICAL ADDRESS](#)

Address Type: Mailing

Address Line 1: [REDACTED]

Address Line 2: [REDACTED]

City: BATTLE CREEK

State/Province: MICHIGAN

ZIP/Postal Code: 49014 7700

Country: UNITED STATES

**Tax Identification Number (TIN):**  
If you do not have a TIN please contact the IRS by [clicking here](#)

TIN Type: [REDACTED]

SSN: [REDACTED] Note: TIN match from IRF may take 3-5 business days

[CANCEL](#) [PREVIOUS](#) [SAVE AND CONTINUE](#)

SAM | System for Award Management v.0  
IBM vs.801.0030306-0005  
WWW1

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

GSA USA.gov

System for Award M... Microsoft PowerPoi... 11:49 AM

# Select Yes and enter your NCAGE Code. Select Save and Continue.

The screenshot displays the SAM (System for Award Management) website interface. The main content area is titled "Register Entity" and includes a "CAGE Code" section. The "CAGE Code" field is currently empty, and the "Does your entity already have a CAGE Code?" dropdown menu is set to "Please select a value". A red arrow points to this dropdown menu with the text "Select Yes". Below this, the "CAGE" field is also empty, and a red arrow points to it with the text "Enter NCAGE". At the bottom of the form, there are "PREVIOUS" and "SAVE AND CONTINUE" buttons. A red arrow points to the "SAVE AND CONTINUE" button with the text "Select to continue.".



## Company Security Level and Highest Employee levels must be selected.

System for Award Management

Page Description  
Please enter the business type information for your entity. Select the applicable business types by using the drop-down menus or pick lists provided. To use the pick lists select the box next to the business type(s) you want to add and click the "Add" button. To remove a business type select the box next to that business type(s) and select the "Remove" button.

**Business Information:**

Country of Incorporation: ZIMBABWE

Company Security Level: Please select a value

Highest Employee Security Level: Please select a value

You have categorized your entity as a: **Business or Organization.**

Does your entity qualify as one of the following (if none are applicable, select Not Applicable from the drop-down menu)? :  
Not Applicable

Is your business certified by a state certifying agency as a Department of Transportation (DOT) Disadvantaged Business Enterprise (DBE)? :  
No

If your organization is a Federally Recognized Native American Entity choose all that apply:

NATIVE AMERICAN ENTITY TYPE PICK LIST	YOUR NATIVE AMERICAN ENTITY TYPES
Alaskan Native Corporation Owned Firm	

**General Information**

Business Information

Country of Incorporation: ZIMBABWE

Company Security Level: Please select a value

Highest Employee Security Level: Please select a value

You have categorized your entity as a: **Business or Organization.**

Does your entity qualify as one of the following (if none are applicable, select Not Applicable from the drop-down menu)? :  
Not Applicable

Is your business certified by a state certifying agency as a Department of Transportation (DOT) Disadvantaged Business Enterprise (DBE)? :  
No

If your organization is a Federally Recognized Native American Entity choose all that apply:

NATIVE AMERICAN ENTITY TYPE PICK LIST	YOUR NATIVE AMERICAN ENTITY TYPES
Alaskan Native Corporation Owned Firm	

Select appropriate level or not applicable.



If your entity qualifies as one of the following select from the drop down menu. If none are applicable, select Not Applicable.

The screenshot shows a web browser window with the URL <https://www.sam.gov/portal/public/SAMSystemComponent>. The page is titled "System for Award Management" and contains a form for "General Information".

On the left side, there is a navigation menu with the following items:

- CAGE or NCAGE Code
- General Information**
- Financial Information
- Executive Compensation Questions
- Proceedings Questions
- Information Opt-Out
- Review Core Data
- Continue to Next Section
- Assertions
- Representations and Certifications
- Points of Contact
- Small Business Certification
- Submit Certification
- BACK TO USER DASHBOARD

The main content area includes the following fields and sections:

- Company Security Level:
- Highest Employee Security Level:
- Business Types:**
- You have categorized your entity as a: **Business or Organization.**
- Does your entity qualify as one of the following (if none are applicable, select Not Applicable from the drop-down menu)? :
- Agency as a Department of Transportation (DOT) Disadvantaged Business Enterprise
- If your organization is a Federally Recognized Native American Entity choose all that apply:

Below the "If your organization is a Federally Recognized Native American Entity" section, there are two columns:

NATIVE AMERICAN ENTITY TYPE PICK LIST	YOUR NATIVE AMERICAN ENTITY TYPES
<input type="checkbox"/> Alaskan Native Corporation Owned Firm <input type="checkbox"/> American Indian Owned <input type="checkbox"/> Indian Tribe (Federally Recognized) <input type="checkbox"/> Native Hawaiian Organization Owned Firm <input type="checkbox"/> Tribally Owned Firm	

A red arrow points to the "Not Applicable" option in the dropdown menu, with the text "Select appropriate." written next to it.



# Select Foreign Owned and Located in the drop down menu.

System for Award Management - Windows Internet Explorer

https://www.sam.gov/portal/public/SAM/?portal:componentId=57fe9af Identified by Entrust

File Edit View Favorites Tools Help

System for Award Management

Types of Minority Owned Businesses (Only if Minority Business Was Selected):

Alaskan Native Corporation Owned Firm  
 American Indian Owned  
 Indian Tribe (Federally Recognized)  
 Native Hawaiian Organization Owned Firm  
 Tribally Owned Firm

ADD REMOVE

Is your business/organization one of the following (if none are applicable, select Not Applicable from the drop-down menu)?

Foreign Owned and Lo

Not Applicable

Foreign Owned and Located

your Business or Organization as Defined by the IRS<sup>®</sup>:

Small Agricultural Coopera  
 Limited Liability Company,  
 Subchapter S Corporation  
 Manufacturer of Goods

What is your organization's profit structure? Please select one of the following<sup>®</sup>:

For-Profit Organization

If your business qualifies as one of the following Socio-Economic Categories, check all that reflect the current status of your business. Small business status will automatically be derived from the receipts, number of employees, assets, or megawatt hours, and NAICS codes entered in the Assertions portion of the registration

SOCIO-ECONOMIC CATEGORIES PICK LIST YOUR ENTITY'S SOCIO-ECONOMIC CATEGORIES

Veteran Owned Business  
 Woman Owned Business

Done Internet | Protected Mode: On 75% 8:10 AM 5/2/2013

Select Foreign Owned and Located



# Socio-Economic Categories do not apply to Foreign Owned and Located Entities. Select Save and Continue.

The screenshot shows a web browser window with the URL <https://sam.gov>. The page is titled "System for Award Management" and contains two main panels:

- SOCIO-ECONOMIC CATEGORIES PICK LIST:** A list of seven categories, each with an unchecked checkbox:
  - Veteran Owned Business
  - Woman Owned Business
  - Women Owned Small Business
  - Joint Venture Women Owned Small Business
  - Joint Venture Economically Disadvantaged Women-Owned Small Business
  - Community Development Corporation Owned Firm
  - Minority Owned Business
- YOUR ENTITY'S SOCIO-ECONOMIC CATEGORIES:** An empty list box.

Below the lists are buttons for "ADD" and "REMOVE". At the bottom of the page are buttons for "CANCEL", "PREVIOUS", and "SAVE AND CONTINUE". A red arrow points to the "SAVE AND CONTINUE" button with the text "select".



Electronic Funds Transfer and Automated Clearing House (ACH) information is not required for foreign vendors. These sections should be left blank. Foreign vendors with US Banking information have the option to complete this section (only US ABA routing numbers and account numbers may be used).

System for Award Management - Windows Internet Explorer

https://www.sam.gov/portal/public/SAM/?portal:componentid=7cbf8635-61f6-41ff-bfb6-2f54d735235a&p General Services Administration [US]

System for Award Management

File Edit View Favorites Tools Help

Page Safety Tools

MY SAM SEARCH RECORDS DATA ACCESS GENERAL INFO HELP

**Register Entity** **Financial Information** Fuller, Amy DUNS: 078480911 **Content Glossary**

Purpose of Registration

Core Data

DUNS Information

Verify DUNS Information

Business Information

IRS Consent

CAGE or NCAGE Code

General Information

**Financial Information**

Executive Compensation Questions

Proceedings Questions

Information Opt-Out

Review Core Data

Continue to Next Section

Points of Contact

Submit Certification

Page Description

Please enter the requested information below about the entity you are registering.

Do you accept credit cards as a method of payment?\*

Please Select a Value

Please Select a Value

No

Yes

**New Account**

**Electronic Funds Transfer:**

Account Type: Checking

Financial Institute:

ABA Routing Number\*:

Account Number\*:

Lockbox Number:

**Automated Clearing House (ACH):** Please enter at least one method of contact for your ACH below.

ACH U.S. Phone<sup>1</sup>

ACH Non-U.S. Phone<sup>1</sup>

ACH Fax<sup>1</sup>

ACH Email<sup>1</sup>

Credit Card Usage:

Delinquent Federal Debt:

IGT Financial Info (Applicable only for IGT registrants):

Electronic Funds Transfer:

Add New Account Details:

Automated Clearing House (ACH):

Remittance Information:

75%

Start System for Award ... Microsoft PowerPoint ... Document1 - Microsof... Desktop 10:17 AM 4/23/2013



## Remittance Address is required.

If your country has State/Province options you must make a selection from the drop down menu. If not applicable you can leave blank. Select Save and Continue when this page is complete.

System for Award Management - Windows Internet Explorer

https://www.sam.gov/portal/public/SAM/?portalcomponentId=57fe2a6b-c4e1-4068-96b9-82d9e3bbd3e9&... General Services Administration [US] man with 22 children

File Edit View Favorites Tools Help

Financial Information

- Executive Compensation Questions
- Proceedings Questions
- Information Opt-Out
- Review Core Data

Points of Contact

Submit Certification

BACK TO USER DASHBOARD

ABA Routing Number\*:

Account Number\*:

Lockbox Number:

**Automated Clearing House (ACH): Please enter at least one method of contact for your ACH below.**

ACH U.S. Phone: (xxx)xxx-xxxx

ACH Non-U.S. Phone: xxx-xxxx-xxxxxxx

ACH Fax: (xxx)xxx-xxxx

ACH Email:

**Remittance Address:**

Name\*:

Address Line 1\*:

Address Line 2:

City\*:

State/ Province\*: Please select a value

Country\*: UNITED STATES

ZIP/Postal Code\*:

Automated Clearing House (ACH):

Remittance Information:

CANCEL PREVIOUS SAVE AND CONTINUE

Internet | Protected Mode: On 100%

12:04 PM 6/7/2013



If you answer no to question 1 on this page, question 2 is not applicable and you can select save and continue. If you answer yes, you must also answer question 2. If you answer yes to question 2 you must also then supply the names and salaries of the top five executives in your organization.

The screenshot shows the SAM website interface. The browser address bar displays <https://www.sam.gov/portal/public/SAM/portal/comp/enr>. The page title is "System for Award Management". The main navigation bar includes "MY SAM", "SEARCH RECORDS", "DATA ACCESS", "GENERAL INFO", and "HELP". The current page is titled "Register Entity" and "Executive Compensation Questions". The user is identified as "FULLER, AMY L" with a DUNS number of 07648064 and a CAAC code of 66363.

**Page Description:**  
Please enter the requested information below about your entity. You must provide data for the five (5) most highly compensated executives in your business or organization including parent organization.

**Executive Compensation:**  
In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which this specific SAM record, represented by a DUNS number, belongs) receive both of the following:

- 50 percent or more of year annual gross revenues in U.S. federal contracts, subcontracts, lease, grants, subgrants, and/or cooperative agreements and
- \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, lease, grants, subgrants, and/or cooperative agreements?

The answer is "No".

**Does the public have access to information about the compensation of the senior executives in your business or organization (the legal entity to which this specific SAM record, represented by a DUNS number, belongs) through periodic reports filed under section 13(a) or 13(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78d(d)) or section 6004 of the Internal Revenue Code of 1986?**

The answer is "Not Applicable".

Buttons: "CANCEL", "PREVIOUS", "SAVE AND CONTINUE".



If you answer no to the first question you can select save and continue. If you answer yes you must also answer the next question. If the answer to the next question is no you can save and continue. If it is yes you must provide a listing of the proceedings.

https://www.sam.gov/portal/public/SAM/portalcompone... General Services Ad... System for Award Manage...

File Edit View Favorites Tools Help

Page Safety Tools

**SAM**  
SYSTEM FOR AWARD MANAGEMENT

MY SAM SEARCH RECORDS DATA ACCESS GENERAL INFO HELP

Register Entity

Proceedings Questions FULLER, ANTY I  
DUNS: 07848654 CAGE Code: 68363

Page Description: Please answer the following Proceedings questions about your entity.

**Proceedings:**

Is there a Federal solicitation on which your business or organization, as represented by the DUNS number on this specific SAM record, is bidding that contains the FAR provision 54.209-7, or has your business or organization, as represented by the DUNS number on this specific SAM record, been awarded a Federal contract that contains FAR clause 54.209-8?

No

Does your business or organization, as represented by the DUNS number on this specific SAM record, have current active Federal contracts and/or grants with total value (including any exercised/unexercised options) greater than \$50,000,000?

Yes (Applicable)

Within the last five years, had the business or organization (represented by the DUNS number on this specific SAM record) and/or any of its principals, in connection with the award to or performance by the business or organization of a Federal contract or grant, been the subject of a Federal or State

- Criminal proceeding resulting in a conviction or other acknowledgment of fault;
- Civil proceeding resulting in a finding of fault with a monetary fine, penalty, reimbursement, restitution, and/or damages greater than \$5,000, or other acknowledgment of fault; and, or
- Administrative proceeding resulting in a finding of fault with either a monetary fine or penalty greater than \$5,000 or reimbursement, restitution, or damages greater than \$500,000, or other acknowledgment of fault?

Yes (Applicable)

SAVE AND CONTINUE

Content Glossary

Proceeding Questions:

System for Award Management

Microsoft PowerPoint

11:53 AM



# You may opt to not have your entity's information displayed publicly.

The screenshot shows the SAM.gov 'Information Opt-Out' page for a registered entity named 'FULLER, AMY'. The page is titled 'Information Opt-Out' and includes a 'VOTE' button. The main content area contains the following text:

You may opt-out from displaying your entity information on the SAM / Public Search page. This may result in a reduction in federal programmatic business opportunities and subcontractors choosing this option will not be visible in public transactions.

If you are an SBA certified small business (SBA firm) (in applying for one of these qualifications), you must authorize disclosure of your entity's information in SAM's Public Search.

If you are interested in performing federal governmental transactions (GOTS), please note that your information will be removed from Public Search. Your entity will still be available in For Official Use Only (FOUO) searches.

Two radio buttons are present:

- I authorize my entity's information to be displayed in SAM's Public Search.
- I do not authorize my entity's information to be displayed in SAM's public search.

At the bottom of the form, there are 'PREVIOUS' and 'SAVE AND CONTINUE' buttons. The left sidebar shows a navigation menu with 'Information Opt-Out' selected. The right sidebar contains a 'Content Glossary' and 'Information Opt-Out' link.



If all the information on the review page is correct you may select save and continue. If a section needs to be corrected you can select the edit button at the top right of that section.

The screenshot shows the 'Review Core Data' page in the SAM.gov system. The page is titled 'Register Entity' and 'Review Core Data' for entity 'FULLER, AMY L.'. The 'Core Data' section is highlighted in the left sidebar. The main content area displays the following information:

Review Core Data	
<p>You have completed the Core Data section of your entity's registration in SAM. Please validate that the information below is correct before continuing. Use the <b>EDIT</b> button to make changes to the appropriate sections. If you are satisfied with the information entered previously, please click <b>SAVE AND CONTINUE</b>.</p>	
DUNS Number:	0-86864
Dom Legal Business Name:	FULLER, AMY L.
Doing Business As:	(none)

Below this, there are links for '(Expand All)' and '(Collapse All)'. The 'Business & TIN Information' section is also visible, with an 'EDIT' button at the top right. The information in this section includes:

Business & TIN Information	
Business Information:	
Business Start Date:	01/04/2012
Fiscal Year End Class Date:	06/30
Company Division Name:	
Company Division Number:	
Corporate TIN:	
Congressional District:	2
MSTP:	4480004
Physical Address:	
Address Line 1:	[REDACTED]
Address Line 2:	
City:	BATTLE CREEK
State Province:	MI
Country:	UNITED STATES



If you are doing Contracts you will be required to complete the assertions and the Representations & Certifications sections of the registration. If you are applying for Grants or other Federal Assistance only these sections are not required.

The screenshot displays the SAM.gov registration interface. At the top, there is a navigation bar with links for MY SAM, SEARCH RECORDS, DATA ACCESS, GENERAL INFO, and HELP, along with a search box. The main content area is titled 'Register Entity' and shows the user's name as FULLER, AMY L. Below this, there is a section for 'Continue to Next Section' with the DUNS number 078480614 and CAGE Code 6RNC1. A 'Page Description' box prompts the user to indicate whether they would like to continue to the next section. A question asks 'Do you want to complete your assertions at this time?' with a dropdown menu set to 'Yes'. There are 'CANCEL' and 'NEXT' buttons visible.



Your NAICS codes are used to describe what your company does. If you do not know what your NAICS codes are you can search for them by going to <http://www.census.gov/eos/www/naics/> to search by Keywords. Only one NAICS is required to be entered in SAM. Once you find your NAICS enter it in the Search NAICS box (1) and click search (2)

The screenshot shows the SAM website interface. The 'Register Entity' page is active, and the 'Goods and Services' section is selected in the left sidebar. The 'Search NAICS' section is highlighted, showing a search input field and a 'SEARCH' button. A red arrow labeled '1' points to the search input field, and another red arrow labeled '2' points to the 'SEARCH' button. The 'NAICS Codes Selected' table is visible, showing two codes: 8499 (Scotch) and 8499 (Rogge), both with 'X' marks in the 'Mark as Primary' column.

Mark as Primary	NAICS Code	Description
<input checked="" type="checkbox"/>	8499	PET CARE (EXCEPT VETERINARY SERVICES)
<input checked="" type="checkbox"/>	8499	ALL OTHER PERSONAL SERVICES



When your NAICS and description populate in the box below the search click on the description (1) to highlight it and then click add at the bottom of the box (2). If nothing happens when you try to search your NAICS you may need to select your compatibility view button (3) and try again.

The screenshot shows the 'Register Entity' page on SAM.gov. The 'Add NAICS Classification' section is highlighted. The search results table is as follows:

Mark as Primary	NAICS Code	Description	
<input checked="" type="checkbox"/>	812990	ALL OTHER PERSONAL SERVICES	X

The 'ADD' button is located at the bottom right of the search results box. The 'Compatibility View' button is located at the bottom right of the page.



When you click the add button your NAICS information will populate in the NAICS selected box on the right. You must select one as your primary NAICS.

Register Entity

Page Description  
Please enter your Goods and Services information. In the "Search NAICS" or "Search PSC Codes" text box, type in the code or enter a word description of the type of services your business is involved in. Highlight the NAICS or PSCs that are applicable to your entity and click "Add." NAICS and PSC codes that you have successfully added to your registration will show up in the "NAICS Codes Selected" or "PSC Codes Selected" box. If needed, you can delete a NAICS or PSC by clicking the "X" to the right of each one you have selected.

**Add NAICS Classification Codes: \***

Search NAICS:  
812910

812910	PET CARE (EXCEPT VETERINARY) SERVICES
--------	---------------------------------------

NAICS Codes Selected:  
\*Only 100 characters of the description is shown.

Mark as Primary	NAICS Code	Description	
<input type="checkbox"/>	812990	ALL OTHER PERSONAL SERVICES	<input type="button" value="X"/>
<input checked="" type="checkbox"/>	812910	PET CARE (EXCEPT VETERINARY) SERVICES	<input type="button" value="X"/>

WARFIGHTER SUPPORT      STEWARDSHIP EXCELLENCE      WORKFORCE DEVELOPMENT



**PSC codes are optional. They can be added the same way as the NAICS.**

The screenshot shows the SAM System for Award Management interface. The browser address bar displays <https://www.sam.gov/portal/publicSAM/portal/compone...> and the page title is "System for Award Manage...". The main content area is titled "Add PSC Classification Codes:" and includes a search box, a "SEARCH" button, and a "CLEAR" button. Below the search box is an "ADD" button. To the right of the search box is a table titled "PSC Codes Selected:" with a note: "\*Only 100 characters of the description is shown". The table has two columns: "PSC Code" and "Description". The table contains two rows of data:

PSC Code	Description
80000	VEGETARIAN (VETERINARY) SERVICES
80000	ALL OTHER PERSONAL SERVICES

At the bottom of the page, there is a "SAVE AND CONTINUE" button. The footer of the page includes the SAM logo, the text "SAM | System for Award Management v. 0", the IBM logo, and the text "IBM P. 001.00002016-0008 WWW1". The system tray at the bottom shows the taskbar with the "System for Award M..." and "Microsoft PowerPoi..." icons, and the system clock displays "11:56 AM".



**A valid dollar amount must be entered for your Total Annual Receipts without punctuation-no decimals, commas, or dollar sign. This is a three year average.**

System for Award Management - Windows Internet Explorer

https://www.sam.gov/portal/publicSAM/portalcompower General Services Ad... System for Award Manage...

File Edit View Favorites Tools Help

Page Safety Tools

**Purpose of Registration**

**Core Data**

**Assertions**

- Goods and Services
- Size Statistics**
- EEO Information
- Director Relief Information
- Review Assertions
- Continue to Next Section

**Representations and Certifications**

- Points of Contact
- Small Business Certification
- Subcontract Certification

**Page Description:** Please enter size information for the entity you are registering.

**World-Wide Organizational Data, including all applicable affiliates (Required).** The following information will be used to derive your business size status based on SBA size standards.

Please enter the world-wide data for your organization to include parent, all affiliates, and all locations including your individual location. If you enter Location information below, the numbers you enter for world-wide must be greater than or equal to the numbers entered in the location size.

Total Receipts (3 year average):

Total Number of Employees (12 month average):

Penalties for misrepresentation as a small business include fines of not more than \$500,000 or imprisonment for not more than 10 years, or both, administrative remedies, and suspension and debarment as specified in subpart 9.4 of title 48, Code of Federal Regulations.

**Location (Optional)**  
 The small business administration may use this information for programs such as HUBZone and small business size status Determinations. Please enter the following data for the location on this registration.

Receipts (3 year average) at this Location:

Number of Employees (12 month average) at this Location:

Industry-specific size statistics (Present the following fields at the bottom of the page.)

Exports Capacity: (NAICS code 32220)

Total Mergers Hours: (One or more of following NAICS Codes: 20111, 20112, 24111, 24112, 24113, 24114, 24115, 24116, 24117, 24118, 24119, 24121, 24122)

Total Assets: (One or more of following NAICS Codes: 32220, 32221, 32222, 32223, 32224, 32225)

**World-Wide:**

Total Receipts (3 year average):

Average Number of Employees (12 month average):

**Location (Optional):**

Annual Receipts (3 Year Average):

Average Number of employees (12 Month Average):

PREVIOUS SAVE AND CONTINUE

System for Award Management - Windows Internet Explorer

System for Award M... Microsoft PowerPoi...

11:56 AM



**Electronic Data Interchange (EDI) is the computer-to-computer exchange of business data in standard formats.**

The screenshot shows the SAM (System for Award Management) website interface. The browser address bar displays <https://www.sam.gov/portal/public/SAM/portal.spm?open=...>. The page title is "System for Award Management". The main navigation bar includes "MY SAM", "SEARCH RECORDS", "DATA ACCESS", "GENERAL INFO", and "HELP". The user is logged in as "Fuller, Amy L." with a "LOGOUT" button.

The "Register Entity" form is displayed, with the "EDI Information" section highlighted. The form includes a "Purpose of Registration" field, a "Core Data" section, and a "Do you wish to enter EDI Information for your non-government entity?" dropdown menu set to "No". The "EDI Information" section contains fields for "EDI VAN Provider", "ISA Qualifier", "ISA Identifier", "Functional Group Identifier", and "Item Request Flag". There are "CANCEL" and "SAVE AND CONTINUE" buttons at the bottom of the form.

The left sidebar contains a "Register Entity" menu with options: "Goods and Services", "Size Metrics", "EDI Information", "Disaster Relief Information", "Supplier Activities", and "Continue to Next Section". Below this are "Representations and Certifications", "Point of Contact", "Small Business Certifications", and "Subsidiary Certification". A "BACK TO USER DASHBOARD" button is at the bottom of the sidebar.

The right sidebar contains a "Content Glossary" and a link to "Electronic Data Interchange".

The footer of the page displays "SAM (System for Award Management) v.0" and "EDI vs. Bus. 20130228-0009". The Windows taskbar at the bottom shows the time as 11:57 AM.



This optional section is for those contractors wishing to do business with the Federal Government, such as the Federal Emergency Management Agency (FEMA), in the event of a natural disaster.

The screenshot displays the SAM (System for Award Management) website interface. The browser address bar shows the URL: <https://www.sam.gov/portal/publish/SAM/portal.cfm?open=...>. The page title is "System for Award Management".

The main content area is titled "Disaster Relief Information" and is part of the "Register Entity" process. The user is logged in as "AMY FULLER" with a "LOGOUT" button. The navigation menu includes "MY SAM", "SEARCH RECORDS", "DATA ACCESS", "GENERAL INFO", and "HELP".

The "Disaster Relief Information" section contains the following fields and options:

- Page Description:** Please enter the requested information. If provided, this information will be used by FEMA for finding contractors for disaster relief situations. For additional information on FEMA disaster, please click here.
- Do you wish to enter Disaster Relief Data for your entity?** (Dropdown menu set to "No")
- Does your company require bonding to bid on Contracts?** (Dropdown menu set to "Please Select a value")
- Bonding Level:** Please provide the Bonding level type, value must be input in whole dollars.
  - Construction Bonding Level, Per Contract (dollars)
  - Construction Bonding Level, Aggregate (dollars)
  - Service Bonding Level, Per Contract (dollars)
  - Service Bonding Level, Aggregate (dollars)
- Geographic Area Served:**
  - Any state
  - One state
  - Multiple states

At the bottom of the form, there are buttons for "BACK TO MY SAM DASHBOARD", "CANCEL", "PREVIOUS", and "NEXT AND CONTINUE".



Review the information that you have entered and select save and continue at the bottom of the page.

The screenshot shows the 'Review Assertions' page in the SAM.gov system. The page is titled 'Register Entity' and 'Review Assertions' for the entity 'FULLER, AMY L.'. The URL is 'https://www.sam.gov/portal/public/SAM/portal.spm.gov/portal'. The page contains a 'Review Assertions' section with a warning message: 'You have completed the Assertions section of your entity's registration in SAM. Please validate that the information below is correct before continuing. Use the EDIT buttons to make changes to the appropriate sections. If you are satisfied with the information entered previously, please click SAVE AND CONTINUE.' Below this, there are sections for 'Goods & Services' and 'Size Metrics'. The 'Goods & Services' section shows a table of NAICS Codes Selected:

Primary	NAICS code	Description
	840000	PET CARE (EXCEPT VETERINARY SERVICES)
Yes	840000	ALL OTHER PERSONAL SERVICES

The 'Size Metrics' section shows 'World Wide' with a 'Total Receipts (1 Year) \$200,000.00'.



When attempting to add the name of the person listed in question 1 you may need to be in compatibility mode, as mentioned previously. The same applies to adding a plant/facility for question 2.

The screenshot displays the 'Register Entity' page on the SAM.gov portal. The main content area is titled 'FAR Response 1' and contains a form with several questions. Question 1 asks: 'Who are the person(s) within FULLER, AMY L responsible for determining prices offered in bids/proposals? (FAR 52.202-2)'. A dropdown menu is open, showing 'AMY FULLER - Owner'. Question 2 asks: 'Does FULLER, AMY L have other plant facilities at different addresses routinely used to perform on contracts? (FAR 52.214-6, FAR 52.214-5)'. The answer is 'No'. Question 3 asks: 'TIN is on file. (FAR 52.204-5, FAR 52.212-3)'. Question 4 asks: 'For products designated by the Environmental Protection Agency and provided by FULLER, AMY L, does the percentage of recovered material content meet the applicable EPA guidelines? (FAR 52.222-4, FAR 52.212-3)'. The answer is 'No'. The form includes buttons for 'Add New Person', 'Add New Plant/Facility', 'BACK TO USER DASHBOARD', 'CANCEL', 'PREVIOUS', and 'SAVE AND CONTINUE'. The browser address bar shows 'https://www.sam.gov/portal/public/SAM/portal/comp/enter'. The system title is 'System for Award Management'.



If you selected Add New Person and nothing happened, select the compatibility view button. If you see the word “person” you will need to click on each one and either enter a person or click delete at the bottom of each box.

The screenshot shows the 'Register Entity' page for 'FULLER, AMY L' in the SAM.gov system. The page is titled 'FAR Response 1' and contains a list of questions related to the Federal Acquisition Regulation (FAR). A red arrow points to the first question, which asks for the name(s) of the person(s) responsible for determining prices offered in bids/proposals. Below the question, there is a list of names: 'AMY FULLER', 'DUNN', 'PETERSON', and 'PETERSON'. A red box with white text says 'You need to have a person's name or delete these.' The page also includes a 'Purpose of Registration' section, a 'Core Data' section, and a 'Representations and Certifications' section. The 'Representations and Certifications' section is currently expanded to show the 'FAR Response 1' section.

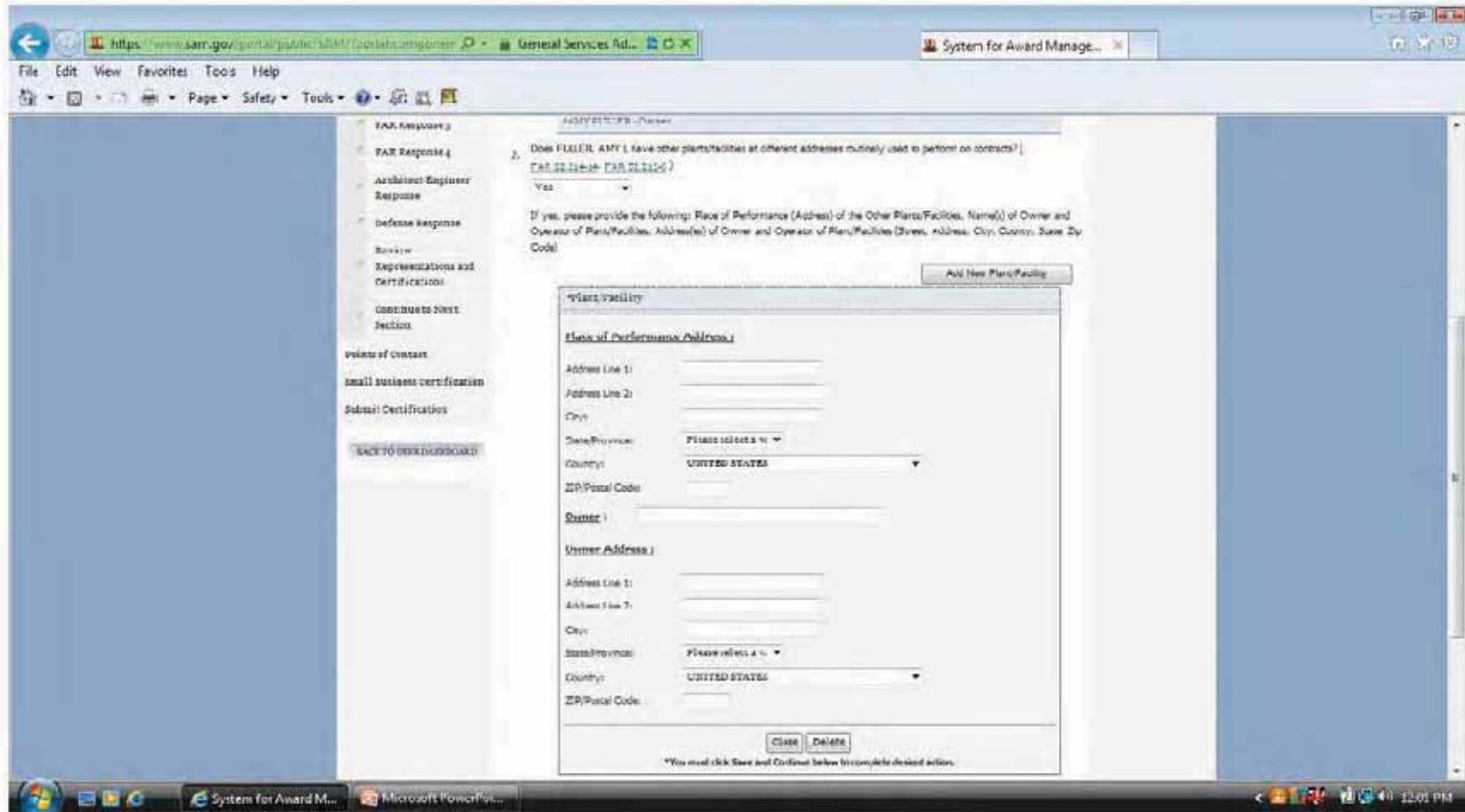


When you click on the word person a box will open. You can either add a person or click delete.

The screenshot displays the 'Register Entity' interface for 'FULLER, AMY L'. The left sidebar lists various response categories, with 'FAR Response 1' selected. The main content area shows a form for 'FAR Response 1' with a 'Person' section. A modal window is open for adding a new person, with fields for 'Name' and 'Title', and buttons for 'Add New Person', 'Close', and 'Delete'. The modal also contains a warning: '\*You must click Save and Continue before to complete desired action.' The background page shows a list of FAR responses and a 'Content glossary' on the right.



You can add plants at other locations in this box.





# Make sure to answer every question as you go through this section.

https://www.sam.gov/portal/public/SAM/portalcomponent General Services Ad... System for Award Manage...

File Edit View Favorites Tools Help

Page Safety Tools

**Representations and Certifications**

- FAR Response 1
- FAR Response 2**
- FAR Response 3
- FAR Response 4
- Architect-Engineer Response
- Defense Response
- Review
- Representations and Certifications
- Continue to Next Section

Points of Contact

Small Business Certification

Submit Certification

[BACK TO OUR DASHBOARD](#)

5. Is FULLER, AMY L a small business concern that wishes to be considered for status as a labor surplus area (LSA) concern? (FAR 52.219-2)

No

If yes, indicate the LSA in which the manufacturing or production costs amount to more than 50% of contract price? (FAR 52.219-2)

Begin by selecting a state to show the labor surplus areas within that state, and then select the area

6. Is FULLER, AMY L owned or controlled by a common parent, that files its Federal Income Tax returns on a consolidated basis? (FAR 52.204-3 FAR 52.212-1)

No

If yes, please provide the company name and TIN for the common parent. (FAR 52.204-3 FAR 52.212-1)

Company Name:

TIN:

7. Our records indicate there is not an active exclusion for FULLER, AMY L. Are any of FULLER, AMY L, or any of its principals, currently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal Agency? (FAR 52.204-5 FAR 52.212-7)

No

8. In the past three-year period, has FULLER, AMY L, or any of its principals, been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws, or receiving stolen property? (FAR 52.204-5 FAR 52.212-3)

No

In the past three years, has FULLER, AMY L been notified of any delinquent Federal Taxes in an amount that exceeds \$3,000 for which liability remains unresolved? (FAR 52.204-5 FAR 52.212-3)

No

9. Is FULLER, AMY L, or any of its principals, presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in Question 8? (FAR 52.204-5 FAR 52.212-3)

No

10. Within the past three years, has FULLER, AMY L been terminated for cause (default)? (FAR 52.204-5 FAR 52.212-3)

System for Award M... Microsoft PowerPo...

17:03 PM



Make sure to answer every question as you go through this section.

A screenshot of a web browser displaying the SAM System for Award Management registration form. The browser address bar shows the URL: https://www.sam.gov/portal/public/SAM/portal/symponen. The form contains several questions (10-15) regarding business participation and data restrictions. Question 10 asks if the user has been terminated for cause in the past three years. Question 11 asks for the name of any HUBZone businesses participating in a joint venture. Question 12 asks for the names of any Small Disadvantaged Businesses participating in a joint venture. Question 13 states that records indicate the user is not participating in a Women Owned Small Business Joint Venture. Question 14 states that records indicate the user is not participating in an Economically Disadvantaged Women Owned Small Business Joint Venture. Question 15 asks if the user provides any data to the Government that qualifies as limited rights data or restricted computer software. The form includes buttons for "CANCEL", "PREVIOUS", "SAVE AND CONTINUE", "Add New Joint Venture Company", and "Add New Joint Business Company". The bottom of the screen shows the SAM System for Award Management 1.0 logo, the phone number 1.821.201.30326-0005, the website WWW1, and the system tray with the time 12:09 PM.



Question 17 is a commonly missed question. The answer to this question is located below the NAICS code box.

17. Are you a Small Disadvantaged Business?

The answers below regarding your small business status ("Small" or "Other than Small") are pre-filled based on your previously entered size standard information (number of employees and total receipts). When you answer the question on your Small Disadvantaged Business status, you are doing so for each NAICS for which you have been identified as "small". The NAICS for which you are identified as small are shown in the table below; these Y/N answers are located in the "Small Business?" column where a "Y" indicates "Small" and "N" indicates "Other than Small". These answers are derived from the SBA's size standards. The NAICS shown are those you have entered. You may click the "View More" button to see your entry's size status for any existing NAICS. If you disagree with any of the pre-filled information, you must return to Assertions and change your values there. The "Edit" button will return you to the correct location to make these changes. (FAR 51.212-3; FAR 51.215-2)

NAICS Code	Name	NAICS Exception	Size Standard	Small Business?
812910	PET CARE (EXCEPT VETERINARY) SERVICES		\$7,000,000.00	Y
812990	ALL OTHER PERSONAL SERVICES		\$7,000,000.00	Y

View More

18. Our records indicate that FULLER, AMY L has selected the Entity Structure type of Sole Proprietorship (FAR 51.206-3; FAR 51.212-3)

18. Is FULLER, AMY L located in a Small Disadvantaged Business Procurement Mechanism authorized region (see SIC code 15, 16 and 17 for authorized regions)? (FAR 51.212-3; FAR 51.215-2)

19. Does FULLER, AMY L deliver any end products (from the corresponding country of origin) that are listed on the List of Products Requiring Federal Contractor Certification as to Forced or Indentured Child Labor under Executive Order No. 13126 (link provided to comment list)? (FAR 51.212-3; FAR 51.215-2)

If Yes, has FULLER, AMY L based on a good faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product, determined that it is not aware of any such use of child labor. (

Answer here



Another commonly missed question is number 23. Select one of the options.

The screenshot shows a web browser window with the URL <https://www.sam.gov/portal/public/SAM/systemcomponents>. The page displays a list of questions for a contractor. Question 23 is highlighted with a red arrow pointing to it. The question text is: "Please choose one of the following statements that applies to FULLER, AMY L (FAR 52.227-25 FAR 52.212-3)". The options are: "FULLER, AMY L has developed and has on file affirmative action programs required by Secretary of Labor regulations.", "FULLER, AMY L does not have developed and does not have on file affirmative action programs required by Secretary of Labor regulations.", and "FULLER, AMY L has not had previous contracts subject to written affirmative action programs requirements from Secretary of Labor regulations." The first option is selected with a radio button.

19. Does FULLER, AMY L deliver any end products (from the corresponding country of origin) that are listed on the List of Products Requiring Federal Contractor Certification as to Forced or Indentured Child Labor under Executive Order No. 13126 (link provided to current list)? (FAR 52.212-10 FAR 52.212-3)

No

If Yes, has FULLER, AMY L based on a good faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product, determined that it is not aware of any such use of child labor. (FAR 52.212-10 FAR 52.212-3)

20. Has FULLER, AMY L held previous contracts/subcontracts subject to Federal Acquisition Regulation (FAR) 52.227-27 (Equal Opportunity)? (FAR 52.227-27 FAR 52.212-3)

No

21. Are any end products delivered to the Government by FULLER, AMY L foreign (non-domestic) end products? (FAR 52.212-3 FAR 52.225-2 FAR 52.225-4 FAR 52.225-6 DFARS 252.225-2000 DFARS 252.225-2002 DFARS 252.225-2002 DFARS 252.225-2005)

No

If yes, please list these products and their corresponding country of origin.

Add New Product

22. Has FULLER, AMY L filed all required Equal Employment Opportunity compliance reports? (FAR 52.227-27 FAR 52.212-3)

No

23. Please choose one of the following statements that applies to FULLER, AMY L (FAR 52.227-25 FAR 52.212-3)

FULLER, AMY L has developed and has on file affirmative action programs required by Secretary of Labor regulations.

FULLER, AMY L does not have developed and does not have on file affirmative action programs required by Secretary of Labor regulations.

FULLER, AMY L has not had previous contracts subject to written affirmative action programs requirements from Secretary of Labor regulations.

24. Does FULLER, AMY L provide maintenance, calibration, and/or repair of information technology, scientific and medical and/or office and business equipment? (FAR 52.212-3 FAR 52.227-49)



# Make sure to answer every question as you go through this section.

**Register Entity**

**FAR Response 4** FULLER, AMY L.  
DUNS: 078489614 CAGE Code: 6RNC1

**Page Description**

Entity explains the following information related to the Federal Acquisition Regulation (FAR):

\*All questions are mandatory.

Does FULLER, AMY L provide services as described in FAR 33.100-4.0017 (FAR 33.102-3- FAR 33.202-5)?

No

If yes, please answer the following questions: Are the services described in FAR 33.100-4.0017 by FULLER, AMY L offered and sold regularly to non-Governmental customers, and are provided by the offeror (or subcontractor in the case of an exempt subcontract) to the general public in substantial quantities in the course of normal business operations? (FAR 33.102-3- FAR 33.202-5)

Not Applicable

Are the services furnished at prices which are, or are based on, established catalog or market prices? (FAR 33.202-3- FAR 33.202-5)

Not Applicable

Does FULLER, AMY L ensure that each service employee who will perform the services described in FAR 33.100-4.0017 spend only a small portion of his/her time (a monthly average of less than 10% of the available hours on an annualized basis, or less than 20% of available hours during the contract period if the contract period is less than a month) servicing the Government contract? (FAR 33.212-3- FAR 33.222-5)

Not Applicable

Does FULLER, AMY L have the same compensation (wages and fringe benefits) plan for all service employees performing work for Government and commercial customers? (FAR 33.202-3- FAR 33.222-5)

Not Applicable

26. You have not entered any federal supply class for manufactured end products in the PSC list in assertions, so you are not required to answer this question. (FAR 33.212-3)

CANCEL PREVIOUS SAVE AND CONTINUE



If you have not selected the NAICS listed you are not required to answer the Architect-Engineer Response questions.

The screenshot shows the SAM (System for Award Management) website interface. The browser address bar displays <https://www.sam.gov/portal/public/SAM/portal/component>. The page title is "System for Award Manage...". The user is logged in as "Amy Fuller".

The main navigation bar includes: MY SAM, SEARCH RECORDS, DATA ACCESS, GENERAL INFO, HELP. A search bar is also present.

The left sidebar contains the following menu items:

- Register Entity
- Purpose of Registration
- Core Data
- Address
- Representations and certifications
  - FAR Response 1
  - FAR Response 2
  - FAR Response 3
  - FAR Response 4
  - Architect-Engineer Response**
  - Defense Response
  - Review
  - Representations and Certifications
  - Continuation of Next Section
- Point of Contact
- Small Business Certification

The main content area is titled "Architect-Engineer Response" and shows the following information:

- Full Name: FULLER, AMY L
- DUNS: 07648614 | CADE Code: 61NC
- Page Description: Please consider the following questions related to the Federal Acquisition Regulation (FAR). \*All questions are mandatory.
- Question 21: Our records indicate that FULLER, AMY L have not selected NAICS 541310, 541320, 541330, 541340, 541350, 541410 or 541420. CF 150 per if information is not applicable.

Buttons for "CANCEL" and "SAVE AND CONTINUE" are visible at the bottom of the question area.

The right sidebar contains a "Content Glossary" with the following items:

- Architect-Engineer Response

The Windows taskbar at the bottom shows the "System for Award M..." and "Microsoft PowerPoi..." applications, along with the system clock showing 12:06 PM.





The box at the bottom of this page must be checked to continue.

The screenshot shows a web browser window displaying the SAM.gov portal. The address bar shows the URL: <https://www.sam.gov/portal/public/SAM/portal/comp.html>. The page content lists various FAR and DFARS provisions, including:

- [FAR 52.227-18](#) Certification Regarding Knowledge of Child Labor for Listed End Products
- [FAR 52.227-20](#) Previous Contracts and Compliance Reports
- [FAR 52.227-21](#) Affirmative Action Compliance
- [FAR 52.227-24](#) Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment Certification
- [FAR 52.227-25](#) Exemption from Application of the Service Contract Act to Contracts for Certain Services- Certification
- [FAR 52.227-3](#) Recovered Material Certification
- [FAR 52.227-6](#) Estimate of Percentage of Recovered Material Content for EPA-Designated Items (Alternate I)
- [FAR 52.227-7](#) Buy American Act Certificate
- [FAR 52.227-8](#) Buy American Act-Free Trade Agreements-Israeli Trade Act Certificate (Alternate I & II)
- [FAR 52.227-9](#) Trade Agreements Certificate
- [FAR 52.227-10](#) Historically Black College or University and Minority Institution Representation
- [FAR 52.227-11](#) Representation of Limited Rights Data and Restricted Computer Software

At the bottom of the list, there is a checkbox and a text block:

I have read each of the FAR and DFARS provisions presented above. By submitting this certification, I, Amy Fuller, am attesting to the accuracy of the representations and certifications contained herein, including the entire NAICS table. I understand that I may be subject to penalties if I misrepresent FULLER, AMY L in any of the above representations or certifications to the Government.

A red arrow points to this checkbox with the text "Check this box." Below the text block are buttons for "CANCEL", "RETURN", and "SAVE AND CONTINUE".



## Select yes in the drop down box to continue to the POC page.

https://www.sam.gov/portal/public/SAM/?portal:componentId=7cbf8635-61f6-41ff-bfb6-2f54d735285a&p...

System for Award Management

Amy Fuller  
LOGOUT

MY SAM SEARCH RECORDS DATA ACCESS GENERAL INFO HELP

### Register Entity

**Continue to Next Section** FULLER, AMY L  
DUNS: 078480614 CAGE Code: 6RNC1

Page Description  
Please indicate whether you would like to continue to the next section.

Do you want to complete your POC information at this time? Please select a value **Select**

CANCEL PREVIOUS NEXT

Representations and Certifications

- FAR Response 1
- FAR Response 2
- FAR Response 3
- FAR Response 4
- Architect-Engineer Response
- Defense Response
- Review
- Representations and Certifications
- Continue to Next Section**

Points of Contact

Small Business Certification

System for Award M... Microsoft PowerPoi...

12:07 PM





Make sure to enter the first and last name in the proper boxes. This **MUST** be a person's name not a title or company name. The registration process will not be completed without a valid individual's name. If your country has State/Province options you must make a selection from the drop down menu. If not applicable you can leave blank.

System for Award Management - Windows Internet Explorer

https://www.sam.gov/portal/public/SAM/?portalcomponentId=57fe9a6b-c4e1-4068-96b9-82d9e3bbd3e9&f General Services Administration [US] man with 22 children

File Edit View Favorites Tools Help

System for Award Man...

### Electronic Business POC

Copy From: Please select a value

Title:

First Name:

Middle Initial:

Last Name:

Email:

Phone: US or Non US Phone is mandatory

US Phone:  (xxx)xxx-xxxx

Extension:  xxxxxxx

Non US Phone:  xxx-xxxxxxxxxxx

US Fax:  (xxx)xxx-xxxx

Notes:

Address Line 1:

Address Line 2:

City:

State/ Province: Please select a value

ZIP/Postal Code:

Country: UNITED STATES

Done Internet | Protected Mode: On 100% 12:56 PM 6/7/2013



If you are entering the same information as you entered in your Electronic Business POC you can select copy from Electronic Business POC in the drop down box and click on copy (1)

System for Award Management - Windows Internet Explorer

https://sam.gov/portal/public/.../portal/component/.../r29a6b-012-4068-96b9-2289e316d396a1

General Services Administration [US]

man with 22 children

File Edit View Favorites Tools Help

System for Award Man...

**Government Business POC**

Copy From: Please select a value

Title: Please select a value

First Name: \*

Middle Initial:

Last Name: \*

Email: \*

Phone: \* US or Non US Phone is mandatory

US Phone: (xxx)xxx-xxxx

Extension: xxxxxxx

Non US Phone: xxxxx-xxxxxxxxxxxx

US Fax: (xxx)xxx-xxxx

Notes:

Address Line 1: \*

Address Line 2:

City: \*

State/ Province: \* Please select a value

ZIP/Postal Code:

Country: \* UNITED STATES

1 - Select POC

Make selection if applicable

Done

Internet | Protected Mode: On

100%

12:59 PM  
6/7/2013



The optional Points of Contact are hidden at the bottom of the page. This information is optional. You will need to click on Add Optional POC if you wish to enter additional POC's other than those listed in the grey box.

The screenshot displays the SAM System for Award Management interface. At the top, there are input fields for contact information: Extension (0000000), Non US Phone (0000-00000000000), US Fax ((555)555-5555 (000)000-0000), and a Notes field. Below this is a section titled "Optional Points of Contact" with an "Add Optional POC" button. A red arrow points to this button with the text "To add Govt. Bus. or E-Biz optional POC's Click here". Below the button is a list of optional POC types: "Optional POC", "Past Performance POC", "Past Performance Alternate POC", and "Party Performing Certification POC". A red arrow points to this list with the text "Click on each POC type listed". At the bottom of the form are "CANCEL", "PREVIOUS", and "SAVE AND CONTINUE" buttons. The footer includes "SAM | System for Award Management 1.0", "IBM v1.863.20130412-1616 WWW1", and logos for GSA and USA.gov.



You can expand each of the tabs in the navigation menu to make sure every page is complete. If you click on each section, the tab expands and you will see either green checks, grey dots or a red x. The red x or grey dot means that you need to return to that section. If you have green checks on every section you can scroll to the bottom of the page and select the submit button.

Look for all green checks

Entity Review

DUNS: 078480614 CAGE Code: 6RNC1

Entity Review

You have completed all sections of your entity's registration in SAM. Please validate that the information below is correct before continuing. Use the EDIT button to make changes to the appropriate sections. If you are satisfied with the information entered previously, please click SUBMIT.

DUNS Number: 078480614

D&B Legal Business Name: FULLER, AMY L

Doing Business As: (none)

Core Data

[Expand All] [Collapse All]

Business & TIN Information:

EDIT

Business Information:

Business Start Date: 01/01/2012

Fiscal Year End Close Date: 12/31

Company Division Name:

Company Division Number:

Corporate URL:

Congressional District: 3



After you select the submit button you need to make sure to get the congratulations page. If you do not, you will need to go back through your registration and select the submit button again.

The screenshot displays the SAM (System for Award Management) website interface. The browser address bar shows the URL: <https://www.sam.gov/portal/public/SAM/portal.spm.gov>. The page title is "System for Award Management".

The main content area is titled "Register Entity" and shows a "Confirmation Page" for user "FULLER, AMY L". The page includes the following information:

- DUNS: 52480614
- CAGE Code: 6RNC
- Message: "Congratulations! You have completed the registration of your entity. Click the Print Summary button below to be redirected to the Entity Record Page of the Entity Dashboard. This page will allow you to save and print a copy of the completed registration for your records."
- Buttons: "PRINT SUMMARY" and "BACK TO YOUR DASHBOARD"

The footer of the page contains the following information:

- SAM | System for Award Management 1.0
- IBM v1.821.20130126-0005
- WWW1
- Logos for GSA and USA.GOV
- Disclaimer: "Note to all Users: This is a Federal Government computer system. Use of the system constitutes consent to monitoring at all times."



If you click on the print summary button on the congratulations page you can confirm the status of your registration. If it still says work in progress it was not successfully submitted. If it says pending CAGE validation you have successfully submitted.

The screenshot shows the SAM (System for Award Management) Entity Dashboard for Amy L. Fuller. The browser address bar shows the URL: <https://www.sam.gov/portal/public/SAM/portal.ssp?open=...>. The page title is "System for Award Manage...". The user is logged in as "Amy Fuller" with a "LOGOUT" button.

The dashboard includes a navigation menu with "MY SAM", "SEARCH RECORDS", "DATA ACCESS", "GENERAL INFO", and "HELP". A search bar is located to the right of the menu.

The main content area is titled "Entity Dashboard" and displays the following information:

- Entity Overview:** FULLER, AMY L.; DUNS: 079480614; CAGE Code: 6RNC1; 415 PINE KNOLL CT 3-B; BATTLE CREEK, MI 49014-7790; Status: Submitted.
- Entity Information:** DUNS: 079480614; Name: FULLER, AMY L.; Business Type: Business or Organization; Registration Status: Submitted; Registration is pending CAGE validation; Registration passed IRS Consent validation.
- Exclusions:** Active Exclusion Records? No.

A "BACK TO ENTITY DASHBOARD" button is located at the bottom left of the dashboard area.