

American Embassy Kathmandu
June 12, 2013

To: Prospective Quoters

Subject: Request for Quotations number SNP400-13-R-2558988

Enclosed is a Request for Quotations (RFQ) for to provide full maintenance services of Kitchen Equipment system at Chancery Kitchen, at American Embassy Kathmandu (Chancery). If you would like to submit a quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 1449 that follows this letter.

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due by **July 12, 2013, before 17:00 hour's local time.**

1. Complete Standard Form SF-1449 (Blocks No.17a, 23, 24, 26, 30a, 30 b, & 30 c)
2. Complete Section-I, Pricing;
3. Complete Attachment # 3;
4. Performance schedule in the form of "bar chart" and Business Management/Company Profile and Technical Proposal;
5. A statement that demonstrates you understand the Scope of Work clearly.

Sincerely,



Donald R. Coleman
Contracting Officer

Enclosure