

United States Mission Nigeria

Vacancy Announcement

No. 2016-004	Date: March 8, 2016	Ref:
Subject:	PROJECT MANAGEMENT SPECIALIST FOR WATER, SANITATION HYGIENE (WASH)	
Location:	ABUJA – USAID/ ECONOMIC GROWTH AND ENVIRONMENT (EGE) OFFICE	
Applicability:	ALL INTERESTED CANDIDATES	

OPEN TO: All Interested Candidates

POSITION TITLE: Project Manager (WASH) FSN-10

OPENING DATE: March 8, 2016

CLOSING DATE: March 21, 2016

WORK HOURS: Full-time; 40 hours/week

SALARY: **OR – Ordinarily Resident**–N8,795,684 p.a (Starting basic salary)
Position Grade: FSN-10
In addition to the basic salary, all allowances will be paid in accordance with the Mission Local Compensation Plan.

USAID/Nigeria in Abuja is seeking to employ suitable and qualified candidate for the Project Management Specialist for Water, Sanitation Hygiene (WASH) position in the Economic Growth and Environment (EGE) Office.

BASIC FUNCTION OF THE POSITION:

The position is divided between two areas: Program/Project Development, Management, and Oversight and Reporting, Evaluation, and Communication & Outreach. The incumbent serves as the sector lead for all mission intervention related to WASH (Water, Sanitation Hygiene). The program focus is on management of the WASH portfolio and

on WASH Sector development to facilitate investments in the water sector by the public and private sectors, and international financial institutions, and includes work with the relevant ministries and municipalities, other GoN entities, the private sector, and others. Additionally, s/he coordinates activities with other technical teams in the mission, as appropriate, with particular emphasis on ensuring program coherence with the Health/Nutrition technical team.

To obtain a copy of this announcement please visit our Mission websites at:
http://nigeria.usembassy.gov/hr_office.html

POSITION REQUIREMENTS:

NOTE: All applicants **MUST address each selection criterion** detailed below with specific and comprehensive information supporting each criterion or the application will not be considered.

1. University degree in public administration, planning, operations or finance, engineering, law, business, economics, development, or related field is required.
2. Minimum of five (5) years of progressively responsible experience in economic development, partnership development, or in a closely related area. Three years of this experience should have been with an international organization is required.
3. Level IV (Fluent) Speaking/Reading/Writing in English Language is required. Language proficiency **will be tested**.
4. A good knowledge of Nigerian economic growth and role of development as well as direct hands-on experience improving water and sanitation services and hygiene promotion in rural and urban area is required.
5. Knowledge of water and sanitation sector development in African, including state-of-the-art approaches in technology selection, policies/enabling environment, institutional structures, community governance, financing, environmental sustainability, and social/cultural issues including gender is required.
6. Proficiency in Microsoft word, Excel, PowerPoint and other software programs, excellent communication and ability to function independently in complex, frequently changing political and economic condition is required.

SELECTION PROCESS

When fully qualified, it is essential that the candidate specifically address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA

1. Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
2. Current employees serving a probationary period are not eligible to apply.
3. Current Ordinarily Resident employees with an Overall Summary Rating of Needs Improvement or Unsatisfactory on their most recent Employee Performance Report are not eligible to apply.
4. Only successful applicants who meet the minimum requirements will be notified.
5. Currently employed NORs hired under a Personal Services Agreement (PSA) are ineligible to apply for advertised positions within the first 90 calendar days of their employment unless currently hired into a position with a When Actually Employed (WAE) work schedule.
6. Candidates who are EFM, USEFM, AEFM, or MOH must have at least one year remaining on their sponsor's tour of duty to be considered eligible to apply for this position.

HOW TO APPLY

Interested applicants for this position **MUST submit** the following, or the application will not be considered:

1. **[Application for US Federal Employment \(DS-174\)](#); or a current resume or curriculum vitae that provides the same information as a DS-174; plus,**
2. Candidates who claim U.S. Veterans preference must provide a copy of their Form DD-214 with their application.
3. Any other documentation such as degrees or diplomas earned and NYSC Certificates/exemptions or awards.
4. A type-written and signed application letter specifically applying for this position, and addressing the minimum requirements as advertised. Please reference the job title and announcement number on the application letter.
5. Limit all electronic (e-mail) submissions to one entry/e-mail not larger than 5MB. Please submit attachments in PDF and Word formats, not pictures.
6. E-mails received without the appropriate subject line and incomplete applications will not be considered.

SUBMIT APPLICATION TO: abujahr@usaid.gov

****Mailed (paper/hard copies) applications will NOT be accepted**

POINT OF CONTACT:

Tel: 09-461-4000 Ext 9319

DEFINITIONS

1. Not Ordinarily Resident (NOR) – An individual who:

- Is not a citizen of the host country; and,
- Does not ordinarily reside (*OR*, see below) in the host country; and,
- Is not subject to host country employment and tax laws; and,
- Has a US Social Security Number (SSN).

NOR employees are compensated under a GS or FS salary schedule, not under the LCP.

2. Ordinarily Resident (OR) – A Foreign National or US citizen who:

- Is locally resident; and,
- Has legal, permanent resident status within the host country; and,
- Is subject to host country employment and tax laws.

EFMs without US Social Security Numbers are also OR. All OR employees, including US citizens, are compensated in accordance with the LCP.

CLOSING DATE FOR THIS POSITION: MARCH 21, 2016

The U.S. Mission in Nigeria provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation. The Department of State also strives to achieve equal employment opportunity in all personnel operations through continuing diversity enhancement programs.

The EEO complaint procedure is not available to individuals who believe they have been denied equal opportunity based upon marital status or political affiliation. Individuals with such complaints should avail themselves of the appropriate grievance procedures, remedies for prohibited personnel practices, and/or courts for relief.

An Equal Opportunity Employer