

**Small Grants Program**  
**Public Diplomacy Office**  
**U.S. Embassy, Nouakchott**  
**POC: pasnouakchott@state.gov**  
**Tel: 45 25 26 60-4774**

## **APPLICATION FORM**

**Project Name:**

**Requested Amount (in USD):**

**Name of Your Organization** (If you complete the form in English, please also provide the name of your organization in English)

**Address, Telephone Number, Fax Number and E-mail Address of the Organization:**

**Short Description of the Organization:**

- Date of registration
- Number of staff members and volunteers
- Main areas of activity and accomplishments (please attach a copy of the registration papers)

**What projects have you completed and what sources of funding have you had in the past with the US Embassy and others?**

- Please provide a list of projects indicating the year and the amount of funding

**Experience with similar projects:** please provide a detailed description of projects implemented by your organization in the field covered by the current proposal

**Project Director's Name, Position and Qualifications:**

- Please attach one-page CVs of the project director and main personnel to be engaged in the project

**Project purpose:**

- What specific and measurable goal do you hope to achieve by the end of the project?
- How will you know if it has been achieved? How will the results be determined/ measured?

**Project target audiences:**

- The number of people in the target audience, and their selection strategy

**Project Justification:**

- What specific problem are you trying to solve and why this is important in your area (region, city etc)

**Project dates** (number of months or specifying the dates):

**Detailed description of project activities:**

- What concrete actions do you plan to take in order to achieve the project goal? Explain how each action moves you towards this goal (do not limit the description to a calendar plan of activities).
- What obstacles do you expect to meet?
- Expected results, including expected impact on target groups.

-What is the sustainability and long-term effects of your project?

-If the project is intended to continue after the funding from the Program ends, the proposal must contain a very thorough explanation of how the organization will fund the activity in the future.

-Partners of the applicant participating in the project; what is their role and involvement?

**Detailed budget sheet**

Please provide three different invoices from different vendors in case you want to buy equipments for your actual project!

**Themes:** Please choose only one theme

- Youth Leadership in Civil Society
- Sports Diplomacy
- Women and Girls Empowerment

**Fund:** Up to \$5000

**Deadline:** Tuesday April 30, 2013 at 5PM

**Signature of Applicant** \_\_\_\_\_

**Organization's** \_\_\_\_\_

**Position** \_\_\_\_\_

**Date** \_\_\_\_\_