



## SECURITY GUARD SUPERVISOR

The U.S. Embassy in Apia invites applications from all interested candidates to fill the full-time position of Security Guard Supervisor. The position is responsible for overseeing approximately eleven Security Guards and for providing security at both the chancery and official residence.

To be considered for this role you must have completed secondary school and at least two years of work experience in the military, police or private security. You must also be familiar with policies and procedures for effective security operations for the protection of people and property. Experience as a supervisor or team leader is also required. You will be fluent in Samoan and have a good working knowledge of English. You must also be competent with Microsoft Office applications (Word, Excel and Outlook). The starting salary is WST\$19,684 per annum.

*You must be eligible to work in Samoa to apply for this position. All employees of the US Government are required to complete full medical and security background checks.*

A copy of the full job description and the "Application for Employment" (DS-174 form) are available at [http://newzealand.usembassy.gov/job\\_opportunities.html](http://newzealand.usembassy.gov/job_opportunities.html). For other questions please contact Teresa Wills (HR Assistant) at the US Embassy in Wellington on (04) 462 6146.

If you meet all the eligibility criteria for this role, please complete and submit your application form, cover letter and CV by email to [Wellington.HR@state.gov](mailto:Wellington.HR@state.gov).

Please address correspondence to: HR Assistant, Embassy of the U.S.A., P.O. Box 1190, Wellington 6140.

**Note:** *Only short listed applicants will be contacted regarding the next phase of the selection process. To those applicants not short listed, we extend our appreciation for considering the US Government as a potential employer.*

**Applications close at 4.00pm on Friday 25, May 2012.**