



**Embassy of the United States of America to Mauritius and Seychelles**

**Alumni Small Grants Competition**

**Deadline: August 25, 2014**

The Embassy of the United States of America to Mauritius and Seychelles is pleased to announce the launch of an alumni small grants competition. Winning proposals will be eligible to receive approximately Rs. (Mauritian) 60,000.

*Three proposals will be selected for Mauritius, one for Rodrigues and two for Seychelles.*

- Proposals should focus on any or more of the following areas: broadly women's empowerment, environment, good governance, youth leadership and/or entrepreneurship.
- Proposals must be submitted by a group of 3 or more alumni.
- Projects must engage a minimum of 25 participants and a maximum of 150 participants in addition to the alumni initiators.
- Strong proposals will engage underserved communities, address a demonstrated need, and include a plan for sustainability with ideally a multiplier effect.
- Matching funds and public-private partnerships are strongly encouraged.
- Funds for projects cannot be used for payment of salaries, overseas travel, conference attendance and entertainment.



Proposals must be sent electronically with subject line 'Re: Proposal for Alumni Small Grants Competition' to [portlouispas@gmail.com](mailto:portlouispas@gmail.com) via pdf or Microsoft Word (budget can be sent in Microsoft Excel) format. Your proposal must not be longer than three (3) pages and should include the information below. **In August 2014**, we shall bring all shortlisted teams together for a final selections panel. Please email US on [portlouispas@gmail.com](mailto:portlouispas@gmail.com) for any additional query.

**A. Project Title**

**B. Region** (where will the project/program take place)

**C. Project Description**

1. Provide a brief description of the overall project. Some questions that may help to frame the narrative include the following:

*(Note: The questions below are suggestive. Your response should be a narrative and not a bulleted list of the responses to the questions.)*

2. How did the idea for the project originate (what was the inspiration)?

3. What is the project all about? What is it that you are trying to do? What do you hope to accomplish and how?

4. How is this project innovative within the local context (is there local government buy-in, public-private partnerships, varied funding, etc.)?

**D. Target Audience**

Precisely identify and provide a basic description of your targeted audiences, why they are strategically important, and why your project is particularly suited to reach them. Please include numbers/statistics.

**E: Calendar/Timeline**

All projects should be completed within a year after the allocation of funds. Project proposals should include a detailed calendar of activities/timeline.

**F. Impact Amplification Plan**

Provide a brief description of your plan for deriving maximum impact from your project. What secondary or tertiary audiences will your project impact, beyond the primary program participants? For instance: Will there be follow-on activities? Will your participants create user-generated content (pictures, video, etc.) for online promotion and distribution? Will you arrange press interviews with program participants?



### **G. Public and Private Partners (if applicable)**

List all project partners and any financial or in-kind support that has been committed. Public or private partners may include U.S. government agencies, foreign public partners, or other NGOs (foreign and domestic).

### **H. Performance Indicators**

Provide reasonable, meaningful, and achievable performance indicators to measure the success of your project. Again, please include statistics.

### **I. Budget**

Please give a precise estimation of the project's total cost. The budget should specify the details of the total cost of the project, the amount you are requesting from the U.S. government, and in-kind donations or actual hard cash contributions from third parties.



Example:

<b>Total Amount Requested:</b>	Rs. xxxx
<b>Total Cost Share:</b>	Rs. xxxx

**All items over USD 200.00 must be itemized and described.**

**Remember: Alumni Program funds cannot be used to cover:**

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|---|--|
| <ul style="list-style-type: none"> <li>1) representational costs;</li> <li>2) alumni websites (instead: use State Alumni);</li> <li>3) alumni databases (instead: use ECA Alumni Archive);</li> <li>4) individual research projects of alumni;</li> <li>5) salaries or administrative overhead for anyone working on the alumni project;</li> </ul> | <ul style="list-style-type: none"> <li>6) international travel outside post's region, including travel to/from the U.S.;</li> <li>7) speakers traveling from the U.S.</li> </ul> |
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Item Description	Funding Requested from Alumni Affairs (Rupees)	In-Kind Support / Cost Share (Rupees)
Training	xxxx	xxxx
Transport (if for instance program location is a remote place)	xxxx	xxxxx
Launching of Project (costs include US\$ xxx for invitations to contacts and key personalities, US\$ xxxx for media campaign, US\$ xxx for production of t-shirts, brochures), US\$ xxxx rental of sound system, US\$ xxxx production of posters *	xxxx	xxxx
Contingencies	xxxx	xxxxx
<b>Total</b>	<b>xxxx</b>	<b>xxxx</b>

\* All items should be listed on a separate row

