

VACANCY ANNOUNCEMENT
(Announcement Number: 15-12)

The American Embassy in Kathmandu is seeking an individual for the position of Junior Technician.

OPEN TO: All Interested Candidates

POSITION: Junior Technician

OPENING DATE: February 25, 2015

CLOSING DATE: March 11, 2015

WORK HOURS: Full-time; 40 hours/week

NOTE: ALL ORDINARILY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

BASIC FUNCTION OF THE POSITION

The incumbent provides an all-round assistance to skilled electrician, plumber, HVAC technician, boiler operator, carpenters, painter, mason, welder mechanic, and generator mechanic, responsible for the day to day maintenance of the U.S. Mission properties.

QUALIFICATIONS REQUIRED

NOTE: All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

1. A successful completion of Secondary School is required. Completion of vocational training or apprenticeship in the electro mechanical or civil engineering or electronic or welding field is required.
2. At least one year of experience in repair and maintenance of electro mechanical or civil or electronic or welding technology related equipment, installed in large buildings and residences is required.
3. Level II (Limited) speaking/reading/writing English is required. Level III (Good Working Knowledge) speaking/reading/writing Nepali is required. English Language ability will be tested.
4. Good journeyman knowledge of generally accepted practices, engineering codes and regulations related with the electro mechanical or civil or electronic or welding trade is required.
5. The ability to use basic mechanical, electrical, civil, electronic and welding technology related tools is required. The ability to trouble shoot common electro mechanical or civil or electronic or welding trade related problems is required.

6. A valid local driver's Class A and B license is required.

TO APPLY

Interested applicants must submit Application for Employment as a Locally Employed Staff (DS-174) or a current resume or CV that provides all information as found in the DS-174, and copies of other documentation (e.g., certificates, awards, copies of education certificates) that address the qualification requirements of the position. The DS-174 can be downloaded from the US Embassy website: http://nepal.usembassy.gov/about_the_embassy/job-opportunities.html

SUBMIT APPLICATION TO

Email: Recruitktm3@state.gov (write “Application for Junior Technician” in the Subject Line)

Or

Human Resources Office
G.P.O. Box 295
Kathmandu, Nepal

(Please clearly mark your envelope as “Application for Junior Technician”)

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

THE U.S. MISSION IS A DISABILITY FRIENDLY WORK PLACE

Vacancy Announcements are distributed by the Embassy Human Resources Office, Ext. 4557 Contact the Human Resources Office for further details regarding this announcement