



## VISA INTERVIEW WEEK AND APPOINTMENTS AT U.S. EMBASSY APIA

The United States Embassy in Apia will hold its quarterly Visa Interview Week from August 17-21, 2009 from 8:30am - 11:00 am and 1:00pm - 2:00pm. Please be advised that there will be changes in the visa appointment process for the month of August. **Students wishing to apply for a student visa must make sure they contact their appropriate school to make sure they receive their I-20 form in time to meet visa week. Students are strongly advised to get their paperwork in on a timely manner.** A step-by-step guide is as follows:

1. **Fill in Electronic Visa Application:** This must be completed online. Non-Immigrant visa application form DS-156 is available online at: [http://samoa.usembassy.gov/visa\\_forms.html](http://samoa.usembassy.gov/visa_forms.html) . Please print your completed form (which includes the barcode number) for submission to the Embassy.
2. **Scheduling Appointment:** The online calendar for scheduling appointments will open **Monday, July 20, 2009 from 2:00pm Apia time**. To book an appointment, go online at [https://samoa.usembassy.gov/how\\_to\\_apply.html](https://samoa.usembassy.gov/how_to_apply.html) and using the receipt/barcode number (listed on the third page of DS-156 application form), arrange an appointment for August 17-21, 2009 in Step 2.
3. **Deadline for submission of application form to Embassy:** After appointment confirmation, please SUBMIT application form DS-156, one passport photo, passport/copy of passport data page to the Embassy Apia for data entry **no later than Monday, August 03, 2009 at 10:00am Apia time**. Your failure to submit before this deadline will result in the automatic appointment cancellation, and the slot to be re-opened.
4. **Online Calendar Re-open:** If you are unsuccessful in getting a slot the first time, please **try again on Monday August 03, 2009 at 2:00pm Apia time** to book an appointment. Once successful in confirming appointment, the deadline for application form, passport photo and passport/copy of passport data page to be submitted **no later than Wednesday, August 12, 2009 at 3:30pm Apia time**.

PLEASE note that if someone else helps you complete the application form, it is up to you (the applicant) to ensure that they have all the required information. It is your **responsibility** to make sure the application reflects the truth, especially prior trips to the United States, any problems at the border, any legal problems, etc. Negatives in these categories will not necessarily prevent your getting a visa, however incorrect information makes it appear you have tried to lie, which may result in a visa refusal this time (no refunds) and possibly again in the future. **Do not risk any wrong information.** Too often we must turn down someone who may only have accidentally given us incomplete or wrong information. Do not let this happen to you.

Thank you,  
Embassy of the United States of America, Apia.