



American Embassy Maputo
Mission Mozambique Vacancy Announcement No.06/12
DATE: February 29, 2012

An Equal Opportunity Employer

Open To: All Interested Candidates

Position: PHDP Continuum Advisor
FP-3; FSN-12

Location: Centers for Disease Control and
Prevention (CDC), U.S. Mission
Maputo

Opening Date: March 1, 2012

Closing Date: March 15, 2012

Work Hours: Full Time; 40 hours/week

Salary: Not-Ordinary Resident (NOR):
Position Grade: FP-3
Starting at US\$76,219 per annum
Ordinary Resident (OR):
Position Grade: FSN-12
Starting at US\$50,104 per annum

NOTE: ALL ORDINARILY RESIDENT APPLICANTS MUST BE RESIDING IN COUNTRY AND HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION. APPLICANTS NOT CONTACTED WITHIN 30 DAYS SHOULD CONSIDER THEIR APPLICATION UNSUCCESSFUL. APPLICANTS INTERVIEWED WILL BE ADVISED OF THE RESULTS OF THE INTERVIEW.

The U.S. Embassy in Maputo is seeking one individual for the position of PHDP Continuum Advisor at the Centers for Diseases Control and Prevention (CDC) - Global AIDS Program (GAP) Mozambique.

BASIC FUNCTION OF POSITION

Incumbent is the key public health advisor to the CDC Mozambique Prevention Branch Chief regarding Positive Health Dignity and Prevention (PHDP), previously referred to as Positive Prevention. He/She is responsible for the design, implementation, coordination, and evaluation of a broad range of agency-funded HIV PHDP program activities and studies required to implement the President's Emergency Plan for AIDS Relief (PEPFAR) in Mozambique. Job holder is the prevention program public health advisor to the host country Ministry of Health, implementing partners, Global Fund partners and non-governmental organizations (NGOs) in the implementation of PHDP program activities and studies.

A copy of the complete position description listing all duties and responsibilities is available at the Human Resources Office.

QUALIFICATIONS REQUIRED

1. Applicant must have education in clinical health care: Medical doctor or medical health officer training and certification, or host country equivalent degree in delivery of clinical HIV prevention services (counseling and testing, PMTCT, biomedical prevention, ART) is required.
2. Five years of mid-to-senior level public health experience in developing, implementing and evaluating HIV prevention services or other relevant public health programs that involve coordination with an international agency or implementing partner is required; including related experience in HIV/AIDS or other medical care, epidemiology, infectious diseases, or similar scientific areas. Experience with ART task-shifting is preferred.
3. Level IV (fluency - speaking/reading/writing Portuguese is required. Level III English is required
4. Strong oral and written communications skills are required to develop and maintain effective, sustainable working relationships with national and international working partners. Strong leadership skills are required to

lead results-driven project teams and workgroups. Ability to analyze, understand and discuss new program design, management and implementation approaches is required. Excellent overall computer skills are required. Knowledge of the principles, concepts, methods, and techniques of public health programs and state-of-the-art technology in the area of PHDP to provide direction and guidance on critical and complex issues is required. Strong skills in interpretation of program monitoring and evaluation data are required.

5. Comprehensive knowledge of current HIV/AIDS issues and prevention activities is required. An in-depth knowledge of the range of counseling and testing, PMTCT, biomedical prevention, and treatment policies, regulations and precedents applicable to development and administration of a PHDP portfolio consistent with national/international public health program is required. Detailed knowledge of the host government health care system and structures including familiarity with MOH policies, program priorities and regulations is required. In-depth specialist knowledge of strategies, methods, processes and techniques used to plan, organize and direct multi-disciplinary project teams and activities is required.

SELECTION PROCESS

When equally qualified, US Citizen Eligible Family Members (USEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that in their application candidates address the required qualifications above.

ADDITIONAL SELECTION CRITERIA

1. Management will take into account nepotism/conflict of interest, budget, and residency status in determining a successful candidate.
2. Current employees serving a probationary period are not eligible to apply.
3. Current Ordinarily Resident employees with an Overall Summary Rating of Needs Improvement or Unsatisfactory on

their most recent Employee Performance Report are not eligible to apply.

4. Currently employed US Citizens EFMs who hold an FMA appointment are ineligible to apply for advertised positions within the first 90 calendar days of their employment.

5. Currently employed NORs hired under a Personal Services Agreement (PSA) are ineligible to apply for advertised positions within the first 90 calendar days of their employment, unless currently hired into a position with a When Actually Employed (WAE) work schedule.

6. The candidate must be able to obtain and hold a Top Secret security clearance.

TO APPLY

Interested candidates for this position must submit the following for consideration of the application:

1. Universal Application for Employment as a Locally Employed Staff or Family Member (DS-174); or

2. A current resume or curriculum vitae that provides the same information found on the UAE (see Appendix B); or

3. A combination of both; i.e. Sections 1-24 of the UAE along with a listing of the applicant's work experience attached as a separate sheet; plus

4. Candidates who claim U.S. Veterans preference must provide a copy of their Form DD-214 with their application. Candidates who claim conditional U.S. Veterans preference must submit documentation confirming eligibility for a conditional preference in hiring with their application.

5. Any other documentation (e.g., essays, certificates, awards) that addresses the qualification requirements of the position as listed above. Mozambican citizens must include a copy of their passport or birth certificate. Candidates must submit required work and/or residency permit for employment in Mozambique, as applicable.

SUBMIT APPLICATION TO:

By Hand: Human Resources Office

U.S. Embassy
193, Kenneth Kaunda Ave.
Maputo

By Fax: (258) 21 49 01 14

By e-mail to: Maphrrecruitment@state.gov

Include subject line:

Application for PHDP Continuum Advisor

POINT OF CONTACT

Glenn "Jake" Fairhurst, HRO
Telephone: 258-21 35 54 52
FAX: 258-21 49 01 14

DEFINITIONS

1. Eligible Family Member (EFM): An individual related to a U.S. Government employee in one of the following ways:
Spouse or same-sex domestic partner (as defined in 3 FAM 1610);

Child, who is unmarried and under 21 years of age or, regardless of age, is incapable of self-support. The term shall include, in addition to natural offspring, stepchildren and adopted children and those under legal guardianship of the employee or the spouse when such children are expected to be under such legal guardianship until they reach 21 years of age and when dependent upon and normally residing with the guardian;

Parent (including stepparents and legally adoptive parents) of the employee or of the spouse, when such parent is at least 51 percent dependent on the employee for support;

Sister or brother (including stepsisters and stepbrothers, or adoptive sisters or brothers) of the employee, or of the spouse, when such sibling is at least 51 percent dependent on the employee for support, unmarried, and under 21 years of age, or regardless of age, incapable of self-support.

2. U.S. Citizen Eligible Family Member (USEFM): For purposes of receiving a preference in hiring for a qualified position, an EFM who meets the following criteria:

U.S. Citizen; and,

EFM (see above) at least 18 years old; and,

Listed on the travel orders of a direct-hire Foreign, Civil, or uniformed service member assigned to or stationed

abroad with a USG agency that is under COM authority, or at an office of the American Institute in Taiwan; and either:

Resides at the sponsoring employee's or uniformed service member's post of assignment abroad or at an office of the American Institute in Taiwan; or

Resides at an Involuntary Separate Maintenance Allowance (ISMA) location authorized under 3 FAM 3232.2.

3. Appointment Eligible Family Member (AEFM): EFM (see above) eligible for a Family Member Appointment for purposes of Mission employment:

Is a U.S. citizen; and

Spouse or same-sex domestic partner (as defined in 3 FAM 1610) or a child of the sponsoring employee who is unmarried and at least 18 years old; and

Is listed on the travel orders or approved Form OF-126, Foreign Service Residence and Dependency Report, of a sponsoring employee, i.e., a direct-hire Foreign Service, Civil Service, or uniformed service member who is permanently assigned to or stationed abroad at a U.S. mission, or at an office of the American Institute in Taiwan (AIT), and who is under chief of mission authority; and

Is residing at the sponsoring employee's post of assignment abroad or, as appropriate, office of the American Institute in Taiwan.

Does not receive a Foreign Service or Civil Service annuity

4. Member of Household (MOH): An individual who accompanies a direct-hire Foreign, Civil, or uniformed service member permanently assigned or stationed at a U.S. Foreign Service post or establishment abroad, or at an office of the American Institute in Taiwan. An MOH is:

Not an EFM; and,

Not on the travel orders of the sponsoring employee; and,

Has been officially declared by the sponsoring USG employee to the COM as part of his/her household.

A MOH is under COM authority and may include a parent, unmarried partner, other relative or adult child who falls outside the Department's current legal and statutory definition of family member. A MOH does not have to be a U.S. Citizen.

5. Not Ordinarily Resident (NOR) - An individual who:

Is not a citizen of the host country; and,

Does not ordinarily reside (OR, see below) in the host country; and,
Is not subject to host country employment and tax laws; and,
Has a U.S. Social Security Number (SSN).
NOR employees are compensated under a GS or FS salary schedule, not under the LCP.

6. Ordinarily Resident (OR) - A Foreign National or U.S. citizen who:

Is locally resident; and,
Has legal, permanent resident status within the host country; and,
Is subject to host country employment and tax laws.

EFMs without U.S. Social Security Numbers are also OR. All OR employees, including U.S. citizens, are compensated in accordance with the Local Compensation Plan (LCP).

CLOSING DATE FOR THIS POSITION: MARCH XX, 2012

An Equal Opportunity Employer

The US Mission in Mozambique provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, age disability, political affiliation, marital status, or sexual orientation. The Department of State also strives to achieve equal employment opportunity in all personnel operations through continuing diversity enhancement programs.

The EEO complaint procedure is not available to individuals who believe they have been denied equal opportunity based upon marital status or political affiliation. Individuals with such complaints should avail themselves of the appropriate grievance procedures, remedies for prohibited personnel practices, and/or courts for relief.

Drafted: HRA: CSantos
Cleared: CDC: LMorfin
Approved: HRO: JFairhurst
Distribution: All Agencies (STATE, USAID, DAO, PC, CDC, MCC)

PLEASE SHARE WITH FAMILY MEMBERS