

American Embassy Kathmandu
June 5, 2013

To: Prospective Offerors

Subject: Solicitation number SNP400-13-R-2568281

Enclosed is a Request for Proposals(RFP) for Residential make -ready service (painting including minor repair/maintenance of residence, overhead/underground water tank cleaning and site cleaning after the completion). You are required to follow the below instructions to submit a proposal:

- Follow the instructions in Section L of the solicitation,
- Complete the required portions of the attached document, and
- Submit your proposal to the address shown on the Standard Form 1442 that follows this letter

The U.S. Government intends to award a contract to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract based on initial proposals, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due by **July 5, 2013, before 17:00 hour's local time**. Please submit your proposal by email to ktmcontracts@state.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Donald R. Coleman", with a long horizontal flourish extending to the right.

Donald R. Coleman
Contracting Officer

Enclosure