

**U.S. DEPARTMENT OF STATE
U.S. MISSION NIGERIA PUBLIC AFFAIRS SECTION (PAS)
AMBASSADORS FUND FOR CULTURAL PRESERVATION**

Funding Opportunity Title: U.S. Mission to Nigeria: The Ambassadors Fund for Cultural Preservation

CFDA Number: 19.040 - Public Diplomacy Programs

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I. Funding Opportunity Description

The U.S. Mission to Nigeria of the U.S. Department of State is pleased to issue a notice of funding opportunity for the Ambassadors Fund for Cultural Preservation. Please carefully follow all instructions below. Administration of this program will be subject to the availability of funds for fiscal year (FY) 2016.

Purpose of the Ambassadors Fund for Cultural Preservation (AFCP): The AFCP supports the preservation of cultural sites, cultural objects, and forms of traditional cultural expression in more than 100 countries around the world, including Nigeria.

AFCP-supported projects include the restoration of ancient and historic buildings, assessment and conservation of rare manuscripts and museum collections, preservation and protection of important archaeological sites, and the documentation of vanishing traditional craft techniques and indigenous languages.

Cultural heritage endures as a reminder of the contributions and historical experiences of humanity. By taking a leading role in efforts to preserve cultural heritage, the U.S. shows its respect for other cultures.

Authorizing statute for the funding opportunity: Fulbright-Hays Act, which allows the Department of State to use funds for the purpose of supporting international exchanges that address issues of mutual interest to the United States:

<http://www2.ed.gov/about/offices/list/ope/iegps/fulbrighthaysact.pdf>

II. Award Information

Funding Instrument Type: Grant

Floor of Individual Award Amounts: \$10,000

Ceiling of Individual Award Amounts: \$200,000

Funding Areas: The Department of State supports projects to preserve cultural heritage in the following three areas:

- A. **Cultural Sites** - such as, but not limited to, historic buildings and archaeological sites;
- B. **Cultural Objects and Collections** from a museum, site, or similar institution - that include, but are not limited to, archaeological and ethnographic objects, paintings, sculpture, manuscripts, and general museum conservation needs; and,
- C. **Forms of Traditional Cultural Expression** such as traditional music, indigenous languages, and crafts.

Funding Priorities - General: AFCP will recommend for funding those proposals that include project activities in adherence to the following guidelines and to international standards for the preservation of cultural heritage. These activities may include:

- A. **Cultural Sites:** Conservation of an ancient or historic building, preservation of an archaeological site, or documentation of cultural sites in a region for preservation purposes.
- B. **Cultural Objects and Collections:** Conservation treatment for an object or collection of objects; needs assessment of a collection with respect to its condition and strategies for improving its state of conservation; inventory of a collection for conservation and protection purposes; the creation of safe environments for storage or display of collections; or specialized training in the care and preservation of collections.
- C. **Forms of Traditional Cultural Expression:** Documentation and audiovisual recording of traditional music and dance forms for broad dissemination as the means of teaching and further preserving them, or support for training in the preservation of traditional applied arts or crafts in danger of extinction.

Funding Priorities – Specific to AFCP 2016: Proposals for projects that meet one or more of the following criteria will receive consideration in FY 2016:

- A. Directly support U.S. treaty or bilateral agreement obligations, such as cultural property protection agreements;
- B. Support the preservation of inscribed World Heritage sites;
- C. Support risk reduction and disaster preparedness for cultural sites and

- D. collections in seismically active and other disaster-prone areas; and
- D. Engage women, youth, or under-served communities.

III. Eligibility Information:

Eligible project applicants include reputable and accountable non-commercial entities, such as non-governmental organizations, museums, ministries of culture, or similar institutions and organizations that are able to demonstrate that they have the requisite experience and capacity to manage projects to preserve cultural heritage. All applicants must register for a DUNS number which is a unique nine-digit identification number. DUNS Number assignment is free for organizations required to register with the federal government for grants. Begin the process here: <https://iupdate.dnb.com/iUpdate/viewiUpdateHome.htm>. Registration in the System for Award Management (SAM) is also required: <https://www.sam.gov/portal/SAM/>

AFCP will NOT support the following activities or costs, and applications involving any of the activities or costs below will be deemed ineligible:

- A. Preservation or purchase of privately or commercially owned cultural objects, collections, or real property, including those whose transfer from private or commercial to public ownership is envisioned, planned, or in process but not complete at the time of application;
- B. Preservation of natural heritage (physical, biological, and geological formations, paleontological collections, habitats of threatened species of animals and plants, fossils, etc.);
- C. Preservation of hominid or human remains;
- D. Preservation of news media (newspapers, newsreels, radio and TV programs, etc.);
- E. Preservation of published materials available elsewhere (books, periodicals, etc.);
- F. Development of curricula or educational materials for classroom use;
- G. Archaeological excavations or exploratory surveys for research purposes;
- H. Historical research, except in cases where the research is justifiable and integral to the success of the proposed project;
- I. Acquisition or creation of new exhibits, objects, or collections for new or existing museums;
- J. Construction of new buildings, building additions, or permanent coverings (over archaeological sites, for example);
- K. Commissions of new works of art or architecture for commemorative or economic development purposes;
- L. Creation of new or the modern adaptation of existing traditional dances, songs, chants, musical compositions, plays, or other performances;
- M. Creation of replicas or conjectural reconstructions of cultural objects or sites that no longer exist;
- N. Relocation of cultural sites from one physical location to another;

- O. Removal of cultural objects or elements of cultural sites from the country for any reason;
- P. Digitization of cultural objects or collections, unless part of a larger, clearly defined conservation or documentation effort;
- Q. Conservation plans or other studies, unless they are one component of a larger project to implement the results of those studies;
- R. Cash reserves, endowments, or revolving funds (funds must be expended within the award period [up to five years] and may not be used to create an endowment or revolving fund);
- S. Costs of fund-raising campaigns;
- T. Contingency, unforeseen, or miscellaneous costs or fees;
- U. Costs of work performed prior to announcement of the award unless allowable per 2 CFR 200.458 and approved by the grants officer;
- V. International travel, except in cases where travel is justifiable and integral to the success of the proposed project;
- W. Travel or study outside the host country for professional development;
- X. Individual projects costing less than \$10,000;
- Y. Independent U.S. projects overseas.

AFCP does not award grants to individuals, commercial entities, or to embassies or past award recipients which have not fulfilled the objectives or reporting requirements of previous AFCP awards.

IV. Application Submission and Deadline

Proposals should be submitted online to the U.S. Mission to Nigeria at the following email address: **PASAbujaGrants@State.gov**. Applications are accepted in English only. Final grant agreements will be concluded in English.

The proposal deadline is **December 31, 2015**.

Applicants must submit a full project description, including a detailed narrative that outlines the plan of action, describing the scope of the proposed work and how it will be accomplished. The narrative should be accompanied by a detailed budget that includes all program costs and clearly indicates the proposing organization's cost share and/or in-kind participation if applicable.

In addition to the project description, applicants must also submit:

- Federal Assistance Application Standard Form 424 which is available here: http://www.fws.gov/angered/grants/pdf/SF424_2_1-V2.1.pdf
- DUNS Number: Any entity that receives PAS financing must register for a DUNS number which is a unique nine-digit identification number. DUNS Number assignment is free for organizations required to register with the federal government for grants.

Begin the process here: <https://iupdate.dnb.com/iUpdate/viewiUpdateHome.htm>.

- SAMs registration: <https://www.sam.gov/portal/SAM/>

The U.S. Mission to Nigeria and the Bureau of Educational and Cultural Affairs at the U.S. Department of State will not consider proposals that do not include the above components.

V. Review and Selection Process

The U.S. Mission to Nigeria will assess all applications based on the program funding priorities; the quality, soundness, and comprehensiveness of the proposed project and budget; the urgency of the proposed project; and the quality and quantity of supporting materials, such as resumés of the key project participants, images of the resource to be preserved, and notices of official permission from the responsible resource steward, such as a ministry of culture.

The Bureau of Educational and Cultural Affairs at the U.S. Department of State will review the U.S. Mission's recommendations, and make the final selection. The U.S. Mission to Nigeria will communicate the final award decision to all applicants.

VI. Award Administration

Award Notices: The grant award or cooperative agreement shall be written, signed, awarded, and administered by a Grants Officer of the U.S. Mission to Nigeria. The Grants Officer is the U.S. government official delegated the authority by the U.S. Department of State Procurement Executive to write, award, and administer grants and cooperative agreements. The assistance award agreement is the authorizing document, and it will be provided to the recipient. Organizations whose applications will not receive funding will also be notified in writing.

If a proposal is selected for funding, the Department of State has no obligation to provide any additional future funding in connection with the award. Renewal of an award to increase funding or extend the period of performance is at the total discretion of the Department of State.

Reporting Requirements: AFCP 2016 award recipients must submit performance progress, federal financial status reports, and final reports on time as specified in the Notice of Award. AFCP will compile this information in a report to Congress, as required, and in a published annual report of completed projects.