



## Peace Corps – NEPAL

### VACANCY ANNOUNCEMENT

#### **Short-term Positions Available with the U.S. Peace Corps**

Short term contract positions are currently available for Nepali citizens who would like to support the U.S. Peace Corps Volunteer Pre-Service Training. Applicants must be willing to live in a village outside of the Kathmandu valley from approximately the third week of August 2013 through mid-November 2013 (this occurs during the period of the national holidays and selected candidates must work at the training site during Dashain and Tihar and other holidays).

**Language/Culture Facilitators (LCF):** Bachelors degree in any subject. Excellent written and spoken Nepali and English language skills. Preference is given to persons with Nepali language teaching experience. Understanding of both American and Nepali culture will be advantageous

**Senior Language and Cultural Facilitator:** Bachelors degree in any discipline. Excellent written and spoken Nepali and English. Must have at least two training/one year experiences as Language Trainer. Sound knowledge of Nepali language, culture, tradition/values/customs and practices of Nepal and the ethnic diversity. Must have training session facilitation experience with proficient in Microsoft Office (word, outlook, excel PowerPoint etc).

**Technical and Cultural Facilitator:** Must be proficient in English. Bachelor's or Masters degree in International Development or Public Health/Nutrition or in Agriculture with two years work experience with an NGO/INGO in the health or Agriculture sector. Strong training facilitation experience and excellent computer skills, must be proficient in Microsoft Office (word, outlook, excel, PowerPoint).

**Pre Service Training Administrative Assistant:** Bachelor degree in business management or any discipline related to administrative support. A sound knowledge in accounting/ book keeping is required. Computer skills in Excel and word are essential. Must be able to write and speak in English.

**Pre Service Training Driver:**

Must have oral and written working knowledge of English, should have High School or Vocational School Diploma. Must have valid Driving License. (Category B and minimum of 3 years of related work experience, to include experience driving on mountain roads outside of the Kathmandu Valley. Must be fully competent in the driving laws and regulations; have familiarity with local traffic laws and regulations; and have a safe driving record. Basic auto repair and maintenance skills. Ability to make sound safety and security-driven decisions regarding weather and road conditions for countryside travel to ensure safety of passengers.

For Statements of Work for the above listed positions refer to:

[http://nepal.usembassy.gov/about\\_the\\_ambassy/job-opportunities.html](http://nepal.usembassy.gov/about_the_ambassy/job-opportunities.html) Hard copies are also available at the gate of the Peace Corps Office, Maharajgunj (North of Kathmandu Valley School).

**SUBMIT APPLICATION TO:**

To apply send application with resume to [nepaljobs@peacecorps.gov](mailto:nepaljobs@peacecorps.gov) or U.S. Peace Corps, P.O. Box 15150, Kathmandu, Nepal or hand deliver to our office in Maharajgunj by June 5, 2013. Please indicate the position you are applying for in the subject line.

Telephone inquiries will not be entertained. Only selected applicants will be notified for interviews.

**People from mid-western hill districts, women and disadvantaged group are encouraged to apply.**