Supplemental Narrative Form
Computer Management Assistant, FSN-7; FP-7*

Name:
Date:

INSTRUCTIONS: Please use the right side column to explain in detail how you meet the qualification for this vacancy announcement. This information will be used to determine if you meet the required qualifications for this position. Information provided on the Supplemental Narrative Form **must match** information provided on the Universal Application for Employment (DS-174).

Qualification requirements	***My qualifications and how they meet the vacancy announcement requirements.***
EDUCATION: A four-year university degree (equivalent to U.S. Bachelor's degree) in computer science, information systems, engineering, mathematics or the physical sciences is required.	
EXPERIENCE: Minimum two years of work experience with the operation, management, and utilization of computer systems and Local Area Networks are required.	
LANGUAGE: Level III (Good Working Knowledge) English is required. Level IV (Fluent Knowledge) Romanian and Russian are required. *This will be tested*.	
Basic knowledge of computers and related equipment, test equipment, running and terminating telecommunication cables and cable management systems; installing configuring, maintaining, and repairing computer equipment.	
Basic knowledge of Microsoft Operating Systems, Office, Share Point, and Back Office products; Cisco Operating Systems.	
Basic technical skills to troubleshoot, diagnose, and resolve hardware and software problems and to maximize the capabilities of the organization computer resources.	