



**Peace Corps/Office of Volunteer Support
MEDICAL ASSISTANT SKILLS CHECKLIST**

INSTRUCTIONS

Please check the level of experience and expertise you have in each skill category, using the following scale:

<p>0=Not Applicable (N/A)</p>	<p>#1= Familiar with procedure: I will usually or almost always require some assistance.</p>	<p>#2 =Competent and familiar with procedure: I can perform this procedure with excellence, usually without assistance.</p>	<p>#3 =Very competent: I have at least 12 months experience and can perform this procedure with excellence and without assistance.</p>	<p>#4= Competency Confirmed by PCMO (initials required)</p>
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Basic Office Skills/Procedures	0	1	2	3		4
Basic Life Support (BLS)						
Chaperone						
Aseptic Technique						
Measure height, weight, vital signs, record chief complaint						
PPD test placement						
ECG						
Wound Care and Dressing Change						
Vision Tests (Snellen or equivalent)						
Hearing Screening						
Filing/managing medical record						
Peak Flow						
Pulse Oximetry						
Injections:						
1. Intramuscular						
2. Intradermal						
3. Subcutaneous						
Specimen Collection						
Stool						
Capillary Blood						
Malaria Smears (thick and thin)						
Urine						
Throat Swab						
Peripheral venipuncture						
Wound swab Collection						
In Office Testing (Point of Care/commercial tests)						
Rapid Strep						
HIV						
Mono						
Stool for Occult Blood						
Glucose						
Pregnancy (urine)						
Administer vaccines						

Certification:

I hereby certify all statements and claims as true and that any misrepresentation of the facts on this skills checklist is sufficient cause for dismissal at any time without prior notice.

Medical Assistant Full Name (Print):

Signature:

Reviewed by (PCMO):

Date: