



FULBRIGHT PROGRAM

APPLICATION FOR STUDY IN THE UNITED STATES

READ ALL INSTRUCTIONS AND INFORMATION CAREFULLY BEFORE COMPLETING THE APPLICATION
DEADLINE FOR SUBMITTING APPLICATION: APRIL 30, 2014

INSTRUCTIONS

Upon receipt of your application from the Fulbright Program Office in Nicaragua, The Institute of International Education (IIE) will make every effort to secure admission for you at a suitable educational institution and, if applicable, to arrange any necessary scholarship assistance if you have been selected as Fulbright/IIE grantee. **YOU SHOULD NOT MAIL THIS FORM DIRECTLY TO ANY UNIVERSITY IN THE UNITED STATES.**

1. All forms in this application must be completed in English and typewritten in black ink or printed from a computer.
2. Each page of the following application carries its own instructions that should be read carefully before proceeding.
3. Question must be answered completely and carefully. Please make every effort to limit your responses to the space provided.
4. Completed applications should be returned to **Fulbright Program, Public Affairs Office, American Embassy-Managua** as soon as possible. Before you begin this application, you should make sure that you are aware of all deadline dates and requirements in Nicaragua.
5. Incomplete applications will not be considered.
6. Do not mention the names of any U.S. universities you wish to attend in this application. The University Preference Sheet is included for that purpose.

APPLICATION

Please note:

- 1) Moving from field to field: Use the **tab key** to move from field to field.
- 2) Text boxes: Do **not** exceed the space available.

A complete application consists of the following components:

I. GRANT COVER SHEET

II. APPLICATION

In the first six pages you will state biographical information, study objectives, curriculum vitae, and other information.

Often specific instructions for completing a question or item will be provided in the application. Please read all instructions carefully. In addition, please review the following important information.

Item 1—Name: It is very important that you list your name exactly as it appears (or will appear) on your passport.

Item 14—Institutions Attended: Please list all post-secondary institutions attended in reverse order (putting the most recently attended first). List all post-secondary institutions attended even those from which you did not achieve a degree. Please include vocational institutions as well.

Item 28—Study/Research Objective: The study/research objective description that you provide is an essential and highly important part of your application. You should take great care to write a clear and very detailed description of the program you want to pursue. Clearly identify the area(s) within your field of study in which you want to specialize or concentrate. If there is specific research that you want to accomplish, please describe.

Item 29—Personal Statement: The personal statement is a narrative statement in which you can include information about your education, practical experience, special interests, career plans, and your purpose in applying for study in the U.S.

Item 30—Additional Information: Please include in this section any relevant research/study/activity that you were unable to describe in other section of the application and/or add your Curriculum Vitae. However, if you intend to pursue a professional degree, e.g. business or law, it is recommended that if you attach a professional resume. If you intend to pursue a theoretical, academic degree, a complete curriculum vitae is going to be very useful.

Page 7—Personal Information: The information provided on this form will be used by the Fulbright Program Office and IIE for internal purposes only.

Item 32 — National Identification #: If your country or state assigns a personal identification number, please enter it here.

Page 8—Personal Financial Information: Since the Fulbright grant that may be awarded to you might only cover a portion of your expenses, you may need to provide funds from your own or other sources. Therefore, please complete this form—when it is required—as completely and accurately as possible based on information that you have at the time of application. If you should have a major change in your financial resources while your grant is pending, you should immediately inform the Fulbright Program Office in your home country.

Page 9—University Preference: Please note carefully, it is **not** an expectation that you will have U.S. university preferences. However, if you do, please be specific. Do not just list the name of a university. Provide the name of the department and the specific program within that department in which you are interested. If you have been in contact or correspondence with a faculty member, please provide the name and contact information for that individual. You can also use this form to provide other information that is important to you, e.g. large vs. small institution, urban vs. rural location, etc.

If you have applied to a U.S. university within the past three years, please list the programs and the results. If you have letters of admission, letters of invitation, or other correspondence from a school, especially a preferred program, please forward a copy (not the original) of this correspondence to the Fulbright Program Office.

III. SUPPLEMENTAL FORMS

1. **Letter of Reference/Recommendation:** You must have three letters of reference (or recommendation) submitted on your behalf. Letters of reference are extremely important. All letters of reference should be written by teachers under whom you have studied or pursued research or by someone who has supervised you in work related to your proposed field of study. Letters of reference should not be written by persons related to you either by blood or marriage or by personal friends. At least one academic and one professional or work related letter should be included among the letters. The letters should be written in English if possible. If they are not, an original English translation must be provided.
2. **Report on Proficiency in English:** Complete only the top section of this form. The remaining portion will be completed by one of the types of certified English language evaluators listed on the form. The Fulbright Program Office will make arrangements for the proper completion of this section.

IV. SUPPORTING DOCUMENTATION

1. Transcripts

Applicants must attach official, complete and certified academic documents covering the entire period of study at universities and other post-secondary institutions. Documents must be accompanied by complete official English translations. These documents must consist of:

- One certified, official record (transcript) from each university or post-secondary institution you attended, even those schools from which you did not receive a degree or diploma. These transcripts should list the subjects you studied and the grades you received during each year of your enrollment. Include all post-secondary institutions you have attended, even those from which you did not receive a degree or diploma.

- Certified, official evidence of each post-secondary or university degree, diploma or certificate awarded to you should be included as part of the completed application.

- Five copies of original transcripts for any coursework (graduate or undergraduate) done in the United States. Please contact your Commission, U.S. Embassy or Committee to receive a copy of the *Transcript Release Form*. IIE will request transcripts for you from U.S. institutions you have previously attended.

NOTE: Individual Fulbright Commissions, U.S. Embassies, or Selection Committees may require that you complete additional forms as part of your Fulbright application. Check with the Fulbright Program Office in your country of citizenship.

2. Standardized Tests

You are required to take one or more of the following standardized tests to gain admission to U.S. universities. For instructions on registration, contact your Fulbright Commission, U.S. Embassy, Selection Committee or the Educational Testing Service at your Regional Registration Center or at Princeton, New Jersey 08541, USA.

1. Tests of English Language Proficiency:

- a) **TEST OF ENGLISH AS A FOREIGN LANGUAGE (TOEFL):** TOEFL is an admissions requirement at U.S. institutions for applicants whose native language is not English. All non-native English speaking candidates must take the TOEFL test as soon as they are pre-selected by the program.
- b) **TEST OF WRITTEN ENGLISH (TWE):** The TWE is designed to measure an individual's ability to communicate in written English. It consists of essay questions similar to those which students are expected to produce as part of their classroom work at colleges and universities in the United States. The TWE is only administered at paper and pencil TOEFL test locations. The TWE is included as part of the computer-based TOEFL (CBT-TOEFL).
- c) **TEST OF SPOKEN ENGLISH (TSE):** The TSE is designed to measure an individual's ability to communicate verbally in English. Graduate candidates who are recommended for teaching assistantships should register for this test.) **MICHIGAN ENGLISH LANGUAGE ASSESSMENT BATTERY (MELAB):** The MELAB may be accepted as a preliminary English proficiency evaluation for nonnative speakers of English who have not yet been able to sit for the TOEFL exam.

2. Graduate Records Examination (GRE): The GRE is required by the Fulbright program and the U.S. graduate schools and/or departments for candidates in most fields other than Business Administration and Law. Applicants should make every effort to register for the earliest possible test date.

3. GRE Subject Tests: These subject exams are increasingly becoming a requirement for departmental review. All graduate candidates should make every effort to take the appropriate GRE Subject Test in their field of study when one is offered.

IMPORTANT:

You must indicate that you want your score reports sent to:

**Inst. Intl. Educ., New York (IIE)
CODE NUMBER 2326**

You must be sure to indicate this code (**2326**) on the registration forms on the answer sheets provided at the time you take the examination of TOEFL and/or GRE.

4. Graduate Management Admissions Test (GMAT): GMAT is an admissions requirement for applicants proposing to study Business or Management, as well as any fields which may fall within the scope of offerings of a Business school or department. Arrangements should be made immediately to take the GMAT. Institutional CODE NUMBER for the GMAT is : **F0F 4J 28**

V. OTHER IMPORTANT INFORMATION

1. **Duration of Grants:** Fulbright grants and other fellowships, assistantships, scholarships and educational grants are generally awarded for one nine to twelve month academic year beginning in August or September. Candidates appointed to certain types of Fulbright grants may be required to arrive during the summer for an introductory course or intensive English program prior to the academic year. In some cases, arrangements may be

made for an extension of the period of grant beyond the first academic year. Candidates should not assume, however, that awards are automatically renewable.

2. **Duration of Degrees:** The length of your degree program may exceed the available funding and sponsorship limits of your Fulbright grant. The requirements for completing academic work toward a degree vary depending upon the degree desired, the candidate's academic background and the regulations of the individual U.S. institution to which the candidate is admitted. It is usually not possible to obtain a degree in one academic year. Although the minimum time required for a Master's degree is one academic year, a student should expect to spend from at least one summer session to an additional academic year to complete the academic requirements. For the Doctoral degree, at least two to three academic years are required beyond the master's degree. However, many doctoral students find four or five years necessary, and in some cases even longer.
3. **Change of Plans:** You should promptly inform your Fulbright Program Office of any change in your academic status or future plans after your application has been submitted.

FULBRIGHT PROGRAM

APPLICATION FOR STUDY IN THE UNITED STATES

CONFIDENTIAL LETTER OF REFERENCE

This letter of reference must be written by a teacher under whom the applicant has studied or pursued research in the proposed field of study or by someone who has supervised the applicant in work related to the proposed field of study. This letter must be typewritten and in English. If not in English, then an accurate translation must be attached. **Use the TAB key to move between fields.**

NAME OF APPLICANT	COUNTRY
NAME OF REFEREE	
TITLE	

INSTITUTION OR BUSINESS	
ADDRESS	CITY
COUNTRY	POSTAL CODE
PHONE NUMBER	E-MAIL ADDRESS

HOW LONG HAVE YOU KNOWN THE APPLICANT?
--

IN WHAT CAPACITY HAVE YOU KNOWN THE APPLICANT?

- Teacher or Professor
 Employer or Job Supervisor
 Research Adviser
 Other (Please Specify)

3. IN THIS RATING CHART, PLEASE EVALUATE THE APPLICANT IN COMPARISON WITH OTHER STUDENTS WHOM YOU HAVE KNOWN DURING YOUR PROFESSIONAL CAREER.

	Excellent	Very Good	Average	Below Average	Not Applicable
Intellectual Ability	<input type="checkbox"/>				
Knowledge of Field	<input type="checkbox"/>				
Work Habits	<input type="checkbox"/>				
Motivation to Pursue Graduate Study	<input type="checkbox"/>				
Seriousness of Purpose	<input type="checkbox"/>				
Potential For Significant Future Contribution in Field	<input type="checkbox"/>				
Resourcefulness and Initiative	<input type="checkbox"/>				
Emotional Maturity	<input type="checkbox"/>				
Adaptability to New Situations	<input type="checkbox"/>				
Leadership Qualities	<input type="checkbox"/>				
Teaching Potential	<input type="checkbox"/>				

NAME OF APPLICANT	COUNTRY
-------------------	---------

CONFIDENTIAL LETTER OF REFERENCE (Continued)

3. PLEASE PROVIDE A CANDID EVALUATION OF THE APPLICANT'S PAST PERFORMANCE AND ABILITY TO PURSUE AND SUCCESSFULLY COMPLETE A PROGRAM OF STUDY IN THE PROPOSED FIELD. YOUR INFORMATION WILL BE GIVEN CONSIDERABLE IMPORTANCE IN REVIEWING THIS APPLICATION.

--

NAME (<i>Print</i>)	
SIGNATURE	DATE

PLEASE RETURN DIRECTLY TO FULBRIGHT PROGRAM OFFICE.

NOTE: The Fulbright Program cannot guarantee this letter's confidentiality once it becomes part of a university's records.

NAME OF APPLICANT:

COUNTRY:

REPORT ON PROFICIENCY IN ENGLISH

THIS FORM SHOULD BE COMPLETED BY ONE OF THE FOLLOWING:

- A Director of Courses in English at a Binational Center
- A Professor of English whose Native Language is English
- An Official of the U.S. Embassy

PURPOSE OF REPORT: The person named is applying for a grant to study at a college, university or other institution of higher learning. Consideration must be given to each applicant's English proficiency. This report form seeks a reliable evaluation of the applicant's present command of English, including comments as to additional language training which appears necessary.

Please indicate briefly how the evaluation was conducted. Mention which test was used and, **most importantly**, the scores achieved.

METHOD:

TEST:

1. ABILITY: Is the applicant's mother tongue English? Yes No

(X) the appropriate boxes to indicate your opinion of the applicant's present ability in English from the standpoint of the language proficiency usually needed for effective pursuit of studies at a college or university where English is the language of instruction.

(a) Speaks English

- Fluently and colloquially
- With ease but with occasional errors
- Haltingly with frequent errors
- No ability

(c) Understands Written English (Text Used: ___)

- Comprehends advanced level material
- Comprehends intermediate level material
- Comprehends elementary level material
- No ability

(b) Understands Spoken English

- With good comprehension
- With some hesitation
- Simple vocabulary only
- Not at all

(d) Expresses Thoughts in Written English

- With fluency and facility
- With ease but ungrammatically
- On an elementary level only
- No ability

2. ADDITIONAL TRAINING

- a. In your opinion, how much additional English training does this student require to undertake full time academic study in institutions of higher learning?

- None Number of Weeks Number of Months

EVALUATION AND REPORT PREPARED BY:

NAME (print):

ADDRESS:

TITLE:

SIGNATURE:

DATE:

PLEASE RETURN DIRECTLY TO THE SELECTION COMMITTEE IN THE APPLICANT'S COUNTRY OR TO THE CULTURAL AFFAIRS OFFICER OF THE U.S. DIPLOMATIC MISSION IN THE APPLICANT'S COUNTRY. UNDER NO CIRCUMSTANCES SHOULD THE COMPLETED FORM BE RETURNED TO THE APPLICANT.