

**PEACE CORPS  
OVERSEAS REQUEST FOR QUOTATION (RFQ) FOR  
GENERAL CONSTRUCTION AT THE PEACE CORPS OFFICE STORAGE SPACE**

**Date:** July 30, 2015

Peace Corps intends to offer a firm-fixed price contract for performing general construction at the Peace Corps Nepal office. Award of the contract is contingent upon availability of funds and receipt of all approvals.

Interested vendors should submit a quote for the services as described in this RFQ.

Quotes are due by the following address by 4:00 p.m. on August 13, **2015**.

To request a site visit, call 9802003119.

Any questions regarding the RFQ may be addressed to the person mentioned below. No phone inquiries will be accepted. Offers received after the closing date will not be accepted.

**Name:** Sushil Manandhar  
**Address:** Peace Corps Nepal  
**Email:** smanandhar2@peacecorps.gov

**A. Price/Period of Performance:**

Period of performance: **4 weeks**, or on alternate schedule proposed by the contractor.

Supplier Unit Quotes shall be a Firm Fixed-Price, and inclusive of any administrative or overhead costs.

**B. Statement of Work/Specifications -**

**TECHNICAL SPECIFICATIONS FOR GENERAL CONSTRUCTION**

**1. Flooring Construction**

- i) Excavate the lawn and remove plants and grasses to make ready for the groundwork/ floorings.
- ii) Construct 8 inches thick base/ floor with Plain Cement Concrete (PCC) and bricks for the Storage flooring.
- iii) The area of the floor should be 23 feet x 18 feet.
- iv) The base should be seepage proof so as to prevent accumulation of underground moisture and water leakage.

**2. Construction of storage room**

- i) Install prefab walls and ceiling to construct 23 feet x 18 feet storage space.
- ii) The walls should be 7 feet high and have good insulation feature.
- iii) Install prefab lockable door with the size of 7 feet high and 3.5 feet wide (end to end from inside)
- iv) Install two sliding glass windows, the size of the window should be 4 feet high and 6 feet wide.
- v) Do the electrical wiring and install lighting fixtures to produce enough lights for the room.

- vi) Build set of steps from the compound ground to the storage room which is about 20 inches higher.
- vii) The width of the steps should be at least 42 inches to match the storage room door width.
- viii) Gutter pipe to be installed for draining the rain/roof water

**Please refer to Attachment A for Storage room drawing (just for reference) however the proposed design can be different if it meets the requirement.**

### **3. Debris removal and cleaning.**

#### **C. Location of Work**

Peace Corps Office Maharajgunj

#### **D. Delivery Schedule**

Start of works: September, 2015

Completion of works: Schedule proposed by the contractor (not to exceed 4 weeks of project timeline)

Note: The start date will be contingent upon receiving all internal and external approvals.

**Work Location:** Peace Corps Office, Maharajgunj Chakrapath.

#### **E. Acceptance Criteria**

The quality of estimate preparation (the level of elaboration and comprehensiveness of estimate);  
The quality of materials offered;  
The size of construction team to be involved;  
The possibility of performing work on weekends and after hours;  
The cost.

#### **F. Contract Terms and Conditions**

As stated in the standard Peace Corps Firm Fixed Price Construction contract.

#### **G. Peace Corps Payment Schedule and Terms**

Supplier will receive payment in approximately 2-3 weeks after acceptance and receipt of valid/accurate invoice. Payment terms are negotiable.

#### **H. Evaluation Factors:**

Award will be made after consideration of the following factors as marked below:

Technical Evaluation – The government will evaluate the technical proposal on the following factors.

- 1) Design of the proposed storage building (10 points)
- 2) Price (10 points)
- 3) Delivery Timeframe and Project Schedule (5 points)
- 4) Warranties offered (5 points)
- 5) Other Factors (10 points) the quality of materials offered; the size of construction team to be involved; the possibility of performing work on weekends and after hours
- 6) Previous Work/Past Performance References (10 points) – Those vendors who have completed similar projects with high customer satisfaction will be rated more highly.

\_\_Price Evaluation

Award may be made to other than the low priced quote. The award will be made to the total quote that offers the best value in accordance with the above evaluation factors.

**I. Instructions to Vendors:**

- a. Please read RFQ in its entirety including factors that will be considered in making award.
- b. Provide a detailed estimate by due date delivered to Peace Corps Nepal Office, Maharajgunj or send to PO Box 15150, Kathmandu, Nepal or email to smanandhar2@peacecorps.gov.

The estimate should include the following sections:

- 1) Detailed Cost Estimate with total firm fixed price
  - 2) Proposed project schedule and planned completion dates.
  - 3) A list of past performance references for previously completed projects. For each reference provided, please provide the name of the project, the date completed, and a reference point-of-contact (name and contact information)
- c. The quoted terms and prices cannot be increased at a later time.