

VACANCY ANNOUNCEMENT
(Announcement Number: 11-26)

The American Embassy in Kathmandu is seeking an individual for the position of Junior Technician.

OPEN TO: All Interested Candidates

POSITION: Junior Technician, FSN – 4; FP – AA

OPENING DATE: August 23, 2011

CLOSING DATE: September 6, 2011

WORK HOURS: Full-time; 40 hours/week

NOTE: ALL ORDINARILY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

BASIC FUNCTION OF THE POSITION

The incumbent provides an all-round assistance to skilled electrician, plumber, HVAC technician, boiler operator, carpenters, painter, mason, and generator mechanic responsible for the day to day maintenance of U.S Government properties.

QUALIFICATIONS REQUIRED

NOTE: All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

1. A successful completion of Secondary School is required. Completion of vocational training or apprenticeship in the electro mechanical field is required.
2. At least one year of experience in repair and maintenance of electro mechanical equipment installed in large buildings and residences is required.
3. Level II (Limited) speaking/reading/writing English is required. Level III (Good Working Knowledge) speaking/reading/writing Nepali is required.
4. Good journeyman knowledge of generally accepted practices, engineering codes and regulations related with the electro mechanical trade is required.
5. The ability to use basic mechanical and electrical tools is required. The ability to trouble shoot common electro mechanical problems is required.
6. A valid local driver's Class B license is required.

TO APPLY

Interested applicants for this position must submit Universal Application for Employment (UAE) as a Locally Employed Staff or Family Member (DS-174) or a current resume or CV that provides all information as found in the DS-174, and copies of supporting documentation (e.g. awards (if any), education certificates, etc) that address the qualification requirements of the position. The DS-174 can be downloaded from the US Embassy website:

http://nepal.usembassy.gov/about_the_embassy/job-opportunities.html

SUBMIT APPLICATION TO (Please clearly mark your envelope as “Application for Junior Technician”)

Human Resources Office
G.P.O. Box 295
Kathmandu, Nepal

Or via email to our Recruitment Mailbox No. 2 at the following email address:

recruitktm2@state.gov

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

Also visit us at:

http://nepal.usembassy.gov/about_the_embassy/job-opportunities.html