

VACANCY ANNOUNCEMENT

(Announcement Number: 14-23)

The U.S. Embassy in Kathmandu is seeking an individual for the position of Refrigeration and A/C Mechanic.

OPEN TO: All Interested Candidates

POSITION: Refrigeration and A/C Mechanic

OPENING DATE: July 01, 2014

CLOSING DATE: July 15, 2014

WORK HOURS: Full-time; 40 hours/week

NOTE: ALL ORDINARILY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION

BASIC FUNCTION OF THE POSITION

The incumbent installs and performs all aspects of preventive maintenance and repairs of standalone and centralized heating, cooling, humidifying, dehumidifying, air cleaning, filtering, and circulating equipment installed in Mission facilities and properties. The incumbent develops work plan and maintains up-to-date and accurate maintenance records of all air-handling equipments.

QUALIFICATIONS REQUIRED

NOTE: All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

1. Completion of Secondary School is required. Completion of vocational training, apprenticeship or equivalent experience producing journeyman level technical skills in refrigeration and A/C operation and repair is required.
2. At least two years of experience as a journeyman A/C Technician is required.
3. Level II (Limited Knowledge) of speaking/reading/writing English is required. Level III (good working knowledge) of speaking/reading/writing Nepali is required.
4. Excellent knowledge of all technical phases of air-handling equipment is required. A good working knowledge of local building codes and established trade and safety practices associated with refrigeration and air-conditioning trade is required.

5. Skills in using all tools of the trade including electrical testing equipment, gas and electric welding equipment, pipe and tubing benders, voltmeter, ammeter, wattmeter, ohmmeter, and manifold gauges are required. The ability to read technical manuals, schematic drawings and blueprints is required. General level journeyman technical skills in all maintenance activities are required.
6. A valid local driver's Class B license is required.

TO APPLY

Interested applicants must submit Application for Employment as a Locally Employed Staff (DS-174) or a current resume or CV that provides all information as found in the DS-174, and copies of other documentation (e.g., certificates, awards, copies of education certificates) that address the qualification requirements of the position. The DS-174 can be downloaded from the US Embassy website: http://nepal.usembassy.gov/about_the_embassy/job-opportunities.html

SUBMIT APPLICATION TO

Email: Recruitktm3@state.gov (write “Application for Refrigeration and A/C Mechanic” in the Subject Line)

Or

Human Resources Office
G.P.O. Box 295
Kathmandu, Nepal

(Please clearly mark your envelope as “Application for Refrigeration and A/C Mechanic”)

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THE U.S. MISSION IS A DISABILITY FRIENDLY WORK PLACE

Vacancy Announcements are distributed by the Embassy Human Resources Office, Ext. 4550 Contact the Human Resources Office for further details regarding this announcement.