



Embassy of the United States of America
Ulaanbaatar, Mongolia

April 20, 2015

Re: SMG10015Q0005, Request for Quotations for an Electronic Key Control System

Dear Prospective Bidder,

The US Embassy Ulaanbaatar is soliciting bids for an electronic key control system. If the Embassy goes forward with the procurement, we intend to award to the lowest price offer which meets the below technical specifications:

Electronic Key Control System, Quantity of 1

- Capacity of at least 45 keys.
 - Expandable to add more keys if necessary.
- Standard size keys only (used for vehicle keys).
- Electronic key access with the following features:
 - Each user has a unique ID code.
 - Allows up to 500 unique users.
 - Specific key control per user – each key has the ability to have different user permissions, and each user has different key permissions.
- Network-enabled - programming functions and reports can be accessed over the Internet.
- Reporting capability:
 - Allows administrator to know which users have which keys checked out at any given time.
 - Runs reports of key checkouts and checking including data of time, date, and user.
 - Can send email alerts when keys are not checked in within a certain time frame.
- Product is not required to integrate with other access control systems.
- Keys and box are tamper proof.
- Battery backup of at least 12 hours.
- Runs on 220V Voltage.
- Warranty of at least two years.
- Price includes shipping to Kent, WA (zip code 98031).
- Winning quoter must be able to deliver to Kent, WA within one month of being selected

Note this is a US Government purchase and is therefore tax exempt. Quoters must be willing to access government-issued purchase order.

Quoters should submit:

- 1) Firm fixed price quote for commodity including shipping and excluding tax.
- 2) Technical specifications or a sales sheet/brochure which shows that the item in question complies with the technical criteria above.
- 3) Quoter's DUNS number.

Quoters are requested to submit a quote by 17:00 Eastern Time on Tuesday, May 5, 2015. Quotes should be sent to Ulaanbaatar-Procurement@state.gov.

In order to be considered technically acceptable, the vendor must have a valid DUNS number, and be registered and in good standing with the System of Award Management at SAM.gov.

Per federal regulations, the US Embassy Ulaanbaatar ran a pre-solicitation advertisement for at least 15 days, and a copy of this request for quotations will be posted on the US Embassy Ulaanbaatar's website from today's date until the closing date. Based on the Independent Cost Estimate of the US Embassy, this solicitation is not covered under the World Trade Organization Government Procurement Agreement.

Please direct any questions to Ulaanbaatar-Procurement@state.gov.

Sincerely,

Thomas Czerwinski
Contracting Officer
US Embassy Ulaanbaatar