

# ACS Kathmandu, Nepal

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This newsletter is published by the American Citizen Services Unit, U.S. Embassy, Kathmandu, Nepal.

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<http://nepal.usembassy.gov>

U.S. Department of State's  
Consular travel website:  
[www.travel.state.gov](http://www.travel.state.gov)

#### American Citizen Service Hours:

1:30 to 4:00 pm, Monday through Friday, excluding holidays.

## Farewell to Ambassador DeLisi



Hard to believe I will leave Nepal in just a few more weeks. This has been a tremendously exciting time as the citizens and leaders of this nation have worked to build the future of Nepal. I am so proud to have been part of this effort and am delighted with the strength of US-Nepal relations today.

**Ambassador DeLisi**

Ambassador Scott DeLisi will be hosting a Town Hall Meeting open to all U.S. Citizens, on May 25, 2012, from 2:00 pm to 3:30 pm at Phora Durbar compound.

The Ambassador is preparing to leave Nepal and would like to take this opportunity to say goodbye to the American Citizens at the Town Hall Meeting. (More details on page 3.)

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### Have you registered and requested an absentee ballot to vote this year?

You can now drop off your **Voter Registration Requests, Absentee Ballot Requests, and Voted Absentee Ballots** at the U.S. Embassy for delivery to your local election official in the United States. The U.S. Government offers this service to U.S. Citizens living overseas to make absentee voting as easy as possible.



The box is located inside the consular section security checkpoint building. Any U.S. Citizen can drop off the mail items listed above and the Embassy will transport them via Diplomatic Pouch to the United States Postal Service in Virginia. The mail will then enter the USPS system. As such, you **must include proper postage and complete "to" and "from" addresses** on envelopes. The consular section has absentee ballot request forms, emergency write-in absentee ballots, and postage-paid envelopes for voting-related mail. Come in and speak with the Voting Assistance Officer in the consular section if you need help or email us at:

[VoteKathmandu@state.gov](mailto:VoteKathmandu@state.gov)

## Emergency Medical Trauma Care

Disaster preparedness is one of the top priorities for the U.S. Embassy Kathmandu. The effort to increase disaster awareness does not only extend to the Embassy personnel, but also to the wider American community in Nepal. On April 26, the Medical Unit at the U.S. Embassy conducted a half-day training for long-term American Citizens living in Nepal. The aim of this course was to introduce steps to be taken and the first response in the event of a mass casualty. Approximately 35 persons participated in this hands-on training and everyone had a chance to practice the following situations: patient assessment, handling bleeding and shock, splinting for serious fractures, and how to handle special injuries. In addition, the group was introduced to and practiced basic "Search and Rescue" methods.

The Embassy anticipates more trainings of this nature and encourages your participation. Remember, practicing what to do in a crisis could save lives!



### DISASTER PREPAREDNESS TIP OF THE SEASON

Leave the interior doors often in your home as often as possible (even just a crack) to prevent them from jamming shut during an earthquake and trapping you inside.

And if you are in a vehicle during an earthquake, safely come to a stop and crack open your door for the same reason.



## U.S. Messages to Americans

From now on, we will post updates on our website under the heading *Demonstration Notices* as a Message from the Embassy at: <http://nepal.usembassy.gov/dn.html>.

### Demonstration Notice – May 2012

Various Nepali groups have announced that they intend to hold demonstrations ("bandhs" as they are referred to locally or other programs) during the month of May on the dates listed below in the run-up to the May 28, 2012 Constitutional deadline. These bandhs or other forms of demonstrations may or may not turn out to be effective. In the past, similar protests have been successful in shutting down transportation and businesses. There may also be other programs that take place that have not yet been announced or occur spontaneously.

We remind U.S. citizens that even demonstrations intended to be peaceful can turn confrontational and possibly escalate into violence. U.S. citizens are therefore urged to avoid the areas of demonstrations if possible, and to exercise caution if within the vicinity of any demonstrations. U.S. citizens should stay current with media coverage of local events and be aware of their surroundings at all times.

## Town Hall Meeting

Ambassador Scott DeLisi will be hosting a Town Hall Meeting open to all U.S. Citizens, on May 25, 2012, from 2:00 - 3:30 pm at Phora Durbar compound. The Ambassador is preparing to leave Nepal and would like to take this opportunity to say goodbye to the American Citizens. In addition, we will briefly discuss upcoming events and trainings.

If you are interested in attending, please email us at [wardenktm@state.gov](mailto:wardenktm@state.gov) with the full name, date of birth, nationality and passport number of everyone who will be in attendance.

If you are the parent/guardian of a U.S. Citizen but do not have American Citizenship, you may attend, but we ask that only one non-U.S. Citizen from the family attend. Please submit your name, date of birth, and citizenship to us at [wardenktm@state.gov](mailto:wardenktm@state.gov). When you arrive at Phora you will need to show the U.S. Passport of the U.S. citizen, and a photo ID of yourself.

We must have this information by 4:00 pm on May 18, 2012 in order to attend. **If you do not RSVP, and if you do not bring your U.S. Passport, or AMA badge with you, you will not be allowed to enter Phora.**



**Spread the word to American friends visiting Nepal  
to enroll with the U.S. Embassy through the STEP Program.**

U.S. citizens living or traveling in Nepal are encouraged to enroll with the U.S. Embassy through the [Smart Traveler Enrollment Program \(STEP\)](#). STEP helps us help you in the case of an emergency or disaster. STEP enrollees also automatically receive updates from the Embassy, including Travel Warnings and Travel Alerts.

You can also 'like' us on [Facebook](#) to receive important updates.



<https://step.state.gov/step/>

# WANTED

## *WARDENS for Zones 9 and 13 & Co-WARDENS for all Zones*

**Are you an American citizen over 21 years of age living in Nepal in Zones 9 (Kirtipur), 12 (Pulchowk/Patan)?**

**If you have forgotten your zone and are interested in being a warden please contact us.**

- Do you have an email account and telephone?**
- Are you willing to help your fellow citizens?**

**If you can fill these roles, please consider becoming a warden with the U.S. Embassy.**

As part of our effort to serve American citizens living or traveling abroad, the U.S. Embassy has a warden system to assist American citizens, especially in times of emergencies. Wardens are volunteers who serve the particular geographic zone where they live. Usually, we are able to communicate with most of the registered Americans citizens in Nepal via email or cell phone. However, if a natural disaster, personal crisis, or other emergency strikes; we look to our wardens for help.

What is a warden's responsibility?

- Assist the U.S Embassy in communicating important information
- Notify the U.S. Embassy of American citizens who need assistance
- Forward messages, as appropriate, from family members who have lost contact with an American citizen living in Nepal.
- Check on the welfare of American citizens in your area during a natural disaster or other times of crisis

**If you think you would like to volunteer for this important job, or if you would like more information about this program, please contact the U.S. Embassy at: [wardenktm@state.gov](mailto:wardenktm@state.gov).**



## Affidavit of Eligibility to Marry

Nepal requires U.S. citizens marrying in Nepal to have an Affidavit of Eligibility to Marry, notarized by a U.S. Embassy Consular Officer and available at the Embassy. This is not a requirement of the United States. There is a USD \$50 fee associated with notarial services, payable in U.S. Dollars or the equivalent in Nepalese rupees. This notarial service can be completed any weekday afternoon between 1:30pm-4:00pm at the Consular Section at the U.S. Embassy on Maharajgunj, Kathmandu.

However, **it is necessary** to schedule an online appointment for this service.

<http://go.usa.gov/Yjc>

## Registering your marriage at the CDO

To apply for a Government of Nepal-issued marriage certificate, you must submit the Affidavit of Eligibility to Marry with other required papers at the CDO office. The CDO also requires evidence of your nationality (U.S. passport), photographs, and a nominal processing fee. After you apply, the CDO will check your legal status in Nepal with various government offices. This process may take some weeks. After the CDO processes your application, they will issue a marriage certificate, which is usually written in both Nepali and English

## Foreign Service Officer Test

Foreign Service Officer Test: Embassy Kathmandu is planning to offer the State Department's Foreign Service Officer Test (FSOT) on Saturday, June 2, 2012. The FSOT is the first step in the hiring process for State Department Foreign Service Officers. The test is free and open to any U.S. citizens. To register, visit [www.careers.state.gov](http://www.careers.state.gov).

You must register online by **May 21, 2012** in order to take the test in Kathmandu.

## Job Opportunities at the U.S. Embassy

[http://nepal.usembassy.gov/about\\_the\\_ambassy/job-opportunities.html](http://nepal.usembassy.gov/about_the_ambassy/job-opportunities.html)



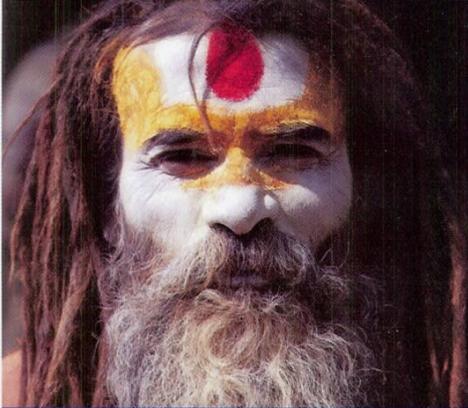
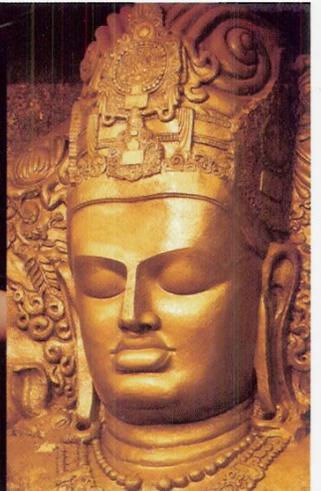
## Upcoming Holidays

The US Embassy will be closed:

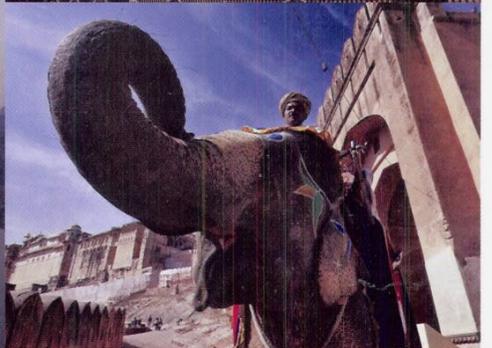
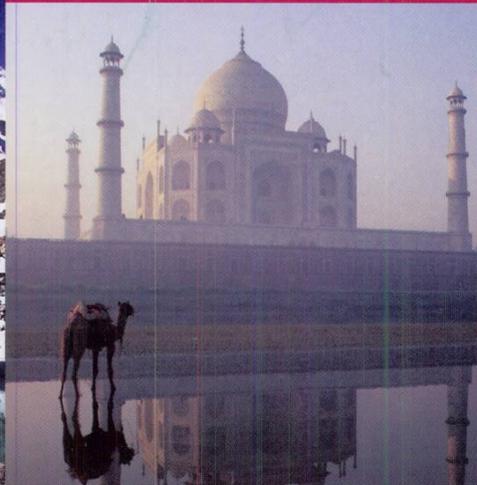
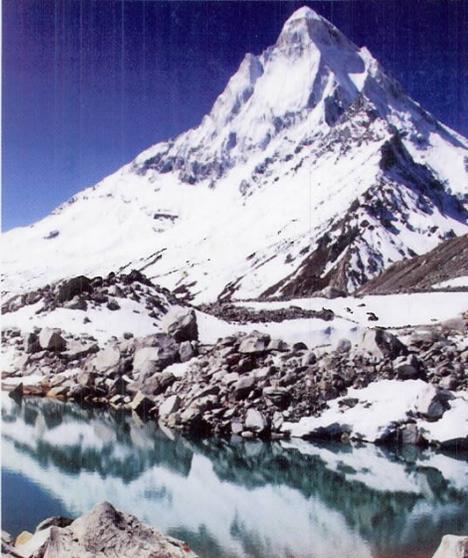
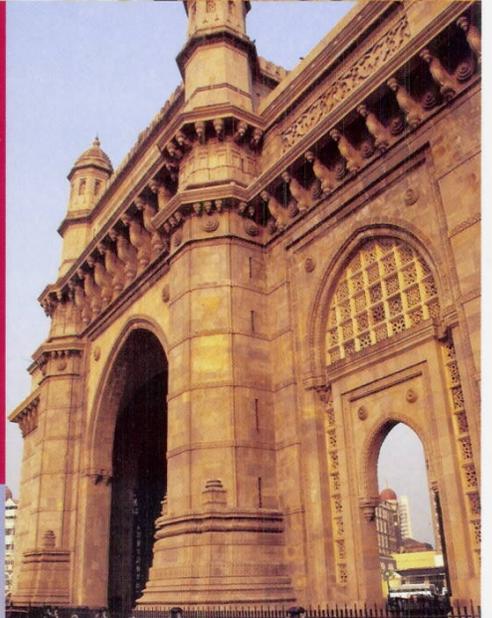
- ◆ On Monday May 28th in observance of Memorial Day.
- ◆ On Wednesday July 4th in observance of Independence Day.

## Dates to Remember

- ◆ Town Hall Meeting on Friday May 25th from 2 to 3:30pm.
- ◆ American Independence Day at Phora Durbar on July 7th from 10am to 4pm.



Are you  
an American  
Citizen visiting  
South Asia ?



STAY INFORMED.

STAY CONNECTED.

STAY SAFE.

**Tell us where you're going as you travel through this amazing region!**

All American citizens are encouraged to sign up for our free Smart Traveler Enrollment Program (STEP). By providing the details of your stay in South Asia, you will automatically receive the most current safety and security information about your trip. In case of a local emergency or should we need to contact you because of an emergency at home, our Embassy and Consular personnel will be better able to locate and assist you.



<http://www.travel.state.gov/step>



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