



EMBASSY OF THE UNITED STATES OF AMERICA

*The Embassy of the United States of America in Windhoek is seeking an individual for the position of **Political Assistant**.*

Acts as political advisor to the Political Officer on all issues related to domestic and regional politics. S/he serves on the Ambassador's Special Self-Help program (SSH) committee. S/he is the primary back-up to the Economic/Commercial Assistant and to the Self-Help Coordinator. S/he reports to the Political Officer and through him/her to the Deputy Chief of Mission and Ambassador.

Required Qualifications and skills:

- 1. University Degree in Political Science or a related social science discipline is required.*
- 2. Three years of relevant professional experience is required.*
- 3. English Level IV Speaking/Reading/Writing is required. This will be tested.*
- 4. Oshivambo Speaking Level IV.*
- 4. Ability to use Microsoft Office products and do Internet research. This will be tested.*

Interested persons should submit a completed DS-174 form (available at the U.S. Embassy reception, 14 Lossen Street, Ausspannplatz or at <http://windhoek.usembassy.gov>) and a current CV to the Human Resources Officer at the Embassy by 17:00 on or before **November 20, 2013**.

Applications may be mailed to P/Bag 12029, Ausspannplatz, Windhoek, or submitted via e-mail to HROWindhoek@state.gov

Only short listed candidates will be contacted. Please submit copies of relevant documents. Applications submitted will not be returned.

Please note that all vacancies within the US Embassy are advertised on the following website:
<http://windhoek.usembassy.gov>