

# CALL FOR PROPOSALS

## Small Grants Program

### U.S. Department of State

The U.S. Department of State is pleased to announce a small grants initiative. Mongolian non-governmental and not-for-profit organizations are eligible to apply for this grant. The U.S. Embassy is now accepting proposals for grants between \$10,000 and \$20,000.

Priority will be given to organizations that have not previously received U.S. government funds. Project initiatives may include, *but are not limited to*, the following themes:

- **Civil Society:** Contributing to the development of and respect for civil society
- **Human Rights:** Advancing human rights, in particular advocacy for equal treatment of women and minorities
- **Transparency:** Increasing transparency in government
- **Law:** Advancing rule of law and judicial reform
- **Education:** Promoting civic education among society in order to further democracy and democratic participation
- **Economic issues:** Promoting a free system of commerce through a fairer trade and investment regime.

#### Grants may be used for:

- Expenses directly related to program implementation
- Modest administrative expenses (if linked directly to the grant)
- Training trainers
- Seminars/workshops (with description of expected audience, content and timeframe; outcome)

#### Grants may not be used for:

- Individuals or partisan groups
- Multi-year projects
- For the purpose of funding international travel
- For food/drink expenses
- For provision of social services
- General operating costs or long-term overhead expenses

#### PROPOSAL GUIDELINES

Interested institutions may submit proposals **in English** not exceeding **ten pages in length (including the budget.)** Proposals must include the following sections:

1. Project Description
2. Detailed budget of no **more than \$20,000** (U.S. Dollars).
3. Project justification, including purpose and prospects for sustainability
4. Description of the applying organization including: Name of organization (in English and Mongolian), address (in English and Mongolian), contact information (phone, fax, email), web site address (if any), project coordinator (name, title), brief background of organization and key people, any previous USG funding.

Please submit proposals by email to [pao@usembassy.mn](mailto:pao@usembassy.mn)  
The firm deadline for submission of proposals is **Noon on March 28<sup>th</sup>, 2013.**