



**Embassy of the United States of America  
Request for Proposals - President's Emergency Plan for  
AIDS Relief  
Political and Economic Section – Community Grants Program**

As part of the President's Emergency Plan for AIDS Relief (PEPFAR), the United States Embassy in Maputo administers a small grants program that supports HIV- and AIDS- related activities for a 12-month period. Programs/activities should focus on the **prevention of the transmission of HIV, vocational training and income generating activities for those infected with, or affected by HIV/AIDS and support services for orphans and vulnerable children**. The U.S. Embassy is currently soliciting innovative and cost-effective projects/activities from **National legally registered** community-based, faith-based and non-governmental organizations. Interested parties may submit a project proposal in support of the Mission's overall PEPFAR portfolio accompanied by a **one-page summary** that includes a brief description of: (1) Name of the project, program area (Prevention for Adults or Youth Population or, OVC - Orphans and Vulnerable Children) and its geographical area including implementing sites information; (2) key objectives; (3) target group; (4) primary activities; (5) expected measurable results; (6) amount of funding requested, and (7) name and contact information of project coordinator. Proposals may be submitted in either English or Portuguese.

**The proposal must not exceed ten pages** (font Times New Roman, font size 12, and 1.5 spacing) and must include the following information: (1) targeted population by age, sex, risk behavior or other relevant parameters; (2) concise description of type, mix and dosage (e.g. number of sessions) of intervention, for each specific target population including the basis for selecting these interventions; (3) explanation of how the interventions target the key drivers in the specific epidemic context; (4) describe the geographic and/or population coverage of the intervention; (5) information regarding current partners and donors as well as related sectors; (6) describe how proposed activities are integrated with or linked to other PEPFAR activities; (7) ) detailed budget; (8) information about previous or current technical assistance received by the organization; (9) how gender issues will be addressed within proposed activities; (10) estimated number of persons to be reached with individual and/or small group level interventions that are based on evidence and/or meet the minimum standards required by the project (11) monitoring and reporting plan; (12) work plan for implementation of activities and (13) brief description of key personnel; (14) **copy of the organization's registration** and (15) each page needs to be numbered. **Proposals which do not follow the above guidelines will not be considered for funding.**

Funding is expected to be allocated as follows:

<p><b>Orphans and Vulnerable Children (OVC) – grants in the amount of \$10,000 to \$24,000 each in the provinces of Maputo, Gaza, Sofala, Manica and Cabo Delgado</b></p>
<p>Activities to improve the lives of orphans and vulnerable children between the ages of 0-17 years who are affected by HIV/AIDS. Services should be based on the actual needs of the child on:</p> <ol style="list-style-type: none"> <li><b>Education</b> activities to reduce disparities and barriers to access among school-age children through sustainable interventions.</li> <li><b>Psychosocial Care and Support</b> interventions that build on existing resources and place and maintain children in stable and affectionate environments.</li> <li><b>Household Economic Strengthening</b> activities to reduce economic vulnerability of families and empower them to provide for the essential needs of the children in their care.</li> <li><b>Social Protection</b> activities to reduce vulnerability and risks, foster human capital development, and stop and reverse poverty from one generation to the next.</li> <li><b>Health and Nutrition</b> programs to improve children's and families' access to health and nutrition services.</li> <li><b>Child Protection</b> programs to develop appropriate strategies for preventing and responding to child abuse, exploitation, gender-based violence, and family separation.</li> <li><b>Legal Protection</b> activities for development of strategies to ensure basic legal rights, birth registration, and inheritance rights to improve access to essential services and opportunities.</li> <li><b>Capacity Building</b> programs for supporting coordination and networking between the community, the social and clinic service system.</li> <li><b>Prevention</b> services activities that include the caregivers and family members HIV testing and counseling, risk reduction counseling, adherence counseling and support and family planning counseling and referrals/accompaniment to clinical treatment and prevention of Opportunistic Infections (OIs) and care.</li> </ol>
<p><b>Adult Care and Support (HBHC) – grants in the amount of \$10,000.00 to 24,000.00 each – National Level</b></p>
<p>Activities for HIV-infected adults and their families aimed at extending and optimizing quality of life of HIV-infected clients and their families throughout the continuum of illness through provision of clinical, psychosocial, spiritual, social, and prevention services.</p> <ol style="list-style-type: none"> <li><b>Psychosocial Care and Spiritual Support</b> interventions to include group and individual counseling and culturally appropriate end-of-life care and bereavement services.</li> <li><b>Social support</b> interventions that include vocational training, income-generating activities, social and legal protection, training and support for caregivers.</li> <li><b>Prevention services</b> activities that include partner/couples and family members HIV testing and counseling, risk reduction counseling, adherence counseling and support, family planning counseling, and condom</li> </ol>

provision. Prevention and referrals/accompaniment to clinical treatment, prevention of Opportunistic Infections (OIs), Cotrimoxazole (CTX) and care services and to counselling and testing;

4. Activities to assure the access to the **continuum of care**, and support timely initiation and maintenance on Anti-Retroviral Treatment (ART, HIV/tuberculosis (TB) combined treatment), Prevention of Mother-To-Child Transmission (PMTCT), optimize linkage and entry into HIV testing, and retention in pre-ART and ART care, community-clinical care to reduce HIV-related morbidity and mortality. Strengthen bidirectional referral system for positive prevention programs, including adherence support; follow-up care and assistance with those persons lost to follow-up in the health care system.

5. Activities for **appropriate nutritional** advice and referral for nutritional assessment, counseling and, food assistance, and follow-up of clients who returned after receiving Nutritional Assessment, Care and Support (NACS); Strengthen community-clinical linkages, and increased adherence and retention of both ART and Pre-ART patients in the health system.

The U.S. Ambassador's HIV/AIDS Community Grants program cannot contribute money to a building fund, nor can it pay for stipends, major construction projects, international trips, motorized vehicles (or the maintenance of project vehicles), medicine, food, school fees, bursaries or personal expenses nor operating costs (rent, salaries, and electricity). The program cannot fund private businesses, private crèches, or public schools. The procurement of office furniture or supplies is not a priority of this program.

Deadline for receipt of proposals is June 27, 2014. Please submit proposals to the United States Embassy in Maputo, 193, Kenneth Kaunda Avenue, Post Office Box 783 and address them to the attention of HIV/AIDS Program Coordinator (fax: 21 49 38 57). Electronic submissions may also be sent to the following e-mail address: [MaputoPolEconPEPFAR@state.gov](mailto:MaputoPolEconPEPFAR@state.gov). Please include "Small Grants" in the subject line.

Please note there is an extremely high demand for financial assistance, and Community Grants funds are limited. You may provide additional information supporting your application.

**Due to the large number of proposals submitted, only shortlisted organizations will be contacted.**

Thank you in advance for your participation.  
Maputo, May 22, 2014