



## MARINE SECURITY GUARD DRIVER

The U.S. Embassy in New Zealand invites applications for the full-time position of Marine Security Guard Driver at the American Embassy in Wellington.

If you are a professional chauffeur who enjoys providing a high level of customer service, then this position is for you! We are looking for someone who is willing to cover the secondary shift which is from 7pm to 3am, with the flexibility of providing back-up services for the primary shift (11am to 7pm).

The Marine Security Guard Driver will perform all standard driving tasks which include transporting members of the Marine Security Guard Detachment and VIP visitor in and around Wellington City. The incumbent may be required to work some overtime during the working week, and occasionally on weekends and public holidays, in support of the official responsibilities of the Detachment Commander and his/her Official United States Marine Corps Officers and VIP visitors.

To be successful in the role you will have a minimum of one to two (1-2) years chauffeur driving experience, a clean valid full NZ driver's license, and be currently eligible to work in New Zealand. The successful applicant must be able to exercise tact and diplomacy, display outstanding customer service skill, possess developed interpersonal skills, be flexible and maintain confidentiality.

The salary for this position is \$38,081 to \$44,745 per annum, with some special benefits e.g. both U.S and New Zealand Holidays and 8.7% contribution by the employer to employee's retirement.

A copy of the full job description and the "Application for Employment" (DS-174 form) are available at [http://newzealand.usembassy.gov/job\\_opportunities.html](http://newzealand.usembassy.gov/job_opportunities.html)

***You must have a current valid work permit at the time of application to be eligible to apply for this position. All employees of the U.S. Government are required to complete full medical and security background checks.***

If you meet all the eligibility criteria for this role, please complete and submit your application form, covering letter and CV by email to [Wellington.HR@state.gov](mailto:Wellington.HR@state.gov).

**Applications close at 5pm on Monday 13 May, 2013**

***Note:*** Only short listed applicants will be contacted regarding the next phase of the selection process. To those applicants not short listed, we extend our appreciation for considering the US Government as a potential employer.