

**PEACE CORPS
OVERSEAS REQUEST FOR QUOTATION (RFQ) FOR
GENERAL CONSTRUCTION PROJECT AT THE PEACE CORPS NEPAL OFFICE**

Date: February 5th, 2016

Peace Corps intends to offer a firm-fixed price contract for the conversion of a current carport to a conference hall and construction of a covered pavilion at the Peace Corps Nepal Office. Award of the contract is contingent upon availability of funds and receipt of all approvals.

Interested vendors should submit a quote for the services as described in this RFQ.

Written quotes (hand carried or e-mailed) are due to the following address by 4:00 P.M. on March 7th, 2016. Quotes received after the closing date/time will not be accepted.

Name: Binaya Shrestha
Address: Peace Corps Nepal
Email: bshrestha@peacecorps.gov

Any questions regarding the RFQ may be addressed to the same person in writing by February 18th, 2016. Peace Corps will publish answers to all questions received. No phone inquiries will be accepted.

A site visit is scheduled for February 16, 2016 at 2 PM. To request participation in the site visit, call 9802003119 no later than February 15th, 2016 by 5 PM.

A. Price/Period of Performance:

Supplies or Equipment

Period of performance: 3 months from the date of signing the contract, or on alternate schedule proposed by the contractor.

Supplier Unit Quotes shall be a Firm Fixed-Price, and inclusive of any administrative or overhead costs.

B. Statement of Work/Specifications

TECHNICAL SPECIFICATIONS FOR GENERAL CONSTRUCTION

A. Convert existing carport to meeting hall

The existing carport is of size 23 feet x 19 feet and this space needs to be extended to 23 feet x 23 feet and converted to a meeting hall.

1. Flooring Construction

- i) Cover the area of 23 feet x 23 feet with false flooring/raised flooring.
- ii) The height of the false floor should be at least 4 inches from the ground.
- iii) The floor material should be high pressure laminate and should be anti-static, anti-abrasion, anti-corrosion, and anti-dust and fireproof.
- iv) The size of each floor panel should be 2 feet x 2 feet.

2. Roof, Wall, False Ceiling and Windows Construction

- i) The existing roof covering is 23 feet x 19 feet. Extend to cover 23 feet x 23 feet with a pre-fab roof.
- ii) Install Pre-fab walls on three sides, the height of the Prefab wall should be around 8.75 feet (less existing brick/stone walls).
- iii) The front of the hall should have foldable outdoor partitions with a lockable door in the middle.
- iv) The preferred size of the door is 6.5 feet high and 3.5 feet wide.
- v) The preferred height of the foldable partition wall is 6.5 feet along with the height of the door.
- vi) The foldable partitions can either be of glass or half glass and half aluminium /or outdoor boards.
- vii) There should be Prefab panel above the foldable partitions to the top/roof.
- viii) The existing stone walls should be polished with stone polish/varnish.
- ix) Prefab material should have at least 60 mm thickness and of high grade quality.
- x) There should be three sliding windows installed on South side of the hall.
- xi) The size of the window should be 4 feet (H) x 5 feet (W).
- xii) The windows should be of high quality anodized Aluminium framing.
- xiii) Construct pent-roof (shed roof) 4 feet sloped out and 23 feet wide (end to end) on front side.
- xiv) Install false ceiling to cover the interior framing structure of the roof.
- xv) The false ceiling should be completely shielded from all sides and beneath to prevent rats or any other animals from entering the ceiling.
- xvi) Install gutter pipes running on both sides of the roof slopes for drainage.
- xvii) Paint walls of meeting hall interior and exterior with high grade emulsion paints to match existing building.

3. Electrical works including air-conditioners

- i) Connect the wiring to meeting hall from the main distribution board.
- ii) The wiring should be for Air Conditioners (2 units) and power outlets (5 units, one in each corner and one in the middle of West wall) to connect multimedia and computers. The power supply cable must be at least three wires copper 2.5 square mm cross section for each wire in an appropriate conduit.
- iii) Install lighting fixtures in the false ceiling. The light fixtures should contain energy efficient T8 bulbs or other similar types with energy efficiency (T8 LED if available) and should be adequate in number and size to provide sufficient lighting for the hall.
- iv) There should be designated circuit breakers of 25 AMP for each AC and at least 16 AMP for power sockets.
- v) Install two units of Air conditioners (AC) with heating and cooling features.
- vi) The AC should be split type inverter AC and should be of reputed brand.
- vii) The capacity of ACs installed should be enough to cover area of 529 square feet (23 feet x 23 feet hall).
- viii) All the electrical fixtures should be of reputed brand with minimum of 1 year warranty.

B. Construction of Covered Pavilion (Shed)

- i) Construct pavilion with roof (shed) to cover the area of 23 feet x 14 feet near the out-building.
- ii) The shed should be constructed with metal truss and poles framing and colored Zinc sheet and sloped on both sides.
- iii) The thickness of galvanized zinc sheet to be 26 gauges.
- iv) The height of the roof should be at least 8.75 feet at the end of the slope.
- v) Gutter pipe to be installed for proper drainage of the roof water.
- vi) Metal sheet roofing to be tied sturdily to structure frame to resist heavy wind.
- vii) Metal truss and poles to be primed and painted in grey in order to prevent from rusting.

C. Debris removal and cleaning.

Please refer to Attachments for drawings (just for reference); the proposed design can be different if it meets the requirements stated above.

Attachment A – Conference Hall Conceptual Drawing

Attachment B – Outline Area of Construction Site

D. Location of Work

Peace Corps Office Maharajgunj Chakrapath

E. Delivery Schedule

Start of works: Within one week of signing the contract

Completion of works: Schedule proposed by the contractor (not to exceed 3 months of project timeline)

Note: The start date will be contingent upon receiving all internal and external approvals.

Delivery Location: Peace Corps Nepal Office, Maharajgunj Chakrapath

POC Name: Sushil Manandhar

Mailing Address: smanandhar2@peacecorps.gov

Phone Number: + 977 1 4016027

F. Acceptance Criteria

Acceptance of all work under a completed contract will be done by the Peace Corps Contracting Officer or designee.

G. Contract Terms and Conditions

As stated in the standard Peace Corps Firm Fixed Price Construction contract

H. Peace Corps Payment Schedule and Terms

Supplier will receive payment approximately 3 – 4 weeks after acceptance and receipt of valid/accurate invoice. The payment will be made via Electronic Fund Transfer (EFT) to the bank account provided by the supplier.

I. Evaluation Factors:

Quotes that are not responsive to this RFQ will not be evaluated by Peace Corps. All responsive quotes received by the due date/time will be evaluated in accordance with the factors specified below:

Technical Evaluation – The government will evaluate the technical proposal on the following factors.

- 1) Design of the proposed building and shed (10 points)
- 2) Delivery Timeframe and Project Schedule (5 points)
- 3) Warranties offered (5 points)
- 4) Other Factors (10 points) e.g., the quality of materials offered; the size of construction team to be involved;
- 5) Previous Work/Past Performance References (10 points) – Those vendors who have completed similar projects with high customer satisfaction will be rated more highly.

Price Evaluation

Price will be evaluated, but award may be made to other than the low priced quote. The award will be made to the total quote that offers the best value to Peace Corps in accordance with the above evaluation factors.

J. Instructions to Vendors:

- a. Please read RFQ in its entirety including factors that will be considered in making award in Section I.
- b. Provide a detailed written quote by the due date stated in the Cover Letter of this RFQ. Written quotes may be hand delivered to the Peace Corps Nepal Office, Maharajgunj or sent to PO Box 15150, Kathmandu, Nepal or emailed to bshrestha@peacecorps.gov.
- c. The quote should include the following sections:
 - 1) Detailed Cost Estimate with total firm fixed price
 - 2) Proposed project schedule and planned completion dates. Specify the materials to be used, the size of the construction team to be involved, and any warranties offered within this section.
- d. A list of past performance references for previously completed projects. For each reference provided, please provide the name of the project, the date completed, and a reference point-of-contact (name and contact information). The quote should be signed by someone authorized to legally bind the company/firm submitting the quote.
- e. The quoted terms and prices cannot be increased at a later time.

SUPPLIER AUTHORIZED REPRESENTATIVE

Name: _____ Position/Title: _____

Signature: _____ Date: _____

Phone: _____ Email: _____