United States Consulate General
Lagos, Nigeria

INSTRUCTIONS AND REQUIREMENTS FOR FIANCE/FIANCEE VISA APPLICANTS

Fee: $350 to be paid at the U.S. Consulate Lagos at the time of interview

Please read and follow carefully the instructions below:

FIRST: Fill out and sign the two enclosed DS-156 visa applications; also fill out but do not sign the single copy of the DS-156K Non-Immigrant Fiancé(e) Visa Application.

SECOND: Take the action indicated in each paragraph below:

- Passport: Obtain a valid passport, or if you already have a passport, make sure it is still valid.
- Photograph: Obtain four passport photographs of yourself, size 50mm X 50mm, showing full face view, with no head covering and on a white background.
- Medical Examination: Arrange for a medical examination by one of the physicians listed in the separately enclosed leaflet. Please note that there is a charge for the examination. A medical exam is required for each unmarried minor child who will accompany you to the United States.
- Birth Certificate: Obtain one certified copy of your birth certificate or age declaration from the National Population Commission.
- Divorce or Death Certificates: Obtain one certified copy of divorce or death certificate to prove dissolution of all prior marriages.
- Police Certificate: Each visa applicant aged 16 or over is required to submit a police certificate. Such certificates must be obtained from the police authorities of each locality, with the exception of places in the United States, where the applicant resided for six months or more since attaining the age of 16.
- Court Records: If you have been convicted of a crime or other offense, obtain a certified court record covering each offense.
- Evidence of Support: Obtain evidence to show that you (and your children, if any, who will accompany you) are not likely to become a public charge while in the United States. The enclosed information sheet (Form OF-167) lists evidence which may be presented to meet this requirement.

Note: If you have any children, you must obtain one certified copy of each child's birth certificate. You must also obtain a police certificate for each child over the age of 16 who plans to accompany you.

U.S. Department of State

NONIMMIGRANT VISA APPLICATION

Approved OMB 1405-0018
Expires 06/30/2014
Estimated Burden 1 hour
See Page 2

PLEASE TYPE OR PRINT YOUR ANSWERS IN THE SPACE PROVIDED BELOW EACH ITEM

1. Passport Number

2. Place of Issuance: City | Country | State/Province

3. Issuing Country

4. Issuance Date *(dd-mmm-yyyy)*

5. Expiration Date *(dd-mmm-yyyy)*

6. Surnames *(As in Passport)*

7. First and Middle Names *(As in Passport)*

8. Other Surnames Used *(Maiden, Religious, Professional, Aliases)*

9. Other First and Middle Names Used

10. Date of Birth *(dd-mmm-yyyy)*

11. Place of Birth City | Country | State/Province

12. Nationality

DO NOT WRITE IN THIS SPACE

B-1/B-2 MAX B-1 MAX B-2 MAX

Other _____ MAX
Visa Classification

Mult or _____
Number of Applications

Months _____
Validity

Issued/Refused

On _____ By _____

Under SEC. 214(b) 221(g)

Other _____ INA

Reviewed By _____

13. Sex
☐ Male
☐ Female

14. National Identification Number *(If Applicable)*

15. Home Address *(Include Apartment Number, Street, City, State or Province, Postal Zone and Country)*

16. Home Telephone Number | Business Phone Number | Mobile/Cell Number

Fax Number | Business Fax Number | Pager Number

17. Marital Status
☐ Married ☐ Single *(Never Married)*
☐ Widowed ☐ Divorced ☐ Separated

18. Spouse's Full Name *(Even if divorced or separated, include maiden name.)*

19. Spouse's DOB *(dd-mmm-yyyy)*

20. Name and Address of Present Employer or School
Name Address

21. Present Occupation *(If retired, write "retired". If student, write "student".)*

22. When do you intend to arrive in the U.S.? *(Provide specific date if known) (dd-mmm-yyyy)*

23. E-Mail Address

24. At what address will you stay in the U.S.?

BARCODE

25. Name and telephone numbers of person in U.S. who you will be staying with or visiting for tourism or business:
Name | Home Phone

Business Phone | Cell Phone

26. How long do you intend to stay in the U.S.?

27. What is the purpose of your trip?

28. Who will pay for your trip?

29. Have you ever been in the U.S.? ☐ Yes ☐ No

When? _____

For how long? _____

DO NOT WRITE IN THIS SPACE

50 mm x 50 mm

PHOTO

staple or glue photo here

30. Have you ever been issued a U.S. visa? ☐ Yes ☐ No
When? _____
Where? _____
What type of visa? _____

31. Have you ever been refused a U.S. visa? ☐ Yes ☐ No
When? _____
Where? _____
What type of visa? _____

32. Do you intend to work in the U.S.? ☐ Yes ☐ No
(If YES, give the name and complete address of U.S. employer.)

33. Do you intend to study in the U.S.? ☐ Yes ☐ No
(If YES, give the name and complete address of the school.)

34. Names and relationships of persons traveling with you

35. Has your U.S. visa ever been cancelled or revoked?
☐ Yes ☐ No

36. Has anyone ever filed an immigrant visa petition on your behalf?
☐ Yes ☐ No If Yes, who?

37. Are any of the following persons in the U.S., or do they have U.S. legal permanent residence or U.S. citizenship?
Mark YES or NO and indicate that person's status in the U.S. (i.e., U.S. legal permanent resident, U.S. citizen, visiting, studying, working, etc.).

☐ Yes ☐ No Husband/ Wife _____ ☐ Yes ☐ No Fiance/ Fiancee _____ ☐ Yes ☐ No

☐ Yes ☐ No Father/ Mother _____ ☐ Yes ☐ No Son/ Daughter _____ Brother/ Sister _____

38. **IMPORTANT: ALL APPLICANTS MUST READ AND CHECK THE APPROPRIATE BOX FOR EACH ITEM.**
A visa may not be issued to persons who are within specific categories defined by law as inadmissible to the United States (except when a waiver is obtained in advance). Is any of the following applicable to you?

- Have you ever been arrested or convicted for any offense or crime, even though subject of a pardon, amnesty or other similar legal action? Have you ever unlawfully distributed or sold a controlled substance (drug), or been a prostitute or procurer for prostitutes? ☐ Yes ☐ No
- Have you ever been refused admission to the U.S., or been the subject of a deportation hearing, or sought to obtain or assist others to obtain a visa, entry into the U.S., or any other U.S. immigration benefit by fraud or willful misrepresentation or other unlawful means? Have you attended a U.S. public elementary school on student (F) status or a public secondary school after November 30, 1996 without reimbursing the school? ☐ Yes ☐ No
- Do you seek to enter the United States to engage in export control violations, subversive or terrorist activities, or any other unlawful purpose? Are you a member or representative of a terrorist organization as currently designated by the U.S. Secretary of State? Have you ever participated in persecutions directed by the Nazi government of Germany; or have you ever participated in genocide? Have you ever participated in, ordered, or engaged in genocide, torture, or extrajudicial killings? Have you ever engaged in the recruitment of or the use of child soldiers? ☐ Yes ☐ No
- Have you ever violated the terms of a U.S. visa, or been unlawfully present in, or deported from, the United States? ☐ Yes ☐ No
- Have you ever withheld custody of a U.S. citizen child outside the United States from a person granted legal custody by a U.S. court, voted in the United States in violation of any law or regulation, or renounced U.S. citizenship for the purpose of avoiding taxation? ☐ Yes ☐ No
- Have you ever been afflicted with a communicable disease of public health significance or a dangerous physical or mental disorder, or ever been a drug abuser or addict? ☐ Yes ☐ No

While a YES answer does not automatically signify ineligibility for a visa, if you answered YES you may be required to personally appear before a consular officer.

39. Was this application prepared by another person on your behalf?
(If answer is YES, then have that person complete item 40.) ☐ Yes ☐ No

40. Application Prepared By

Name _____ Relationship to Applicant _____

Address _____

Signature of Person Preparing Form _____ Date *(dd-mmm-yyyy)* _____

41. I certify that I have read and understood all the questions set forth in this application and the answers I have furnished on this form are true and correct to the best of my knowledge and belief. I understand that any false or misleading statement may result in the permanent refusal of a visa or denial of entry into the United States. I understand that possession of a visa does not automatically entitle the bearer to enter the United States of America upon arrival at a port of entry if he or she is found inadmissible.

Applicant's Signature _____ Date *(dd-mmm-yyyy)* _____

Privacy Act and Paperwork Reduction Act Statements

INA Section 222(f) provides that visa issuance and refusal records shall be considered confidential and shall be used only for the formulation, amendment, administration, or enforcement of the immigration, nationality, and other laws of the United States. Certified copies of visa records may be made available to a court which certifies that the information contained in such records is needed in a case pending before the court.

Public reporting burden for this collection of information is estimated to average 1 hour per response, including time required for searching existing data sources, gathering the necessary data, providing the information required, and reviewing the final collection. You do not have to provide the information unless this collection displays a currently valid OMB number. Send comments on the accuracy of this estimate of the burden and recommendations for reducing it to: U.S. Department of State, A/GIS/DIR, Washington, DC 20520.

U.S. Department of State

NONIMMIGRANT FIANCÉ(E) VISA APPLICATION

OMB APPROVAL NO.1405-0096
EXPIRES: 11/30/2013
ESTIMATED BURDEN: 1 HOUR*

USE WITH FORM DS-156

The following questions must be answered by all applicants for visas to enter the United States as the fiancée or fiancé of a U.S. citizen in order that a determination may be made as to visa eligibility.
This form, together with Form DS-156, Nonimmigrant Visa Application, completed in duplicate, constitutes the complete application for a "K" Fiancé(e) Nonimmigrant Visa authorized under Section 222(c) of the Immigration and Nationality Act.

1. Family Name	First Name	Middle Name

2. Date of Birth *(mm-dd-yyyy)*	3. Place of Birth *(City, Province, Country)*

4. Marital Status
If you are now married or were previously married, answer the following:

a. Name of Spouse _____

b. Date *(mm-dd-yyyy)* and Place of Marriage _____ _____

c. How and When was Marriage Terminated _____

d. If presently married, how will you marry your U.S. citizen fiancé(e)? Explain*

* **NOTE** If presently married to anyone, you are **not** eligible for a fiancé(e) visa.

5. List name, date and place of birth of all unmarried children under 21 years of age.

Name	Birth Date *(mm-dd-yyyy)*	Birth Place	Will Accompany You Yes	Will Accompany You No	Will Follow You Yes	Will Follow You No
			☐	☐	☐	☐
			☐	☐	☐	☐
			☐	☐	☐	☐
			☐	☐	☐	☐
			☐	☐	☐	☐

THE FOLLOWING DOCUMENTS MUST BE ATTACHED IN ORDER TO APPLY FOR A FIANCE(E) NONIMMIGRANT VISA.

- Your Birth Certificate
- Marriage Certificate *(if any)*
- Evidence of Engagement to Your Fiancé(e)
- Evidence of Financial Support
- Divorce Decree *(if any)*
- Death Certificate of Spouse *(if any)*
- Birth Certificates of All Children Listed in Number Five
- Police Certificates

NOTE All of the above documents will also be required by U.S. Citizenship and Immigration Services (USCIS) when you apply for adjustment of status to lawful permanent resident. The USCIS will accept these documents for that purpose.

DO NOT WRITE BELOW THIS LINE
The consular officer will assist you in answering this part.

I understand that I am required to submit my visa to the United States Immigration Officer at the place where I apply to enter the United States, and that the possession of a visa does not entitle me to enter the United States if at that time I am found to be inadmissible under the immigration laws. I further understand that my adjustment of status to permanent resident alien is dependent upon marriage to a U.S. citizen and upon meeting all of the requirements of the U.S. Department of Homeland Security.

I understand that any willfully false or misleading statement or willful concealment of a material fact made by me herein may subject me to permanent exclusion from the United States and, if I am admitted to the United States, may subject me to criminal prosecution and/or deportation.

I hereby certify that I am legally free to marry and intend to marry _____ , a U.S. citizen, within 90 days of my admission into the United States.

I do solemnly swear or affirm that all statements which appear in this application have been made by me and are true and complete to the best of my knowledge and belief.

_____
Signature of Applicant

Subscribed and sworn to before me this _____ day of _____ , _____ at: _____

_____
United States Consular Officer

Confidentiality Statement - INA Section 222(f) provides that visa issuance and refusal records shall be considered confidential and shall be used only for the formulation, amendment, administration, or enforcement of the immigration, nationality, and other laws of the United States. Certified copies of visa records may be made available to a court which certifies that the information contained in such records is needed in a case pending before the court.

Paperwork Reduction Act Statement - *Public reporting burden for this collection of information is estimated to average 1 hour per response, including time required for searching existing data sources, gathering the necessary documentation, providing the information and/or documents required, and reviewing the final collection. You do not have to supply this information unless this collection displays a currently valid OMB control number. If you have comments on the accuracy of this burden estimate and/or recommendations for reducing it, please send them to: A/GIS/DIR, Room 2400 SA-22, U.S. Department of State, Washington, DC 20522-2202.

United States Consulate General
Lagos, Nigeria

Dear Visa Applicant,

If you are applying for an immigrant visa that is based on your relationship (either family or marital) to someone living in the United States, you will need to show evidence to demonstrate your relationship with the petitioner during the visa interview. Listed below are examples of documentation that other applicants have found helpful in the past.

If your visa application is based upon a marital relationship, you may wish to bring any or all of the following to your interview:

- Photos of you and your spouse taken **before** and **during** the marriage.
- **Telephone bills** from a U.S. Company from your spouse with calls to you highlighted.
- **Correspondence** exchanged between you and your spouse or correspondence sent to you and your spouse by other family members.
- **Birth certificates** of any children born of the marriage.
- Evidence of joint bank accounts, leases or mortgages held jointly, life and medical insurance policies indicating beneficiaries, car registrations showing joint ownership and addresses, driver's licenses for both spouses, utility bills and rent receipts.
- **Tax returns** for the past 3-4 years.

If your visa application is based on a relationship with a child, parent, or sibling you may wish to bring any or all of the following to you visa interview:

- **Photographs** taken over a period of years of yourself and your relative together.
- **Letters** with envelopes and post marks exchanged between yourself and your relative.
- A certified **copy of your relative's passport** showing the picture page, biographic data page, and with stamps indicating travel between Nigeria and the United States.

Letters and photographs provided in support of your visa applicant should cover a period of several years; preferably before your petition was filed. The more letters and photographs you can provide, the stronger your case will be.

We hope that this information will prove helpful in your application for an immigrant visa.

Instructions

I. Execution of Affidavit.

A separate affidavit must be submitted for each person. As the sponsor, you must sign the affidavit in your full, true and correct name and affirm or make it under oath.

- If you are **in the United States**, the affidavit may be sworn to or affirmed before an officer of U.S. Citizenship and Immigration Services (USCIS) without the payment of fee, or before a notary public or other officers authorized to administer oaths for general purposes, in which case the official seal or certificate of authority to administer oaths must be affixed.
- If you are **outside the United States,** the affidavit must be sworn to or **notice** affirmed before a U.S. consular or immigration officer.

How you submit the form depends on whether the alien you are sponsoring is in or outside the United States and what type of application is being submitted. See the instructions provided with the corresponding application for detailed information on how to submit this affidavit of support form.

II. Supporting Evidence.

As the sponsor, you must show you have sufficient income and/or financial resources to assure that the alien you are sponsoring will not become a public charge while in the United States.

Evidence should consist of copies of any or all of the following documentation listed below that are applicable to your situation.

Failure to provide evidence of sufficient income and/or financial resources may result in the denial of the alien's application for a visa or his or her removal from the United States.

The sponsor must submit in duplicate evidence of income and resources, as appropriate:

A. Statement from an officer of the bank or other financial institutions where you have deposits, identifying the following details regarding your account:

1. Date account opened;
2. Total amount deposited for the past year;
3. Present balance.

B. Statement of your employer on business stationery, revealing:

1. Date and nature of employment;
2. Salary paid;
3. Whether the position is temporary or permanent.

C. If self-employed:

1. Copy of last income tax return filed; or
2. Report of commercial rating concern.

D. List containing serial numbers and denominations of bonds and name of record owner(s).

III. Sponsor and Alien Liability.

Effective October 1, 1980, amendments to section 1614(f) of the Social Security Act and Part A of Title XVI of the Social Security Act establish certain requirements for determining the eligibility of aliens who apply for the first time for Supplemental Security Income (SSI) benefits.

Effective October 1, 1981, amendments to section 415 of the Social Security Act established similar requirements for determining the eligibility of aliens who apply for the first time for Aid to Families with Dependent Children (AFDC), currently administered under Temporary Assistance for Needy Families (TANF). Effective December 22, 1981, amendents to the Food Stamp Act of 1977 affect the eligibility of alien participation in the Food Stamp Program.

These amendments require that the income and resources of any person, who as the sponsor of an alien's entry into the United States, executes an affidavit of support or similar agreement on behalf of the alien, and the income and resources of the sponsor's spouse (if living with the sponsor) shall be deemed to be the income and resources of the alien under formulas for determining eligibility for SSI, TANF and Food Stamp benefits during the three years following the alien's entry into the United States.

Documentation on Income and Resources.

An alien applying for SSI must make available to the Social Security Administration documentation concerning his / her income and resources and those of the sponsor, including information that was provided in support of the corresponding application.

An alien applying for TANF or Food Stamps must make similar information available to the State public assistance agency.

The Secretary of Health and Human Services and the Secretary of Agriculture are authorized to obtain copies of any such documentation submitted to USCIS or the U.S. Department of State and to release such documentation to a State public assistance agency.

Joint and Several Liability Issues.

Sections 1621(e) and 415(d) of the Social Security Act and subsection 5(i) of the Food Stamp Act also provide that an alien and his or her sponsor shall be jointly and severally liable to repay any SSI, TANF or Food Stamp benefits that are incorrectly paid because of mis-information provided by a sponsor or because of a sponsor's failure to provide information.

Incorrect payments that are not repaid will be withheld from any subsequent payments for which the alien or sponsor are otherwise eligible under the Social Security Act or Food Stamp Act, except that the sponsor was without fault or where good cause existed.

These provisions do not apply to SSI, TANF or Food Stamp eligibility of aliens admitted as refugees, granted asylum or Cuban/ Haitian entrants as defined in section 501(e) of P.L. 96-422, and to dependent children of the sponsor or sponsor's spouse.

IV. Authority, Use and Penalties.

Authority for the collection of the information requested on this form is contained in 8 U.S.C. 1182(a)(15),1184(a) and 1258.

The information will be used principally by USCIS, or by any consular officer to whom it may be furnished, to support an alien's application for benefits under the Immigration and Nationality Act and specifically the assertion that he or she has adequate means of financial support and will not become a public charge. Submission of the information is voluntary.

However, failure to provide the information may result in the denial of the alien's application.

The information may also as a matter of routine use be disclosed to other federal, state, local and foreign law enforcement and regulatory agencies, including the Department of Health and Human Services, Department of Agriculture, Department of State, Department of Defense and any component thereof (if the deponent has served or is serving in the armed forces of the United States), Central Intelligence Agency, and individuals and organizations during the course of any investigation to elicit further information required to carry out USCIS functions.

V. Information and USCIS Forms.

For information on immigration laws, regulations and procedures or to order USCIS forms, call our National Customer Service Center at **1-800-375-5283** or visit our website at **www.uscis.gov.**

VI. Use InfoPass for Appointments.

As an alternative to waiting in line for assistance at your local USCIS office, you can now schedule an appointment through our internet-based system, **InfoPass**. To access the system, visit our website at **www.uscis.gov**. Use the **InfoPass** appointment scheduler and follow the screen prompts to set up your appointment. **InfoPass** generates an electronic appointment notice that appears on the screen. Print the notice and take it with you to your appointment. The notice gives the time and date of your appointment, along with the address of the USCIS office.

VII. Privacy Act Notice.

We ask for the information on this form and associated evidence to determine if you have established eligibility for the immigration benefit you are seeking. Our legal right to ask for this information is in 8 U.S.C. 1203 and 1225. We may provide this information to other government agencies. Failure to provide this information and any requested evidence may delay a final decision or result in denial of your request.

VIII. Paperwork Reduction Act Notice.

You are not required to respond to this form unless it displays a currently valid OMB control number.

We try to create forms and instructions that are accurate, can be easily understood and impose the least possible burden on you to provide us with information. Often this is difficult because some immigration laws are very complex.

The estimated average time to complete and file this notice is 15 minutes.

If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you may write to: U.S. Citizenship and Immigration Services, Regulatory Management Division, 111 Massachusetts Avenue, N.W., Washington, DC 20529. **Do not mail your completed affidavit of support to this addre**ss.

OMB No. 1615-0014; Exp. 04-30-07

I-134, Affidavit of Support

(Answer all items. Type or print in black ink.)

I, _____ residing at _____
(Name) (Street and Number)

_____
(City) (State) (Zip Code if in U.S.) (Country)

Being duly sworn depose and say:

1. I was born on _____ at _____
(Date-mm/dd/yyyy) (City) (Country)

If you are **not** a native born U.S. citizen, answer the following as appropriate:

a. If a U.S.citizen through naturalization, give certificate of naturalization number _____

b. If a U.S. citizen through parent(s) or marriage, give citizenship certificate number _____

c. If U.S. citizenship was derived by some other method, attach a statement of explanation.

d. If a lawfully admitted permanent resident of the United States, give "A" number _____

2. That I am _____ years of age and have resided in the United States since (date) _____

3. That this affidavit is executed on behalf of the following person:

Name (Family Name)	(First Name)	(Middle Name)	Gender	Age

Citizen of (Country)	Marital Status	Relationship to Sponsor

Presently resides at (Street and Number)	(City)	(State)	(Country)

Name of spouse and children accompanying or following to join person:

Spouse	Gender	Age	Child	Gender	Age
Child	Gender	Age	Child	Gender	Age
Child	Gender	Age	Child	Gender	Age

4. That this affidavit is made by me for the purpose of assuring the U.S. Government that the person(s) named in item (**3**) will not become a public charge in the United States.

5. That I am willing and able to receive, maintain and support the person(s) named in item **3**. That I am ready and willing to deposit a bond, if necessary, to guarantee that such person(s) will not become a public charge during his or her stay in the United States, or to guarantee that the above named person(s) will maintain his or her nonimmigrant status, if admitted temporarily and will depart prior to the expiration of his or her authorized stay in the United States.

6. That I understand this affidavit will be binding upon me for a period of three (3) years after entry of the person(s) named in item (**3**) and that the information and documentation provided by me may be made available to the Secretary of Health and Human Services and the Secretary of Agriculture, who may make it available to a public assistance agency.

7. That I am employed as or engaged in the business of _____ with _____
(Type of Business) (Name of Concern)

at _____
(Street and Number) (City) (State) (Zip Code)

I derive an annual income of: *(If self-employed, I have attached a copy of my last income tax return or report of commercial rating concern which I certify to be true and correct to the best of my knowledge and belief. See instructions for nature of evidence of net worth to be submitted.)* $ _____

I have on deposit in savings banks in the United States: $ _____

I have other personal property, the reasonable value which is: $ _____

I have stocks and bonds with the following market value, as indicated on the attached list, which I certify to be true and correct to the best of my knowledge and belief: $ _____

I have life insurance in the sum of: $ _____

With a cash surrender value of: $ _____

I own real estate valued at: $ _____

With mortgage(s) or other encumbrance(s) thereon amounting to: $ _____

Which is located at: _____
(Street and Number) (City) (State) (Zip Code)

8. That the following persons are dependent upon me for support: *(Place an "**x**"* in the appropriate column to indicate whether the person named is ***wholly*** or ***partially*** dependent upon you for support.)

Name of Person	Wholly Dependent	Partially Dependent	Age	Relationship to Me

9. That I have previously submitted affidavit(s) of support for the following person(s). If none, state none.

Name	Date submitted

10. That I have submitted a visa petition(s) to U.S. Citizenship and Immigration Services (USCIS) on behalf of the following person(s). If none, state none.

Name	Relationship	Date submitted

11. That I ☐ intend ☐ do not intend to make specific contributions to the support of the person(s) named in item **3**.
(If you check "intend," indicate the exact nature and duration of the contributions. For example, if you intend to furnish room and board, state for how long and, if money, state the amount in U.S. dollars and state whether it is to be given in a lump sum, weekly or monthly, or for how long.

_____

_____

_____

Oath or Affirmation of Sponsor.

I acknowledge that I have read Part lll of the Instructions, Sponsor and Alien Liability, and am aware of my responsibilities as a sponsor under the Social Security Act, as amended, and the Food Stamp Act, as amended.

I swear (affirm) that I know the contents of this affidavit signed by me and that the statements are true and correct.

Signature of sponsor _____

Subscribed and sworn to (affirmed) before me this _____ **day of** _____, _____

at _____. **My commission expires on** _____

Signature of Officer Administering Oath _____ **Title** _____

If the affidavit is prepared by someone other than the sponsor, please complete the following: I declare that this document was prepared by me at the request of the sponsor and is based on all information of which I have knowledge.

_____

(Signature) **(Address)** **(Date)**

EVIDENCE WHICH MAY BE PRESENTED TO MEET THE PUBLIC CHARGE PROVISIONS OF THE LAW

GENERAL

The Immigration and Nationality Act requires an applicant for a visa to establish to the satisfaction of the consular officer at the time of application for a visa, and also to the satisfaction of the United States immigration official at the time of application for admission to the United States, that he or she is not likely at any time to become a public charge.

An applicant for an immigrant visa may generally satisfy this requirement of the law by the presentation of documentary evidence establishing that:

1. The applicant has, or will have, in the United States personal funds sufficient to provide support for the applicant and dependent family members, or sufficient to provide support until suitable employment is located;

2. The applicant has arranged employment in the United States that will provide an adequate income for the applicant and dependent family members;

3. Relatives or friends in the United States will assure the applicant's support; or

4. A combination of the above circumstances exists.

APPLICANT'S OWN FUNDS

An applicant who expects to be able to meet the public charge provisions of the law through personal financial resources may submit to the consular officer evidence of funds or income from one or more of the following sources:

1. Statement from a senior officer of a bank showing present balance of applicant's account, date account was opened, the number and amount of deposits and withdrawals during the past 12 months, and the average balance during the year (if there have been recent unusually large deposits, an explanation therefor should be given);

2. Proof of ownership of property or real estate, in the form of a title, deed or the equivalent, and a letter from a lawyer, banker or responsible real estate agent showing its present valuation (any mortgages or loans against the property must be stated);

3. Letter or letters verifying ownership of stocks and bonds, with present market value or expected earnings indicated;

4. Statement from insurance company showing policies held and present cash surrender value;

5. Proof of income from business investments or other sources.

If the financial resources are derived from a source outside the United States, a statement as to how the funds or income are to be transferred to the U.S. must be provided.

EMPLOYMENT

An applicant relying on an offer of prearranged employment to meet the public charge provisions of the law should have the prospective employer submit a notarized letter of employment on the letterhead stationery of the employing business. The letter should:

1. Contain a definite offer of employment;

2. Give a description of the job offered to the alien and an explanation of skills which qualify the alien for the position;

3. State the rate of compensation to be paid and, if pertinent, additional information detailing other benefits to be included in lieu of cash payment;

4. Specify the location, type, and duration (whether seasonal, temporary, or indefinite) of the employment offered; and

5. State whether the employment will be immediately available upon the applicant's arrival in the United States.

AFFIDAVIT OF SUPPORT

Persons in the United States who desire to furnish sponsorship for an applicant in the form of an affidavit of support should use Form I–134, Affidavit of Support, available from the Immigration and Naturalization Service. Sponsors may also elect to furnish a statement in the form of an affidavit sworn to before a notary public or other official competent to administer an oath, setting forth his or her willingness and financial ability to contribute to the applicant's support and reasons, in detail, for sponsoring the applicant.

The sponsor's affidavit should include:

1. Information regarding his or her annual income;

2. Where material, information regarding his or her other resources;

3. Obligations for the support of members of his or her own family and other persons, if any;

4. Other obligations and expenses;

5. Plans and arrangements made for the applicant's reception and support;

6. An expression of willingness to deposit a bond, if necessary, with the Immigration and Naturalization Service to guarantee that the applicant will not become a public change in the United States; and

7. An acknowledgment that the sponsor is aware of his or her responsibilities under the Social Security Act, as amended, and the Food Stamp Act, as amended; that the affidavit will be binding upon the sponsor for three (3) years after entry of the named persons; and that the affidavit and supporting documentation may be made available to a public assistance agency. (The provisions of the above laws are contained in form DS–1858, Sponsor's Financial Responsibility Under the Social Security Act, and printed in Part III of the instructions for Form I-134.)

The sponsor should include in the affidavit a statement concerning his or her status in the United States. If the sponsor is an American citizen the affidavit should include a statement about how United States citizenship was acquired. If naturalized, the affidavit should indicate the date of naturalization, the name and location of the court, and the number of the sponsor's certificate of naturalization. If the sponsor is an alien who has been lawfully admitted into the United States for permanent residence, he or she should state in the affidavit the date and place of admission for permanent residence and the alien registration number which appears on his or her Alien Registration Receipt Card.

To substantiate the information regarding income and resources the sponsor should attach two or more of the following items to the affidavit:

1. Notarized copies of his or her latest federal income tax return;

2. A statement from his or her employer showing salary and the length and permanency of employment;

3. A statement from an officer of a bank regarding his or her account, the date the account was opened, and the present balance;

4. Any other evidence adequate to establish financial ability to carry out his or her undertaking toward the applicant for what might be an indefinite period of time.

If the sponsor is well established in business, he or she may submit a rating from a recognized business rating organization in lieu of the foregoing. If the sponsor is married, the affidavit should be signed jointly by both husband and wife. Affidavits of support should be of recent date when presented to the consular officer. They are unacceptable if more than one year has elapsed from the date of execution. A sponsor may prefer to forward his or her affidavit of support directly to the consular office where the visa application will be made, in which event the contents will not be divulged to the applicant.

NOTE: An applicant who expects to meet the public charge provisions of the law through the presentation of an affidavit of support is encouraged to forward this information sheet to his or her sponsor so as to assist the sponsor in preparing an affidavit.

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United States Consulate General
Lagos, Nigeria

Assistant Inspector General
Criminal Investigation Department
Nigerian Police Force
Alagbon Close
Ikoyi, Lagos

Dear Sir:

The bearer is applying for a visa at our office. If you would be kind enough to issue him/her a certificate of no conviction if s/he has no record in the Central Criminal Registry, we would very much appreciate it.

Thank you for your time.

Sincerely,

Consular Officer
U.S. Consulate General
Lagos, Nigeria

To the applicant:

Please follow these instructions to facilitate the issuance of your Nigerian Police Clearance Certificate.

1. Submit your passport in person to the Nigerian Police Service commission at Alagbon Close, Ikoyi Lagos.
2. Pay the required fee and take the receipt to the Office of Inspector General at Alagbon Close, Ikoyi, Lagos.
3. Collect your Nigerian Police Clearance Certificate and take it to your visa interview. The certificate should be ready in approximately two weeks, but please allow time for unforeseen delays.