



Vacancy Announcement (Announcement Number: 16-06)

USAID/Nepal invites applications for employment from all interested and qualified candidates for the position of Development Program Specialist- Supply Chain Management (SCM) Adviser in the Health and Education Office (HEO), under a Foreign Service National (FSN) Personal Services Contract (PSC) subject to availability of funds.

OPEN TO: All interested and qualified candidates

POSITION: Development Program Specialist, SCM Adviser- FSNPSC-11

OPENING DATE: March 4, 2016

CLOSING DATE: March 18, 2016 – 5:00 P.M Kathmandu time

WORK HOURS: Full-time; 40 hours/week

NOTE: ALL ORDINARILY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

BASIC FUNCTION OF THE POSITION:

As a senior-level development professional in USAID/Nepal's Office of Health and Education (HEO), the Supply Chain Management (SCM) Advisor leads efforts to expand access to and improve the quality of quality health commodities, medicines and family planning methods in Nepal. The incumbent reports to the Deputy Director for Health, and works closely with senior management and technical staff in HEO. The SCM Advisor serves in a senior-level capacity with a minimal level of supervision providing strategic direction and management of technical, programmatic and administrative in overseeing activities under the social marketing and logistics system improvement program. The SCM Advisor manages a \$2.2 million (M) portfolio of bilateral projects/activities in health supply chain and logistics and serves as Activity Manager for field support activities worth an estimated \$16M. The SCM Advisor will also support the annual \$40 million HEO health portfolio. The SCM Advisor works with other bilateral/multilateral agencies, the Government of Nepal and civil society entities in developing and implementing policies and programs based on best practices and innovations in health logistics and supply chain. The SCM Advisor works with the Ministry of Health (MOH), Department of Health Services (DOHS) and in particular with the Logistics Management Division (LMD), the Family Health Division (FHD), the Child Health Division (CHD), and the National Center for AIDS/Sexually Transmitted Disease Control (NCASC). Representing the U.S. Government, the incumbent leads national technical working groups for the health supply chain and logistics and builds alliances with other External Development Partners (EDPs).

REQUIRED QUALIFICATIONS:

1. **EDUCATION:** A University degree in social or behavioral sciences, health, public health, or other relevant fields required. A Master's degree in public health or similar field is highly desirable.
2. **PRIOR WORK EXPERIENCE:** A minimum of five years of prior mid-level experience in the field of public health is required; prior work experience with USAID or another international agency is desired. Experience managing programs, including fiscal management is required.
3. **KNOWLEDGE:** Working knowledge of technical and programmatic supply chain/health logistics, HIV/AIDS, child and reproductive health issues in Nepal and the approaches to address them through public/private sector partnerships and social marketing is required. Knowledge of evaluation methods, both quantitative and qualitative is required.
4. **LANGUAGE:** Demonstrated fluency in both written and spoken English (Level IV) is required. Fluency in both written and spoken Nepali (Level IV) required.
5. **SKILLS AND ABILITIES:** Must possess the ability to establish and maintain effective working relationships with USAID, USAID implementing partners, central and district level GON and nongovernmental organization counterparts. Must possess high quality analytical skills and the ability to assess ongoing public health interventions to evaluate their efficacy and efficiency. Ability to communicate effectively, both orally and in writing is essential. Word-processing and computer skills are required. Excellent interpersonal skills and an ability to work in a team environment.

A detailed job description for the position can be obtained by visiting USAID/Nepal website at <http://www.usaid.gov/nepal/careers> or by requesting USAID/Nepal Human Resources Office.

Interested applicants should submit a cover letter and a resume - not to exceed 3 pages - and any other documentation that addresses the qualification requirements of the position as listed in the full job description. Please provide names of three references and their contact numbers and email addresses as well. Please send your application to the attention of USAID/Nepal Human Resources Office, U.S Embassy Maharajunj, G.P.O. Box. 295, Kathmandu, Nepal. Applications may be sent electronically to: USAIDNepalHR@usaid.gov

Only short listed applicants will be contacted to participate in the hiring process.

USAID/Nepal is an equal opportunity employer committed to a staff composition that reflects the social and ethnic diversity of Nepali society. We believe that social inclusion and diversity contribute to

excellence. Applicants from disadvantaged castes, under-represented ethnic groups, and women are especially encouraged to apply.