

REQUEST FOR QUOTATION (THIS IS NOT AN ORDER)		THIS RFQ <input type="checkbox"/> IS <input checked="" type="checkbox"/> IS NOT A SMALL BUSINESS SET-ASIDE	PAGE OF 1 PAGES 57
1. REQUEST NO. SRP-380-16-Q-0107	2. DATE ISSUED 06/08/2016	3. REQUISITION/PURCHASE REQUEST NO. PR 5345619	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1 <input type="checkbox"/>
5a. ISSUED BY GSO/Contracting & Procurement		6. DELIVER BY (Date)	
5b. FOR INFORMATION CALL (NO COLLECT CALLS)		7. DELIVERY <input type="checkbox"/> FOB DESTINATION <input type="checkbox"/> OTHER (See Schedule)	
NAME Jackie Kho		TELEPHONE NUMBER AREA CODE 632 NUMBER 301-2000 x 2737	
8. TO:		9. DESTINATION	
a. NAME	b. COMPANY	a. NAME OF CONSIGNEE	
c. STREET ADDRESS		b. STREET ADDRESS	
d. CITY		c. CITY	
e. STATE		f. ZIP CODE	d. STATE e. ZIP CODE
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5a ON OR BEFORE CLOSE OF BUSINESS (Date) 06/22/16 -2 pm		IMPORTANT: This is a request for information and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5a. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or service. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotation must be completed by the quoter.	

11. SCHEDULE (Include applicable Federal, State and local taxes)

ITEM NO. (a)	SUPPLIES/ SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
1	<p>U.S. Embassy Manila invites you to submit a quotation for the Refurbishment of SAF Barracks at Seafront Compound, U.S. Embassy, Roxas Blvd., Pasay City</p> <p>Please see attached for more information.</p> <p>Approvals:</p> <p>NAGO: </p> <p>JAK: </p> <p>Note: All actions which are over \$25K, prospective vendors must be registered with the Central Contractor Registration (CCR) which is now under System of Award Management.</p>	1	lot		

12. DISCOUNT FOR PROMPT PAYMENT <input type="checkbox"/>	a. 10 CALENDAR DAYS (%)	b. 20 CALENDAR DAYS (%)	c. 30 CALENDAR DAYS (%)	d. CALENDAR DAYS	
				NUMBER	PERCENTAGE

NOTE: Additional provisions and representations are are not attached.

13. NAME AND ADDRESS OF QUOTER		14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION	15. DATE OF QUOTATION	
a. NAME OF QUOTER				
b. STREET ADDRESS		16. SIGNER		
c. COUNTY		a. NAME (Type or print)	b. TELEPHONE	
d. CITY			AREA CODE	
e. STATE		f. ZIP CODE	NUMBER	
		c. TITLE (Type or print)		

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REQUEST FOR QUOTATIONS - CONSTRUCTION

A. PRICE

The Contractor shall complete all work, including furnishing all labor, material, equipment and services required under this purchase order for the following firm fixed price and within the time specified. This price shall include all labor, materials, all insurances, overhead and profit.

Total Price (including all labor, materials, overhead and profit)	
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A.1 VALUE ADDED TAX

VALUE ADDED TAX (VAT). The Government will not reimburse the Contractor for VAT under this contract. The Contractor shall not include a line for VAT on Invoices as the U.S. Embassy has a tax exemption certificate with the host government.

B. SCOPE OF WORK

The character and scope of the work are set forth in the contract. The Contractor shall furnish and install all materials required by this contract.

In case of differences between small and large-scale drawings, the latter will govern. Where a portion of the work is drawn in detail and the remainder of the work is indicated in outline, the parts drawn in detail shall apply also to all other portions of the work.

C. PACKAGING AND MARKING

Mark materials delivered to the site as follows:

***AMERICAN EMBASSY
MANILA, PHILIPPINES
For: Contract No. (to be completed upon award)***

D. INSPECTION AND ACCEPTANCE

The COR, or his/her authorized representatives, will inspect from time to time the services being performed and the supplies furnished to determine whether work is being performed in a satisfactory manner, and that all supplies are of acceptable quality and standards.

The Contractor shall be responsible for any countermeasures or corrective action, within the scope of this contract, which may be required by the Contracting Officer as a result of such inspection.

D.1 SUBSTANTIAL COMPLETION

(a) "*Substantial Completion*" means the stage in the progress of the work as determined and certified by the Contracting Officer in writing to the Contractor, on which the work (or a portion designated by the Government) is sufficiently complete and satisfactory. Substantial completion means that the property may be occupied or used for the purpose for which it is intended, and only minor items such as touch-up, adjustments, and minor replacements or installations remain to be completed or corrected which:

- (1) do not interfere with the intended occupancy or utilization of the work, and
- (2) can be completed or corrected within the time period required for final completion.

(b) The "date of substantial completion" means the date determined by the Contracting Officer or authorized Government representative as of which substantial completion of the work has been achieved.

Use and Possession upon Substantial Completion - The Government shall have the right to take possession of and use the work upon substantial completion. Upon notice by the Contractor that the work is substantially complete (a Request for Substantial Completion) and an inspection by the Contracting Officer or an authorized Government representative (including any required tests), the Contracting Officer shall furnish the Contractor a Certificate of Substantial Completion. The certificate will be accompanied by a Schedule of Defects listing items of work remaining to be performed, completed or corrected before final completion and acceptance. Failure of the Contracting Officer to list any item of work shall not relieve the Contractor of responsibility for complying with the terms of the contract. The Government's possession or use upon substantial completion shall not be deemed an acceptance of any work under the contract.

D.2 FINAL COMPLETION AND ACCEPTANCE

D.2.1 "Final completion and acceptance" means the stage in the progress of the work as determined by the Contracting Officer and confirmed in writing to the Contractor, at which all work required under the contract has been completed in a satisfactory manner, subject to the discovery of defects after final completion, and except for items specifically excluded in the notice of final acceptance.

D.2.2 The "*date of final completion and acceptance*" means the date determined by the Contracting Officer when final completion of the work has been achieved, as indicated by written notice to the Contractor.

D.2.3 FINAL INSPECTION AND TESTS. The Contractor shall give the Contracting Officer at least five (5) days advance written notice of the date when the work will be fully completed and ready for final inspection and tests. Final inspection and tests will be started not later than the date specified in the notice unless the Contracting Officer determines that the work is not ready for final inspection and so informs the Contractor.

D.2.4 FINAL ACCEPTANCE. If the Contracting Officer is satisfied that the work under the contract is complete (with the exception of continuing obligations), the Contracting Officer shall issue to the Contractor a notice of final acceptance and make final payment upon:

- Satisfactory completion of all required tests,
- A final inspection that all items by the Contracting Officer listed in the Schedule of Defects have been completed or corrected and that the work is finally complete (subject to the discovery of defects after final completion), and
- Submittal by the Contractor of all documents and other items required upon completion of the work, including a final request for payment (Request for Final Acceptance).

E. DELIVERIES OR PERFORMANCE

52.211-10 COMMENCEMENT, PROSECUTION, AND COMPLETION OF WORK
(APR 1984)

The Contractor shall be required to:

- (a) commence work under this contract within **ten (10) calendar days** after the date the Contractor receives the notice to proceed,
- (b) prosecute the work diligently, and,
- (c) complete the entire work ready for use not later than **Thirty (30) working days**.

The time stated for completion shall include final cleanup of the premises.

52.211-12 LIQUIDATED DAMAGES - CONSTRUCTION (SEPT 2000)

(a) If the Contractor fails to complete the work within the time specified in the contract, or any extension, the Contractor shall pay liquidated damages to the Government in the amount of **PHP 11,984.00** for each calendar day of delay until the work is completed or accepted.

(b) If the Government terminates the Contractor's right to proceed, liquidated damages will continue to accrue until the work is completed. These liquidated damages are in addition to excess costs of repurchase under the Default clause.

CONTRACTOR'S SUBMISSION OF CONSTRUCTION SCHEDULES

(a) The time for submission of the schedules referenced in FAR 52.236-15, "Schedules for Construction Contracts", paragraph (a), is hereby modified to reflect the due date for submission as **two (2) calendar days** after receipt of an executed contract".

(b) These schedules shall include the time by which shop drawings, product data, samples and other submittals required by the contract will be submitted for approval.

(c) The Contractor shall revise such schedules (1) to account for the actual progress of the work, (2) to reflect approved adjustments in the performance schedule, and (3) as required by the Contracting Officer to achieve coordination with work by the Government and any separate contractors used by the Government. The Contractor shall submit a schedule, which sequences work so as to minimize disruption at the job site.

(d) All deliverables shall be in the English language and any system of dimensions (English or metric) shown shall be consistent with that used in the contract. No extension of time shall be allowed due to delay by the Government in approving such deliverables if the Contractor has failed to act promptly and responsively in submitting its deliverables. The Contractor shall identify each deliverable as required by the contract.

(e) Acceptance of Schedule: When the Government has accepted any time schedule; it shall be binding upon the Contractor. The completion date is fixed and may be extended only by

a written contract modification signed by the Contracting Officer. Acceptance or approval of any schedule or revision thereof by the Government shall not:

- (1) Extend the completion date or obligate the Government to do so,
- (2) Constitute acceptance or approval of any delay, or
- (3) Excuse the Contractor from or relieve the Contractor of its obligation to maintain the progress of the work and achieve final completion by the established completion date.

NOTICE OF DELAY

If the Contractor receives a notice of any change in the work, or if any other conditions arise which are likely to cause or are actually causing delays which the Contractor believes may result in late completion of the project, the Contractor shall notify the Contracting Officer. The Contractor's notice shall state the effect, if any, of such change or other conditions upon the approved schedule, and shall state in what respects, if any, the relevant schedule or the completion date should be revised. The Contractor shall give such notice promptly, not more than ten (10) days after the first event giving rise to the delay or prospective delay. Only the Contracting Officer may make revisions to the approved time schedule.

NOTICE TO PROCEED

(a) After receiving and accepting any bonds or evidence of insurance, the Contracting Officer will provide the Contractor a Notice to Proceed. The Contractor must then prosecute the work, commencing and completing performance not later than the time period established in the contract.

(b) It is possible that the Contracting Officer may elect to issue the Notice to Proceed before receipt and acceptance of any bonds or evidence of insurance. Issuance of a Notice to Proceed by the Government before receipt of the required bonds or insurance certificates or policies shall not be a waiver of the requirement to furnish these documents.

WORKING HOURS

All work shall be performed during **0730 hours to 1630 hours, from Mondays thru Fridays, excluding Philippine and American Holidays (Attachment 5)**. Other hours, if requested by the Contractor, may be approved by the Contracting Officer's Representative (COR). The Contractor shall give 24 hours in advance to COR who will consider any deviation from the hours identified above. Changes in work hours, initiated by the Contractor, will not be a cause for a price increase.

PRECONSTRUCTION CONFERENCE

A preconstruction conference will be held 10 days after contract award at **U.S. Embassy Manila, Seafont Compound, Pasay City** to discuss the schedule, submittals, notice to proceed, mobilization and other important issues that effect construction progress. See FAR 52.236-26, Preconstruction Conference.

DELIVERABLES - The following items shall be delivered under this contract:			
<u>Description</u>	<u>Quantity</u>	<u>Deliver Date</u>	<u>Deliver To</u>
Section G. Securities/Insurance	1	10 days after award	CO
Section E. Construction Schedule	1	10 days after award	COR
Section E. Preconstruction Conference	1	10 days after award	COR
Section G. Personnel Biographies	1	10 days after award	COR
Section H. Safety Plan	1	10 days after award	COR
Section F. Payment Request	1	Last calendar day of each month	COR
Section D. Request for Substantial Completion	1	15 days before inspection	COR
Section D. Request for Final Acceptance	1	5 days before inspection	COR

F. ADMINISTRATIVE DATA

652.242-70 CONTRACTING OFFICER'S REPRESENTATIVE (COR) (AUG 1999)

(a) The Contracting Officer may designate in writing one or more Government employees, by name or position title, to take action for the Contracting Officer under this contract. Each designee shall be identified as a Contracting Officer's Representative (COR). Such designation(s) shall specify the scope and limitations of the authority so delegated; provided, that the designee shall not change the terms or conditions of the contract, unless the COR is a warranted Contracting Officer and this authority is delegated in the designation.

(b) The COR for this contract is **FAC Chief Engineer**.

Payment: The Contractor's attention is directed to Section H, 52.232-5, "Payments Under Fixed-Price Construction Contracts". The following elaborates on the information contained in that clause.

Requests for payment may be made no more frequently than monthly. Payment requests shall cover the value of labor and materials completed and in place, including a prorated portion of overhead and profit.

After receipt of the Contractor's request for payment, and on the basis of an inspection of the work, the Contracting Officer shall make a determination as to the amount, which is then due. If the Contracting Officer does not approve payment of the full amount applied for, less the retainage allowed by in 52.232-5, the Contracting Officer shall advise the Contractor as to the reasons.

Under the authority of 52.232-27(a), the 14 day period identified in FAR 52.232-27(a)(1)(i)(A) is hereby changed to 30 days.

***FINANCIAL MANAGEMENT CENTER (FMC)
American Embassy Manila
Chancery Compound, 1201 Roxas Boulevard,
Ermita, Manila***

G. SPECIAL REQUIREMENTS

G.1.0 RESERVED

G.1.1 RESERVED

G.1.2 RESERVED

G.1.3 RESERVED

G.2.0 INSURANCE - The Contractor is required by FAR 52.228-5, "Insurance - Work on a Government Installation" to provide whatever insurance is legally necessary. The Contractor shall at its own expense provide and maintain during the entire performance period the following insurance amounts:

G.2.1 GENERAL LIABILITY (includes premises/operations, collapse hazard, products, completed operations, contractual, independent contractors, broad form property damage, personal injury:

(1) BODILY INJURY, ON OR OFF THE SITE, IN PHILIPPINE PESO	
Per Occurrence	Php 100,000.00
Cumulative	Php 200,000.00
(2) PROPERTY DAMAGE, ON OR OFF THE SITE, IN PHILIPPINE PESO	
Per Occurrence	Php 150,000.00
Cumulative	Php 300,000.00

G.2.2 The foregoing types and amounts of insurance are the minimums required. The Contractor shall obtain any other types of insurance required by local law or that are ordinarily or customarily obtained in the location of the work. The limit of such insurance shall be as provided by law or sufficient to meet normal and customary claims.

G.2.3 The Contractor agrees that the Government shall not be responsible for personal injuries or for damages to any property of the Contractor, its officers, agents, servants, and employees, or any other person, arising from and incident to the Contractor's performance of this contract. The Contractor shall hold harmless and indemnify the Government from any and all claims arising therefrom, except in the instance of gross negligence on the part of the Government.

G.2.4 The Contractor shall obtain adequate insurance for damage to, or theft of, materials and equipment in insurance coverage for loose transit to the site or in storage on or off the site.

G.2.5 The general liability policy required of the Contractor shall name "the United States of America, acting by and through the Department of State", as an additional insured with respect to operations performed under this contract.

G.3.0 DOCUMENT DESCRIPTIONS

G.3.1 SUPPLEMENTAL DOCUMENTS: The Contracting Officer shall furnish from time to time such detailed drawings and other information as is considered necessary, in the opinion of the Contracting Officer, to interpret, clarify, supplement, or correct inconsistencies, errors or omissions in the Contract documents, or to describe minor changes in the work not involving an increase in the contract price or extension of the contract time. The Contractor shall comply with the requirements of the supplemental documents, and unless prompt objection is made by the Contractor within 20 days, their issuance shall not provide for any claim for an increase in the Contract price or an extension of contract time.

G.3.1.1. RECORD DOCUMENTS. The Contractor shall maintain at the project site:

- (1) a current marked set of Contract drawings and specifications indicating all interpretations and clarification, contract modifications, change orders, or any other departure from the contract requirements approved by the Contracting Officer; and,
- (2) a complete set of record shop drawings, product data, samples and other submittals as approved by the Contracting Officer.

G.3.1.2. "As-Built" Documents: After final completion of the work, but before final acceptance thereof, the Contractor shall provide:

- (1) a complete set of "as-built" drawings, based upon the record set of drawings, marked to show the details of construction as actually accomplished; and,
- (2) record shop drawings and other submittals, in the number and form as required by the specifications.

G.4.0 LAWS AND REGULATIONS - The Contractor shall, without additional expense to the Government, be responsible for complying with all laws, codes, ordinances, and regulations applicable to the performance of the work, including those of the host country, and with the lawful orders of any governmental authority having jurisdiction. Host country authorities may not enter the construction site without the permission of the Contracting Officer. Unless otherwise directed by the Contracting Officer, the Contractor shall comply with the more stringent of the requirements of such laws, regulations and orders and of the contract. In the event of a conflict between the contract and such laws, regulations and orders, the Contractor shall promptly advise the Contracting Officer of the conflict and of the Contractor's proposed course of action for resolution by the Contracting Officer.

G.4.1 The Contractor shall comply with all local labor laws, regulations, customs and practices pertaining to labor, safety, and similar matters, to the extent that such compliance is not inconsistent with the requirements of this contract.

G.4.2 The Contractor shall give written assurance to the Contracting Officer that all subcontractors and others performing work on or for the project have obtained all requisite licenses and permits.

G.4.3 The Contractor shall submit proper documentation and evidence satisfactory to the Contracting Officer of compliance with this clause.

G.5.0 CONSTRUCTION PERSONNEL - The Contractor shall maintain discipline at the site and at all times take all reasonable precautions to prevent any unlawful, riotous, or disorderly conduct by or among those employed at the site. The Contractor shall ensure the preservation of peace and protection of persons and property in the neighborhood of the project against such action. The Contracting Officer may require, in writing that the Contractor remove from the work any employee that the Contracting Officer deems incompetent, careless, insubordinate or otherwise objectionable, or whose continued employment on the project is deemed by the Contracting Officer to be contrary to the Government's interests.

G.5.1 If the Contractor has knowledge that any actual or potential labor dispute is delaying or threatens to delay the timely performance of this contract, the Contractor shall immediately give notice, including all relevant information, to the Contracting Officer.

G.5.2 After award, the Contractor has ten calendar days to submit to the Contracting Officer a list of workers and supervisors assigned to this project for the Government to conduct all necessary security checks. It is anticipated that security checks will take **twenty one (21) days** to perform. For each individual the list shall include:

- Full Name
- Place and Date of Birth
- Current Address
- Identification number
- Completed RSO Biographic Data Form for each personnel (**Attachment 4**)
- 2 pcs. 2"x2" black and white ID picture
- Original copy of NBI Clearance (not more than 6 months old)

Failure to provide any of the above information may be considered grounds for rejection and/or resubmittal of the application. Once the Government has completed the security screening and approved the applicants a badge will be provided to the individual for access to the site. This badge may be revoked at any time due to the falsification of data, or misconduct on site.

G.5.3 The Contractor shall provide an English speaking supervisor on site at all times. This position is considered as key personnel under this purchase order.

G.6.0 Materials and Equipment - All materials and equipment incorporated into the work shall be new and for the purpose intended, unless otherwise specified. All workmanship shall be of good quality and performed in a skillful manner that will withstand inspection by the Contracting Officer.

G.7.0 SPECIAL WARRANTIES

G.7.1 Any special warranties that may be required under the contract shall be subject to the stipulations set forth in 52.246-21, "Warranty of Construction", as long as they are not in conflict.

G.7.2 The Contractor shall obtain and furnish to the Government all information required to make any subcontractor's, manufacturer's, or supplier's guarantee or warranty legally binding and effective. The Contractor shall submit both the information and the guarantee or warranty to the Government in sufficient time to permit the Government to meet any time limit specified in the guarantee or warranty, but not later than completion and acceptance of all work under this contract.

G.8.0 EQUITABLE ADJUSTMENTS

Any circumstance for which the contract provides an equitable adjustment that causes a change within the meaning of paragraph (a) of the "Changes" clause shall be treated as a change under that clause; provided, that the Contractor gives the Contracting Officer prompt written notice (within 20 days) stating:

- (a) the date, circumstances, and applicable contract clause authorizing an equitable adjustment and
- (b) that the Contractor regards the event as a changed condition for which an equitable adjustment is allowed under the contract

The Contractor shall provide written notice of a differing site condition within 10 calendar days of occurrence following FAR 52.236-2, Differing Site Conditions.

G.9.0 RESERVED.

H. CLAUSES

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es): <http://www.acquisition.gov/far/> or <http://farsite.hill.af.mil/vffara.htm>. Please note these addresses are subject to change.

If the Federal Acquisition Regulation (FAR) is not available at the locations indicated above, use the Department of State Acquisition website at <http://www.statebuy.state.gov/> to access links to the FAR. You may also use an internet "search engine" (for example, Google, Yahoo, Excite) to obtain the latest location of the most current FAR.

The following Federal Acquisition Regulation clause(s) is/are incorporated by reference (48 CFR CH. 1):

<u>CLAUSE</u>	<u>TITLE AND DATE</u>
52.202-1	DEFINITIONS (NOV 2013)
52.204-9	PERSONAL IDENTITY VERIFICATION OF CONTRACTOR PERSONNEL (JAN 2011)
52.204-10	REPORTING EXECUTIVE COMPENSATION AND FIRST-TIER SUBCONTRACT AWARDS (OCT 2015)
52.204-12	DATA UNIVERSAL NUMBERING SYSTEM NUMBER MAINTENANCE (DEC 2012)
52.204-13	SYSTEM FOR AWARD MANAGEMENT MAINTENANCE (JULY 2013)
52.209-6	PROTECTING THE GOVERNMENT'S INTEREST WHEN SUBCONTRACTING WITH CONTRACTORS DEBARRED, SUSPENDED OR PROPOSED FOR DEBARMENT (OCT 2015)
52.209-9	UPDATES OF INFORMATION REGARDING RESPONSIBILITY MATTERS (JULY 2013)
52.213-4	TERMS AND CONDITIONS –SIMPLIFIED ACQUISITIONS (OTHER THAN COMMERCIAL ITEMS) (FEB 2016)
52.216-7	ALLOWABLE COST AND PAYMENT (JUN 2013)
52.222-1	NOTICE TO THE GOVERNMENT OF LABOR DISPUTES (FEB 1997)

- 52.222-19 CHILD LABOR – COOPERATION WITH AUTHORITIES AND REMEDIES (FEB 2016)
- 52.222-50 COMBATING TRAFFICKING IN PERSONS (FEB 2009)
- 52.223-18 ENCOURAGING CONTRACTOR POLICIES TO BAN TEXT MESSAGING WHILE DRIVING (AUG 2011)
- 52.225-13 RESTRICTIONS ON CERTAIN FOREIGN PURCHASES (JUNE 2008)
- 52.225-14 INCONSISTENCY BETWEEN ENGLISH VERSION AND TRANSLATION OF CONTRACT (FEB 2000)
- 52.228-5 INSURANCE - WORK ON A GOVERNMENT INSTALLATION (JAN 1997)
- 52.228-11 PLEDGES OF ASSETS (JAN 2012)
- 52.228-13 ALTERNATIVE PAYMENT PROTECTION (JULY 2000)
- 52.228-14 IRREVOCABLE LETTER OF CREDIT (NOV 2014)
- 52.229-6 TAXES - FOREIGN FIXED-PRICE CONTRACTS (FEB 2013)
- 52.229-7 TAXES- FIXED PRICE CONTRACTS WITH FOREIGN GOVERNMENTS (FEB 2013)
- 52.232-5 PAYMENTS UNDER FIXED-PRICE CONSTRUCTION CONTRACTS (MAY 2014)
- 52.232-8 DISCOUNTS FOR PROMPT PAYMENT (FEB 2002)
- 52.232-11 EXTRAS (APR 1984)
- 52.232-18 AVAILABILITY OF FUNDS (APR 1984)
- 52.232-22 LIMITATION OF FUNDS (APR 1984)
- 52.232-25 PROMPT PAYMENT (JULY 2013)
- 52.232-27 PROMPT PAYMENT FOR CONSTRUCTION CONTRACTS (MAY 2014)
- 52.232-33 PAYMENT BY ELECTRONIC FUNDS TRANSFER - SYSTEM FOR AWARD MANAGEMENT (JULY 2013)
- 52.232-34 PAYMENT BY ELECTRONIC FUNDS TRANSFER – OTHER THAN SYSTEM FOR AWARD MANAGEMENT (JULY 2013)

- 52.233-1 DISPUTES (MAY 2014) *Alternate I (DEC 1991)*
- 52.233-3 PROTEST AFTER AWARD (AUG 1996)
- 52.236-2 DIFFERING SITE CONDITIONS (APR 1984)
- 52.236-3 SITE INVESTIGATION AND CONDITIONS AFFECTING THE WORK (APR 1984)
- 52.236-5 MATERIAL AND WORKMANSHIP (APR 1984)
- 52.236-6 SUPERINTENDENCE BY THE CONTRACTOR (APR 1984)
- 52.236-7 PERMITS AND RESPONSIBILITIES (NOV 1991)
- 52.236-8 OTHER CONTRACTS (APR 1984)
- 52.236-9 PROTECTION OF EXISTING VEGETATION, STRUCTURES, EQUIPMENT, UTILITIES, AND IMPROVEMENTS (APR 1984)
- 52.236-10 OPERATIONS AND STORAGE AREAS (APR 1984)
- 52.236-11 USE AND POSSESSION PRIOR TO COMPLETION (APR 1984)
- 52.236-12 CLEANING UP (APR 1984)
- 52.236-14 AVAILABILITY AND USE OF UTILITY SERVICES (APR 1984)
- 52.236-15 SCHEDULES FOR CONSTRUCTION CONTRACTS (APR 1984)
- 52.236-21 SPECIFICATIONS AND DRAWINGS FOR CONSTRUCTION (FEB 1997)
- 52.236-26 PRECONSTRUCTION CONFERENCE (FEB 1995)
- 52.242-14 SUSPENSION OF WORK (APR 1984)
- 52.243-4 CHANGES (JUN 2007)
- 52.243-5 CHANGES AND CHANGED CONDITIONS (APR 1984)
- 52.244-6 SUBCONTRACTS FOR COMMERCIAL ITEMS (FEB 2016)
- 52.245-2 GOVERNMENT PROPERTY INSTALLATION OPERATION SERVICES (APR 2012)

- 52.245-9 USE AND CHARGES (APR 2012)
- 52.246-12 INSPECTION OF CONSTRUCTION (AUG 1996)
- 52.246-17 WARRANTY OF SUPPLIES OF A NONCOMPLEX NATURE (JUN 2003)
- 52.246-21 WARRANTY OF CONSTRUCTION (MAR 1994)
- 52.249-2 TERMINATION FOR CONVENIENCE OF THE GOVERNMENT (FIXED-PRICE) (APR 2012) *Alternate I (SEPT 1996)*
- 52.249-10 DEFAULT (FIXED-PRICE CONSTRUCTION) (APR 1984)
- 52.249-14 EXCUSABLE DELAYS (APR 1984)

The following Department of State Acquisition Regulation (DOSAR) clause(s) is/are set forth in full text:

652.204-70 DEPARTMENT OF STATE PERSONAL IDENTIFICATION CARD ISSUANCE PROCEDURES (MAY 2011)

(a) The Contractor shall comply with the Department of State (DOS) Personal Identification Card Issuance Procedures for all employees performing under this contract who require frequent and continuing access to DOS facilities, or information systems. The Contractor shall insert this clause in all subcontracts when the subcontractor's employees will require frequent and continuing access to DOS facilities, or information systems.

(b) The DOS Personal Identification Card Issuance Procedures may be accessed at <http://www.state.gov/m/ds/rls/rpt/c21664.htm>.

(End of clause)

652.229-71 PERSONAL PROPERTY DISPOSITION AT POSTS ABROAD (AUG 1999)

Regulations at 22 CFR Part 136 require that U.S. Government employees and their families do not profit personally from sales or other transactions with persons who are not themselves entitled to exemption from import restrictions, duties, or taxes. Should the Contractor experience importation or tax privileges in a foreign country because of its contractual relationship to the United States Government, the Contractor shall observe the requirements of 22 CFR Part 136 and all policies, rules, and procedures issued by the chief of mission in that foreign country.

(End of clause)

CONTRACTOR IDENTIFICATION (JULY 2008)

Contract performance may require contractor personnel to attend meetings with government personnel and the public, work within government offices, and/or utilize government email.

Contractor personnel must take the following actions to identify themselves as non-federal employees:

- 1) Use an e-mail signature block that shows name, the office being supported and company affiliation (e.g. "John Smith, Office of Human Resources, ACME Corporation Support Contractor");
- 2) Clearly identify themselves and their contractor affiliation in meetings;
- 3) Identify their contractor affiliation in Departmental e-mail and phone listings whenever contractor personnel are included in those listings; and
- 4) Contractor personnel may not utilize Department of State logos or indicia on business cards.

(End of clause)

652.236-70 ACCIDENT PREVENTION (APR 2004)

(a) *General.* The Contractor shall provide and maintain work environments and procedures which will safeguard the public and Government personnel, property, materials, supplies, and equipment exposed to contractor operations and activities; avoid interruptions of Government operations and delays in project completion dates; and, control costs in the performance of this contract. For these purposes, the Contractor shall:

- (1) Provide appropriate safety barricades, signs and signal lights;
- (2) Comply with the standards issued by any local government authority having jurisdiction over occupational health and safety issues; and,
- (3) Ensure that any additional measures the Contracting Officer determines to be reasonably necessary for this purpose are taken.
- (4) For overseas construction projects, the Contracting Officer shall specify in writing additional requirements regarding safety if the work involves:
 - (i) Scaffolding;
 - (ii) Work at heights above two (2) meters;
 - (iii) Trenching or other excavation greater than one (1) meter in depth;
 - (iv) Earth moving equipment;
 - (v) Temporary wiring, use of portable electric tools, or other recognized electrical hazards. Temporary wiring and portable electric tools require the use of a ground fault circuit interrupter (GFCI) in the affected circuits; other electrical hazards may also require the use of a GFCI;
 - (vi) Work in confined spaces (limited exits, potential for oxygen less than 19.5 percent or combustible atmosphere, potential for solid or liquid engulfment, or other hazards considered to be immediately dangerous to life or health such as water tanks, transformer vaults, sewers, cisterns, etc.);
 - (vii) Hazardous materials – a material with a physical or health hazard including but not limited to, flammable, explosive, corrosive, toxic, reactive or unstable, or any operations which creates any kind of contamination inside an occupied building such as dust from demolition activities, paints, solvents, etc.; or
 - (viii) Hazardous noise levels.

(b) *Records.* The Contractor shall maintain an accurate record of exposure data on all accidents incident to work performed under this contract resulting in death, traumatic injury,

occupational disease, or damage to or theft of property, materials, supplies, or equipment. The Contractor shall report this data in the manner prescribed by the Contracting Officer.

(c) *Subcontracts.* The Contractor shall be responsible for its subcontractors' compliance with this clause.

(d) *Written program.* Before commencing work, the Contractor shall:

(1) Submit a written plan to the Contracting Officer for implementing this clause. The plan shall include specific management or technical procedures for effectively controlling hazards associated with the project; and,

(2) Meet with the Contracting Officer to discuss and develop a mutual understanding relative to administration of the overall safety program.

(e) *Notification.* The Contracting Officer shall notify the Contractor of any non-compliance with these requirements and the corrective actions required. This notice, when delivered to the Contractor or the Contractor's representative on site, shall be deemed sufficient notice of the non-compliance and corrective action required. After receiving the notice, the Contractor shall immediately take corrective action. If the Contractor fails or refuses to promptly take corrective action, the Contracting Officer may issue an order suspending all or part of the work until satisfactory corrective action has been taken. The Contractor shall not be entitled to any equitable adjustment of the contract price or extension of the performance schedule on any suspension of work order issued under this clause.

(End of clause)

652.242-73 AUTHORIZATION AND PERFORMANCE (AUG 1999)

(a) The Contractor warrants the following:

(1) That it has obtained authorization to operate and do business in the country or countries in which this contract will be performed;

(2) That it has obtained all necessary licenses and permits required to perform this contract; and,

(3) That it shall comply fully with all laws, decrees, labor standards, and regulations of said country or countries during the performance of this contract.

(b) If the party actually performing the work will be a subcontractor or joint venture partner, then such subcontractor or joint venture partner agrees to the requirements of paragraph (a) of this clause.

(End of clause)

652.243-70 NOTICES (AUG 1999)

Any notice or request relating to this contract given by either party to the other shall be in writing. Said notice or request shall be mailed or delivered by hand to the other party at the address provided in the schedule of the contract. All modifications to the contract must be made in writing by the Contracting Officer.

(End of clause)

I. LIST OF ATTACHMENTS

ATTACHMENT NUMBER	DESCRIPTION OF ATTACHMENT	NUMBER OF PAGES
Attachment 1	Scope of Work	10
Attachment 2	Drawings	3
Attachment 3	Breakdown of Price by Divisions of Specifications	1
Attachment 4	RSO Biographic Data	2
Attachment 5	Holiday Schedule	1

J. QUOTATION INFORMATION

A. QUALIFICATIONS OF OFFERORS

Offerors/quoters must be technically qualified and financially responsible to perform the work described in this solicitation. At a minimum, each Offeror/Quoter must meet the following requirements:

- (1) Be able to understand written and spoken English;
- (2) Have an established business with a permanent address and telephone listing;
- (3) Be able to demonstrate prior construction experience with suitable references;
- (4) Have the necessary personnel, equipment and financial resources available to perform the work;
- (5) Have all licenses and permits required by local law;
- (6) Meet all local insurance requirements;
- (7) Have the ability to obtain or to post adequate performance security, such as bonds, irrevocable letters of credit or guarantees issued by a reputable financial institution;
- (8) Have no adverse criminal record; and
- (9) Have no political or business affiliation which could be considered contrary to the interests of the United States.

B. SUBMISSION OF QUOTATIONS

This solicitation is for the performance of the construction services described in SCOPE OF WORK, and the Attachments which are a part of this request for quotation.

Each quotation must consist of the following:		
VOLUME	TITLE	NUMBER OF COPIES*
I	Standard Form 18 including a completed Attachment 4, "BREAKDOWN OF PROPOSAL PRICE BY DIVISIONS OF SPECIFICATIONS, and a completed Section L, "REPRESENTATIONS AND CERTIFICATIONS"	2
II	Performance schedule in the form of a "bar chart" and Business Management/Technical Proposal	2

Submit the complete quotation to the address indicated. If mailed, on Standard Form 18, or if hand-delivered, use the address set forth below:

CONTRACTING & PROCUREMENT (C&P)
General Services Office (GSO)
American Embassy Manila
Seafront Compound, Roxas Boulevard
Pasay City 1300

The Offeror/Quoter shall identify and explain/justify any deviations, exceptions, or conditional assumptions taken with respect to any of the instructions or requirements of this request for quotation in the appropriate volume of the offer.

Volume II: Performance schedule and Business Management/Technical Proposal.

(a) Present the performance schedule in the form of a "bar chart" indicating when the various portions of the work will be commenced and completed within the required schedule. This bar chart shall be in sufficient detail to clearly show each segregable portion of work and its planned commencement and completion date.

(b) The Business Management/Technical Proposal shall be in two parts, including the following information:

Proposed Work Information - Provide the following:

- (1) A list of the names, addresses and telephone numbers of the owners, partners, and principal officers of the Offeror;
- (2) The name and address of the Offeror's field superintendent for this project;
- (3) A list of the names, addresses, and telephone numbers of subcontractors and principal materials suppliers to be used on the project, indicating what portions of the work will be performed by them; and,

Experience and Past Performance - List all contracts and subcontracts your company has held over the past three years for the same or similar work. Provide the following information for each contract and subcontract:

- (1) Customer's name, address, and telephone numbers of customer's lead contract and technical personnel;
- (2) Contract number and type;
- (3) Date of the contract award place(s) of performance, and completion dates; Contract dollar value;
- (4) Brief description of the work, including responsibilities; and
- (5) Any litigation currently in process or occurring within last 5 years.

C. 52.236-27 SITE VISIT (CONSTRUCTION) (FEB 1995)

(a) The clauses at 52.236-2, Differing Site Conditions, and 52.236-3, Site Investigations and Conditions Affecting the Work, will be included in any contract awarded as a result of this solicitation. Accordingly, offerors or quoters are urged and expected to inspect the site where the work will be performed.

(b) A site visit has been scheduled on **Tuesday, June 14, 2016 at 9:00 am**

(c) Participants will meet at **Roxas Boulevard Gate, Seafront Compound, Ermita Manila.**

D. MAGNITUDE OF CONSTRUCTION PROJECT

It is anticipated that the range in price of this contract will less than Php 1,162,500.00

E. LATE QUOTATIONS. Late quotations shall be handled in accordance with FAR.

F. 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates the following provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer.

Also, the full text of a solicitation provision may be accessed electronically at: <http://acquisition.gov/far/index.html>/ or <http://farsite.hill.af.mil/vffara.htm>. Please note these addresses are subject to change.

If the Federal Acquisition Regulation (FAR) is not available at the locations indicated above, use the Department of State Acquisition website at <http://www.statebuy.state.gov> to access the link to the FAR, or use of an Internet "search engine" (for example, Google, Yahoo or Excite) is suggested to obtain the latest location of the most current FAR.

The following Federal Acquisition Regulation provisions are incorporated by reference (48 CFR CH. 1):

<u>PROVISION</u>	<u>TITLE AND DATE</u>
52.204-6	DATA UNIVERSAL NUMBERING SYSTEM (DUNS) NUMBER (JULY 2013)
52.204-7	SYSTEM FOR AWARD MANAGEMENT (JULY 2013)

- 52.204-16 COMMERCIAL AND GOVERNMENT ENTITY CODE REPORTING
(JUL 2015)
- 52.214-34 SUBMISSION OF OFFERS IN THE ENGLISH LANGUAGE (APR
1991)
- 52.215-1 INSTRUCTIONS TO OFFERORS--COMPETITIVE ACQUISITION
(JAN 2004)

K. EVALUATION CRITERIA

Award will be made to the lowest priced, acceptable, responsible quoter. The Government reserves the right to reject quotations that are unreasonably low or high in price.

The Government will determine acceptability by assessing the offeror's compliance with the terms of the RFQ. The Government will determine responsibility by analyzing whether the apparent successful quoter complies with the requirements of FAR 9.1, including:

- ability to comply with the required performance period, taking into consideration all existing commercial and governmental business commitments;
- satisfactory record of integrity and business ethics;
- necessary organization, experience, and skills or the ability to obtain them;
- necessary equipment and facilities or the ability to obtain them; and
- otherwise, qualified and eligible to receive an award under applicable laws and regulations.

The following DOSAR is provided in full text:

652.209-79 REPRESENTATION BY CORPORATION REGARDING AN UNPAID DELINQUENT TAX LIABILITY OR A FELONY CRIMINAL CONVICTION UNDER ANY FEDERAL LAW (SEPT 2014) (DEVIATION per PIB 2014-21)

(a) In accordance with section 7073 of Division K of the Consolidated Appropriations Act, 2014 (Public Law 113-76) none of the funds made available by that Act may be used to enter into a contract with any corporation that –

(1) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency has direct knowledge of the conviction, unless the agency has considered, in accordance with its procedures, that this further action is not necessary to protect the interests of the Government; or

(2) Has any unpaid Federal tax liability that has been assessed for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency has direct knowledge of the unpaid tax liability, unless the Federal agency has considered, in accordance with its procedures, that this further action is not necessary to protect the interests of the Government.

For the purposes of section 7073, it is the Department of State's policy that no award may be made to any corporation covered by (1) or (2) above, unless the Procurement Executive has made a written determination that suspension or debarment is not necessary to protect the interests of the Government.

(b) Offeror represents that—

(1) It is [] is not [] a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(2) It is [] is not [] a corporation that has any unpaid Federal tax liability that has been assessed for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.

(End of provision)

SECTION L - REPRESENTATIONS, CERTIFICATIONS AND
OTHER STATEMENTS OF OFFERORS OR QUOTERS

L.1 52.204-3 TAXPAYER IDENTIFICATION (OCT 1998)

(a) Definitions.

"Common parent", as used in this provision, means that corporate entity that owns or controls an affiliated group of corporations that files its Federal income tax returns on a consolidated basis, and of which the offeror is a member.

"Taxpayer Identification Number (TIN)", as used in this provision, means the number required by the IRS to be used by the offeror in reporting income tax and other returns. The TIN may be either a Social Security Number or an Employer Identification Number.

(b) All offerors must submit the information required in paragraphs (d) through (f) of this provision in order to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325 (d), reporting requirements of 26 USC 6041, 6041A, and 6050M and implementing regulations issued by the Internal Revenue Service (IRS). If the resulting contract is subject to the reporting requirements described in FAR 4.904, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments

(c) otherwise due under the contract.

(d) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 USC 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(e) Taxpayer Identification Number (TIN).

TIN: _____

TIN has been applied for.

TIN is not required because:

Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the U.S. and does not have an office or place of business or a fiscal paying agent in the U.S.;

Offeror is an agency or instrumentality of a foreign government;

Offeror is an agency or instrumentality of the Federal Government.

(e) Type of Organization.

Sole Proprietorship;

Partnership;

Corporate Entity (not tax exempt);

Corporate Entity (tax exempt);

Government Entity (Federal, State or local);

- Foreign Government;
- International organization per 26 CFR 1.6049-4;
- Other _____.

(f) Common Parent.

- Offeror is not owned or controlled by a common parent as defined in paragraph (a) of this clause.
- Name and TIN of common parent:
 Name _____
 TIN _____

(End of provision)

L.2 52.204-8 - Annual Representations and Certifications (Feb 2016)

(a) (1) The North American Industry Classification System (NAICS) code for this acquisition is/are: **236118 - Construction Management, residential remodeling**

236220 - Construction Management, commercial and institutional building or Warehouse construction

237110 - Construction Management, water and sewage line and related structures

237310 - Construction Management, highway road, street or bridge

237990 - Construction Management, outdoor recreation facility

(2) The small business size standard is **\$36.5 Million USD**.

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b) (1) If the provision at 52.204-7, System for Award Management, is included in this solicitation, paragraph (d) of this provision applies.

(2) If the provision at 52.204-7 is not included in this solicitation, and the offeror is currently registered in the System for Award Management (SAM), and has completed the Representations and Certifications section of SAM electronically, the offeror may choose to use paragraph (d) of this provision instead of completing the corresponding individual representations and certification in the solicitation. The offeror shall indicate which option applies by checking one of the following boxes:

(i) Paragraph (d) applies.

(ii) Paragraph (d) does not apply and the offeror has completed the individual representations and certifications in the solicitation.

(c) (1) The following representations or certifications in SAM are applicable to this solicitation as indicated:

(i) 52.203-2, Certificate of Independent Price Determination. This provision applies to solicitations when a firm-fixed-price contract or fixed-price contract with economic price adjustment is contemplated, unless—

(A) The acquisition is to be made under the simplified acquisition procedures in Part 13;

(B) The solicitation is a request for technical proposals under two-step sealed bidding procedures; or

(C) The solicitation is for utility services for which rates are set by law or regulation.

(ii) 52.203-11, Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions. This provision applies to solicitations expected to exceed \$150,000.

(iii) 52.204-3, Taxpayer Identification. This provision applies to solicitations that do not include the provision at 52.204-7, System for Award Management.

(iv) 52.204-5, Women-Owned Business (Other Than Small Business). This provision applies to solicitations that—

(A) Are not set aside for small business concerns;

(B) Exceed the simplified acquisition threshold; and

(C) Are for contracts that will be performed in the United States or its outlying areas.

(v) 52.209-2, Prohibition on Contracting with Inverted Domestic Corporations—Representation.

(vi) 52.209-5; Certification Regarding Responsibility Matters. This provision applies to solicitations where the contract value is expected to exceed the simplified acquisition threshold.

(vii) 52.209-11, Representation by Corporations Regarding Delinquent Tax Liability or a Felony Conviction under any Federal Law. This provision applies to all solicitations.

(viii) 52.214-14, Place of Performance--Sealed Bidding. This provision applies to invitations for bids except those in which the place of performance is specified by the Government.

(ix) 52.215-6, Place of Performance. This provision applies to solicitations unless the place of performance is specified by the Government.

(x) 52.219-1, Small Business Program Representations (Basic & Alternate I). This provision applies to solicitations when the contract will be performed in the United States or its outlying areas.

(A) The basic provision applies when the solicitations are issued by other than DoD, NASA, and the Coast Guard.

(B) The provision with its Alternate I applies to solicitations issued by DoD, NASA, or the Coast Guard.

(xi) 52.219-2, Equal Low Bids. This provision applies to solicitations when contracting by sealed bidding and the contract will be performed in the United States or its outlying areas.

(xii) 52.222-22, Previous Contracts and Compliance Reports. This provision applies to solicitations that include the clause at 52.222-26, Equal Opportunity.

(xiii) 52.222-25, Affirmative Action Compliance. This provision applies to solicitations, other than those for construction, when the solicitation includes the clause at 52.222-26, Equal Opportunity.

(xiv) 52.222-38, Compliance with Veterans' Employment Reporting Requirements. This provision applies to solicitations when it is anticipated the contract award will exceed the simplified acquisition threshold and the contract is not for acquisition of commercial items.

(xv) 52.223-1, Biobased Product Certification. This provision applies to solicitations that require the delivery or specify the use of USDA-designated items; or include the clause at 52.223-2, Affirmative Procurement of Biobased Products Under Service and Construction Contracts.

(xvi) 52.223-4, Recovered Material Certification. This provision applies to solicitations that are for, or specify the use of, EPA- designated items.

(xvii) 52.225-2, Buy American Certificate. This provision applies to solicitations containing the clause at 52.225-1.

(xviii) 52.225-4, Buy American--Free Trade Agreements--Israeli Trade Act Certificate. (Basic, Alternates I, II, and III.) This provision applies to solicitations containing the clause at 52.225- 3.

(A) If the acquisition value is less than \$25,000, the basic provision applies.

(B) If the acquisition value is \$25,000 or more but is less than \$50,000, the provision with its Alternate I applies.

(C) If the acquisition value is \$50,000 or more but is less than \$77,533, the provision with its Alternate II applies.

(D) If the acquisition value is \$79,507 or more but is less than \$100,000, the provision with its Alternate III applies.

(xix) 52.225-6, Trade Agreements Certificate. This provision applies to solicitations containing the clause at 52.225-5.

(xx) 52.225-20, Prohibition on Conducting Restricted Business Operations in Sudan--Certification. This provision applies to all solicitations.

(xxi) 52.225-25, Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran—Representation and Certification. This provision applies to all solicitations.

(xxii) 52.226-2, Historically Black College or University and Minority Institution Representation. This provision applies to solicitations for research, studies, supplies, or services of the type normally acquired from higher educational institutions.

(2) The following representations or certifications are applicable as indicated by the Contracting Officer:

___ (i) 52.204-17, Ownership or Control of Offeror.

___ (ii) 52.222-18, Certification Regarding Knowledge of Child Labor for Listed End Products.

___ (iii) 52.222-48, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Certification.

___ (iv) 52.222-52 Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Certification.

___ (v) 52.223-9, with its Alternate I, Estimate of Percentage of Recovered Material Content for EPA-Designated Products (Alternate I only).

___ (vi) 52.227-6, Royalty Information.

___ (A) Basic.

___ (B) Alternate I.

___ (vii) 52.227-15, Representation of Limited Rights Data and Restricted Computer Software.

(d) The offeror has completed the annual representations and certifications electronically via the SAM Web site accessed through <https://www.acquisition.gov>. After reviewing the SAM database information, the offeror verifies by submission of the offer that the representations and certifications currently posted electronically that apply to this solicitation as indicated in paragraph (c) of this provision have been entered or updated within the last 12 months; are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR 4.1201); except for the changes identified below [*offeror to insert changes, identifying change by clause number, title, date*]. These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

FAR Clause	Title	Date	Change

Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted on SAM.

(End of Provision)

L.3. 52.225-18 PLACE OF MANUFACTURE (SEPT 2006)

(a) *Definitions.* As used in this clause—

“Manufactured end product” means any end product in Federal Supply Classes (FSC) 1000-9999, except—

- (1) FSC 5510, Lumber and Related Basic Wood Materials;
- (2) Federal Supply Group (FSG) 87, Agricultural Supplies;
- (3) FSG 88, Live Animals;
- (4) FSG 89, Food and Related Consumables;
- (5) FSC 9410, Crude Grades of Plant Materials;
- (6) FSC 9430, Miscellaneous Crude Animal Products, Inedible;
- (7) FSC 9440, Miscellaneous Crude Agricultural and Forestry Products;
- (8) FSC 9610, Ores;
- (9) FSC 9620, Minerals, Natural and Synthetic; and
- (10) FSC 9630, Additive Metal Materials.

“Place of manufacture” means the place where an end product is assembled out of components, or otherwise made or processed from raw materials into the finished product that is to be provided to the Government. If a product is disassembled and reassembled, the place of reassembly is not the place of manufacture.

(b) For statistical purposes only, the offeror shall indicate whether the place of manufacture of the end products it expects to provide in response to this solicitation is predominantly—

- (1) In the United States (Check this box if the total anticipated price of offered end products manufactured in the United States exceeds the total anticipated price of offered end products manufactured outside the United States); or
- (2) Outside the United States.

(End of provision)

L.4 AUTHORIZED CONTRACTOR ADMINISTRATOR

If the offeror does not fill-in the blanks below, the official who signed the offer will be deemed to be the offeror's representative for Contract Administration, which includes all matters pertaining to payments.

Name:
Telephone Number:
Address:

[Proposal Note: If the bidder/offeror has indicated “yes” in blocks (a)(1), (2), or (3) of the following provision, the bidder/offeror shall include Defense Base Act insurance costs covering those employees in their proposed prices. The bidder/offeror may obtain DBA insurance directly from any Department of Labor approved providers at the DOL website at <http://www.dol.gov/owcp/dlhwc/lscarrier.htm>.]

L.5 652.228-70 DEFENSE BASE ACT – COVERED CONTRACTOR EMPLOYEES (JUN 2006)

(a) Bidders/offerors shall indicate below whether or not any of the following categories of employees will be employed on the resultant contract, and, if so, the number of such employees:

<u>Category</u>	<u>Yes/No</u>	<u>Number</u>	
(1) United States citizens or residents			
(2) Individuals hired in the United States, regardless of citizenship			
(3) Local nationals or third country nationals where contract performance takes place in a country where there are no local workers’ compensation laws		local nationals:	
		third-country nationals:	
(4) Local nationals or third country nationals where contract performance takes place in a country where there are local workers’ compensation laws		local nationals:	
		third-country nationals:	

(b) The Contracting Officer has determined that for performance in the country of **Philippines**.

- Workers’ compensation laws exist that will cover local nationals and third country nationals.
- Workers’ compensation laws do not exist that will cover local nationals and third country nationals.

(c) If the bidder/offeror has indicated “yes” in block (a)(4) of this provision, the bidder/offeror shall not purchase Defense Base Act insurance for those employees. However, the

bidder/offeror shall assume liability toward the employees and their beneficiaries for war-hazard injury, death, capture, or detention, in accordance with the clause at FAR 52.228-4.

(d) RESERVED

(End of provision)

ATTACHMENT #1
SCOPE OF WORK
(10 pages)

ATTACHMENT #2
DRAWINGS
(3 pages)

ATTACHMENT #3
UNITED STATES DEPARTMENT OF STATE
BREAKDOWN OF PRICE BY DIVISIONS OF SPECIFICATIONS
(1 page)

ATTACHMENT #4
RSO BIOGRAPHIC DATA
(2 pages)

ATTACHMENT #5
HOLIDAY SCHEDULE
(1 page)

PROJECT: Proposed SAF Barrack Interior Renovation.
SITE: Seafront Compound, U.S. Embassy, Roxas Blvd., Pasay City.

S C O P E O F W O R K

C.1 GENERAL

- C.1.1 The Contractor shall furnish all required personnel, tools of trade, equipment, materials, transportation, delivery and a competent English speaking Supervisor or Foreman who will stay at the job site every work day throughout the progress of the project in connection with the **Proposed SAF Barrack Interior Renovation** in compliance with the set of drawings and technical provisions contained herein.
- C.1.2 The work shall consist of but not limited to:
1. Removal and demolition of existing kitchen cabinets, kitchen countertops, dry walls, concrete walls as indicated in the proposed plan.
 2. Construction of new dry wall and concrete wall as indicated in the plan.
 3. Removal of floor and wall tiles and replacement with new ceramic tiles in areas like, kitchen, dining and vinyl tile in bed room area.
 4. All walls and ceiling shall be completely cleaned and repainted with an approve brand of paint, see C.3.5 .2. All existing doors and door jambs shall be repaired, repainted and accessories shall be replaced w/ new ones (hinges, lock, door knob, door stopper and other accessories needed).
 5. Furnish and install new kitchen overhead cabinet, under the counter cabinets and drawers with complete accessories including the nook dining table. Include single stainless kitchen sink, stainless faucet and all accessories (no plastic fixtures like faucet, valves, etc.).
 6. Complete rough-in & finish work for all plumbing works of kitchen and laundry area.
 7. Complete rough-in & finish work for all electrical works in the kitchen and other areas as indicated in the drawing.
 8. Contractor shall Install and furnish of mechanical ducting for equipment such as exhaust fan, range hood.
 9. Contractor shall provide auxiliary electrical line for speaker and smoke detector.

C.2 SPECIFICATIONS AND DRAWINGS

1. The Contractor shall keep on the work site a copy of the Drawings and Scope of Work; and shall at all times give the Contracting Officer's Representative (COR) or his delegated representative access thereto.
2. The general character and scope of the work are illustrated by the drawings listed in the Scope of Work.
3. Anything mentioned in the Scope of Work and not shown on the Drawings; or shown on the Drawings and not mentioned in the Scope of Work, shall be of like effect as if shown or mentioned in both. In case of such differences between the Drawings and the Scope of Work, **the Scope of Work shall govern.**
4. All dimensions and thicknesses of materials mentioned in this Scope of Work, and shown on the Drawings are according to American and Philippine standards; however, it is not the intention to require that materials will meet these dimensions exactly. Standard sizes and thicknesses as used in the highest type of work will be acceptable; provided that the sizes and dimensions of proposed will satisfy the required condition.
5. In addition to other records required under the contract, Contractor shall maintain the following:

- a. As-Built Drawings: The Contractor shall maintain at the job site two sets of full size contract drawings showing any deviations which have been made from the contract drawings, including buried or concealed construction. Special attention shall be given to recording the horizontal and vertical location of all buried utilities that differ from the contract drawings. These drawings shall be available for review by the COR at all times.
- b. Post-Project Submittals: After completion of the project and not later than twenty (20) days from the date of acceptance, the Contractor is required to submit the following:
 - Drawings: The Contractor shall maintain and update the As-Built drawings of the project. Requests for partial payments may not be processed if the marked prints are not kept current, and request for final payment will not be approved until the marked prints are delivered to the COR. The required sets for submittal are as follows:
 - ✓ One (1) set of reproducible As-Built drawings on Mylar or Sepia prints.
 - ✓ One (1) sets of Blueline Prints.
 - ✓ CADD File DVD Disk. The CADD File shall be encoded in Autocad Rel. 2013 (or latest).
 - Documentations: The Contractor is required to submit Tabulated Listings of all Finish Materials, Machinery/Equipment installed for easy reference and for future maintenance purposes. All Machinery/Equipment shall include related Technical Information. These listings shall include, but not limited to the following:
 - ✓ Kitchen Fixtures, Toilet and Bath and its Accessories
 - ✓ Floor Tiles
 - ✓ Paint Colors, Paint Color Finish Schedule
 - ✓ Lighting Fixtures
 - ✓ Electrical Switches/Outlets

C.3 TECHNICAL PROVISION

C.3.1 CARPENTRY WORKS

C.3.1.1 KITCHEN AND LAUNDRY CABINETS

1. The extent of the carpentry work shall include all the finish work for the kitchen as detailed below:
 - a. The contractor shall dismantle the existing kitchen cabinets and countertops in a professional way. The old kitchen cabinets and countertops parts shall be transferred by the contractor to the storage area inside the compound as directed by the COR.
 - b. The contractor shall furnish and install new kitchen cabinets, countertops and backsplash as shown in the drawings. The kitchen overhead and base cabinets and drawers shall be of 19mm thk. Marine plywood in back to back high pressured laminate cherry wood finish (Verify final color finish to COR). Drawer housing, Partitions, Backing, Sidings, Sub-counter support and Shelvings for cabinets in 19mm thk. Marine plywood in Melamine laminate finish.
 - c. The complete kitchen design and wood, accessories, hinges, handles, metal pegs, and samples shall be submitted to and approved by the COR prior to fabrication.
 - e. The Contractor shall furnish and install new single bowl drop-in stainless steel kitchen with stainless steel faucets and wall mount stove range hoods for exhaust including all the related duct work.
 - f. All other electrical appliances shall be furnished by the USG upon completion: fridge, range hood, washing machine, dryer, kitchen range.
 - g. Furnish and install overhead cabinets, under the counter cabinets, drawers for laundry area.

C.3.1.2 EXECUTION

The cabinetry shall be made up of marine plywood with high-pressured laminate finish. Refer to the drawings for the dimensions of cabinetry. The Contractor shall submit color sample for approval of COR.

1. Preparation

- a. Condition woodwork to average prevailing humidity conditions in installation areas before installation.
 - b. Before installing architectural woodwork, examine shop-fabricated work for completion and complete work as required, including removal of packing and back-priming. The Contractor shall submit sample boards for approval by the COR.
2. Installation
- a. Quality Standard: Install woodwork to comply with AWI Section 1700.
 - b. Install woodwork level, plumb, true, and straight. Shim as required with concealed shims. Install level and plumb (including tops) to a tolerance of 3mm in 2400 mm.
 - c. Scribe and cut woodwork to fit adjoining work, and refinish cut surfaces and repair damaged finish at cuts.
 - d. Anchor woodwork to anchors or blocking built in or directly attached to substrates. Secure with countersunk, concealed fasteners and blind nailing as required for complete installation. Use fine finishing nails or finishing screws for exposed fastening, countersunk and filled flush with woodwork and matching final finish if transparent finish is indicated.
 - e. Cabinets: Install without distortion so doors and drawers fit openings properly and are accurately aligned. Adjust hardware to center doors and drawers in openings to provide unencumbered operation. Complete installation of hardware and accessory items as indicated.
 - (1) Install cabinets with no more than 3 mm in 2400-mm sag, bow, or other variation from a straight line.
 - (2) Maintain veneer sequence matching of cabinets with transparent finish.
 - (3) Fasten wall cabinets through back, near top and bottom, at ends and not more than 400 mm o.c. with No. 10 wafer-head screws sized for 25-mm penetration into wood framing blocking, or hanging strips.
- f. Countertops and Backsplash:
- (1) Specifications: Synthetic monolithic countertops and backsplash shall be of 19mm thk. The Contractor shall submit sample boards for approval by the COR.
 - (2) Installation

Anchor securely by glue or adhesive through corner blocks of base cabinets or other supports into underside of countertop.

 - (a) Align adjacent solid-surfacing-material countertops and form seams to comply with manufacturer's written recommendations using adhesive in color to match countertop. Carefully dress joints smooth, remove surface scratches, and clean entire surface.
 - (b) Install countertops with no more than 3mm in 2400-mm sag, bow, or other variation from a straight line.
 - (c) Secure backsplashes to tops with concealed metal brackets at 400 mm o.c. and to walls with adhesive.
- g. Complete the finishing work not completed at shop or before installation of woodwork. Fill nail holes with matching filler where exposed. Apply specified finish coats, including stains and paste fillers if any, to exposed surfaces where only sealer/prime coats were applied in shop.
3. Adjusting and Cleaning
- a. Repair damaged and defective woodwork, where possible, to eliminate functional and visual defects; where not possible to repair, replace wood work. Adjust joinery for uniform appearance.
 - b. Clean, lubricate, and adjust hardware.
 - c. Clean woodwork on exposed and semi-exposed surfaces. Touch up shop applied finishes to restore damaged or soiled areas.

C.3.2 PLUMBING WORKS

C.3.2.1 The extent of the plumbing work shall include all the rough-in works for the Kitchen & Laundry as detailed below:

1. Install new high quality single bowl drop-in kitchen sink in stainless steel finish and grease trap shall be attached below the sink to avoid clogging.
2. Install new kitchen Faucets and its accessories.
3. All the plumbing piping works shall be embedded in the walls or below the ground floor suspended slab.
4. The contractor shall be responsible to restore the original finish, texture and color of the affected areas.
5. As part of the works, the contractor shall check and maintain all the existing plumbing fixtures in the kitchen.

C.3.2.2 Products: The contractor shall furnish:

Copper Tube and Polyvinyl Chloride (PVC): ¾" Ø cold water supply (to match existing).

Polyvinyl Chloride (PVC): for waste water (2"Ø pipe & 4" Ø pipe).

Valves: Built-in valves, Grohe or approved equal.

Kitchen sink: high quality stainless steel commercial sink (single bowl) premium-grade steel -18 gauge-stainless steel Type 316 with adjustable "P" trap with cleanout plug tubing to wall and escutcheon by Franke or Kindred or approved equal. Grease trap shall be installed to avoid clogging.

Kitchen Faucet : Grohe, German made, zedra brand or approved equal.

C.3.2.3 EXECUTION

Pipes, joints & fittings

1. Install the pipes, fittings & joints to connect to the existing system in the same installation method and following the instructions listed below.
2. Install pipes, joints & fittings, in accordance with recognized industry practices which will achieve permanently leak proof piping systems, capable of performing each indicated service without piping failure. Install each run with minimum joints and couplings, but with adequate and accessible unions for disassembly and maintenance/replacement of valves and equipment. Align piping accurately at connections, within 2 mm (1/16") misalignment tolerance.
3. Locate piping runs except as otherwise indicated, vertically and horizontally (pitched to drain) and avoid diagonal runs wherever possible. Orient horizontal runs parallel with walls and column lines.
4. Clean exterior surfaces of installed piping system of superfluous materials. During construction, properly cap all lines and equipment nozzles so as to prevent the entrance of sand, dirt, etc. Each system of piping to be flushed prior to testing for the purpose of removing grit, dirt, sand, etc., from the piping for as long as time is required to thoroughly clean the system.
5. In erecting pipe, friction wrenches and risers shall be used exclusively; any pipe cut, dented or otherwise damaged shall be replaced.

C.3.2.4 PLUMBING FIXTURES AND ACCESSORIES

1. Install plumbing fixtures and accessories as indicated, in accordance with manufacturer's written instructions, applicable codes and regulations, and in accordance with recognized industry practices to ensure that installation complies with requirements and serves intended function.
2. Fasten plumbing fixtures securely to supports on building structure. Secure water supplies behind or within wall construction to provide rapid installation.
3. Provide an isolation valve in an accessible location in the water connection to each fixture
4. Seal (caulk) all fixtures to walls and floors using G.E. silicone sealant. Match sealant color to fixture color.
5. Clean fixtures, trim, and strainers using manufacturers recommended cleaning methods and materials.

6. Upon completion on installation of plumbing fixtures and trim, after fixtures are water pressurized, test fixture to demonstrate compliance with requirements. Where possible correct malfunctioning units, retest to demonstrate compliance, otherwise remove and replace with new equipment and retest at no cost to USG.
7. Apply the proper joint sealant and silicone for all joints around all the finished fixtures and accessories as required to provide sealed installations.

C.3.3 ELECTRICAL WORKS

C.3.3.1 The extent of the electric work shall include all the rough-in and the finished electric work for the entire kitchen, bed room, laundry and dining as detailed below:

1. The contractor shall furnish and install all new wirings, conduits, lightings and housing fixtures, and others in order for the new electrical layout as shown in design drawing. New Panel board shall be provided inside the building and connect to the main panel board. Provide complete main breaker and branch circuit breaker. Main panel board shall be NEMA 1 with neutral and ground bus bar. All conduits shall be embedded in the walls and mounted on the ceiling. Minimum damage shall be allowed to the walls' plaster and paint. For all new wiring, the wiring and conduits shall be connected to the electrical panel from the utility room through the gypsum ceiling. The contractor shall repair any dry wall and ceiling that has been damaged prior to delivering the project.

C.3.3.2 GENERAL

1. Do not scale from the layout drawings, work according to architectural drawings unless otherwise indicated.
2. All equipment layouts are provisional. Final layouts are to be determined by the contractor after coordination with other trades.
3. Conductors for receptacles outlets circuits shall be in general 4mm² & protected by 20 amp. circuit breakers unless otherwise indicated.
4. Protective earth conductors are not indicated on the drawings, but are to be run with all circuits in accordance with the NEC 70 (article 250).
5. All lighting switches and receptacles outlets located in general areas shall be installed at 1200 & 450mm above F.F.L. respectively. Lighting switches shall be mounted inside the room on the side of the door handle within 200mm from door frame unless otherwise indicated.
6. All receptacles outlets in wet areas, stores shall be mounted at 1200 A.F.F.L unless otherwise shown.
7. The contractor shall coordinate all works with other trades and services and incorporate all their exact and final requirement.
8. In the absence of any indication on the drawings or in the specifications, the installations are to be in accordance with NEC 70.
9. All receptacles in wet areas shall be protected from a ground fault current interrupter GFCI 10mA.
10. Equipment ampere ratings are for continuous operation in 50°C ambient temperature outdoors, or in non-air conditional space indoor and 40°C in air-conditioned spaces unless otherwise noted.
11. For 3 phase electrical distribution shall be 120 / 208 volts while for 1 phase, the electrical distribution shall be 120/240 volts.

C.3.3.3 PRODUCTS

1. All materials will be supplied and installed by the contractor. The contractor shall be responsible for furnishing any other materials to finish the required work stated herein.
 - a. Receptacles ,switches, products of Panasonic, or approved equal.
 - b. Wires and cables, products of Duraflex , or approved equal.
 - c. Conduits and boxes, products of Matsushita or approved equal.

C.3.3.4 EXECUTION

1. The work will be performed according to approved shop drawings. Any changes due to field condition are to be discussed with the COR.
2. All PVC conduit joints shall be made by brushing plastic solvent cement on insides of plastic coupling fittings and on outsides of conduits.

3. A 1/4 nylon or polypropylene pulling rope shall be pulled in each unused or spare conduit.
4. All embedded and concealed conduits shall be rigid PVC or electrical metallic tubing conduit.
5. Field-made bends and offsets shall be made with an approved conduit air heaters or a special fittings can be used. Crushed or deformed raceways shall not be installed.
6. Conduits shall be securely and rigidly fastened in place at intervals of not more than 1.50 meters and within 300mm of boxes, cabinets, and fittings with approved wall brackets, conduit clamps, conduit hangers or ceiling trapeze.
7. Conduits shall be fastened to boxes and cabinets with connectors, double locknuts and with bushings.
8. Exposed raceways shall be installed parallel or perpendicular to walls or structural members.
9. Power raceways shall not contain more than four 90-degree bends or the equivalent in any one run. Communication raceways shall not contain more than two 90-degree bends or the equivalent in any one run.
10. A rigid steel conduit (RSC) - coupling fitting, threaded on the inside, shall be installed flush with the finish floor.
11. The bottom of boxes installed in ceramic tiles for concealed wiring shall be mounted flush with the tiles and at edges of the tiles to minimize cutting of tiles.
12. Color-coding shall be provided for service, feeder, branch and ground conductors. Color shall be green for grounding conductors and white for neutrals. Grounding conductor shall be bare copper, except where installed in conduit with associated phase conductors. Insulated conductors shall be of the same material as phase conductors and green color coded.
13. When the installation is complete, the conduits shall be sealed with approved sealing compound.
14. Conductor phase and voltage identification shall be made by color-coded insulation.
15. Conductors with black insulation may be furnished and identified by the use of half-lapped bands of colored electrical tape wrapped around the insulation for all entire length inside power panels and boxes. Phase identification shall be maintained continuously for the length of a circuit, including junctions.
16. The color coding for 3-phase low voltage system shall be as follows: Red (A), Yellow (B), and Blue(C).
17. The feeders shall be tagged to indicate the electrical characteristics (voltage, HZ, cable size, circuit number and panel designation).
18. Control circuit conductors shall be identified by color-coded insulation (black color-coded) and marked by numbers.
19. All wires and circuit breakers inside power panels shall be marked by numbers.
20. All wires inside light fixtures, receptacles, disconnect switches and boxes shall be marked with circuit numbers and panel configuration.
21. All power panels shall be provided with circuit directory card to indicate clearly circuit no., circuit breaker size, wire size and load.
22. All power panels disconnect switches, and other shall be tagged with labels.
23. All EMT conduit fittings shall be made using compression type.
24. Verify the existing main protective device CB and feeder if it's under capacity.
25. All electrical panel board shall have separated grounding and neutral terminal block.

C.3.3.5 TEST

1. Megger test for cables and wires.
2. Performance test for light fixtures, receptacles and other electrical devices.
3. Grounding test shall be conducted by the contractor.

C.3.4 PLASTER WORK

C.3.4.1 The extent of plaster work is:

Repair all the damaged surfaces and new walls for the installation of the plumbing and electrical works.

C.3.4.2 PRODUCTS

1. Cement: Portland cement complying to ESS 373, 1962.

- 2 Sand: Natural fine sand, hard, clean and free from any adherent coating, clay or any deleterious material likely to affect adversely the hardening, strength, durability or appearance of the plaster.

C.3.4.3 EXECUTION

1. Examine all masonry surfaces which are to receive plaster, the masonry surfaces to receive plaster must provide good suction (ability to absorb water) or mechanical key (surface roughness), or both.
2. A dash-bond coat shall be applied and shall be proportioned 1 part by volume of Portland cement to 1 parts by volume of sand, mixed to a slurry consistency.
3. Apply two coats (brown and finish coat) directly over plastered masonry substrates.
4. Plaster thickness: Apply total plaster thickness to a minimum dimension of 15 mm.
5. Finish plastered surfaces plumb, leveled and true to lines.
6. Cut, patch, and repair plaster as necessary to restore cracks, dents and imperfections. Repair or replace work to eliminate blisters, buckles, excessive crazing and check cracking, dry-outs and similar defects, including areas of the work where bonding to the substrate has failed.

C.3.5 PAINTING WORKS

Paint includes painting and finishing of exposed interior items "Paint" as used herein means all coating system materials including primers, emulsions, fillers, and other applied materials whether used as prime, intermediate, or finish coats.

C.3.5.1 The extent of Paintwork is:

The Contractor shall paint / repaint all new and existing walls and ceilings.

C.3.5.2 PRODUCT

All Paint materials shall be contractor furnished, subject to compliance with requirements to products of "Boysen", or approved equal.

C.3.5.3 Paint schedule:

As required based on the type material the paint to be applied with for all interiors (ceiling & walls).
Paint color: Same as existing or consult with COR.

C.3.5.4 EXECUTION

1. Preparation

- a. General Procedures: Remove hardware and hardware accessories, plates, machined surfaces, lighting fixtures, for complete painting of the items and adjacent surfaces. Cover all the wood works, aluminum work, and built in work to protect them during the painting operation.
- b. Following completion of painting operations in each space or area, have items reinstalled by workers skilled in the trades involved. Prepare the surfaces to be painted by removing efflorescence, chalk, dust, dirt, grease, oils, and by roughening as required to receive paint primers. For newly plastered walls, apply sufficient layers of primers necessary for receiving paint. For previously painted walls, remove the deteriorated and damaged paint layers as required. For wooden frames and trims, remove previous paint layers by sanding and scraping and prepare surfaces as required to receive new paint. Use washed enamel technique to have smooth finished surfaces. For the corner beads, sand previous paint layers and prepare to reach aligned and true vertical corners.
- c. Schedule cleaning and painting so that dust and other contaminants from the cleaning process will not fall on wet, newly painted surfaces.
- d. Stir material before application to produce a mixture of uniform density; stir as required during application.
- e. Use only thinners approved by the paint manufacturer, and only within recommended limits.

2. Application

- a. Apply paint in accordance with manufacturer's directions. Use applicators and techniques best suited for substrate and type of material being applied and to ensure full and adequate coverage.
- b. Do not paint over dirt, rust, scale, grease, moisture, scuffed surfaces, or conditions detrimental to formation of a durable paint film.
- c. Provide finish coats that are compatible with primers used.
- d. Apply a minimum of two coats; do not apply succeeding coats until the previous coat has cured as recommended by the manufacturer. Sand between applications where sanding is required to produce an even smooth surface in accordance with the manufacturer's directions.
- e. Apply additional coats when undercoats, stains, or other conditions show through final coat of paint until paint film is of uniform finish, color, and appearance.
- f. Texture of Finish: Roll and redistribute paint to an even and fine texture. Leave no evidence of rolling such as laps, irregularity in texture, or other surface imperfections.

C.3.6 TILE INSTALLATIONS

C.3.6.1 GENERAL

1. REFERENCES

- a. ANSI A108.1 - Installation of Porcelain Tile with Portland Cement Mortar.
- b. ANSI A108.10 - Installation of Grout in Tilework.
- c. ANSI A118.1 - Dry-Set Portland Cement Mortar.
- d. ANSI A137.1 - Standard Specifications for Ceramic Tile.
- e. TCA (Tile Council of America) - Handbook for Ceramic Tile Installation.

2. SUBMITTALS

- a. Shop Drawings: Indicate tile layout, perimeter conditions and junctions with dissimilar materials, control and expansion joints, thresholds, and setting details.
- b. Product Data: Provide instructions for using adhesives and grouts.
- c. Samples: Mount tile and apply grout on two plywood panels, 48 x 48 inch (1200mm x 1200mm) in size illustrating pattern, color variations, and grout joint size variations.
- d. Manufacturer's Certificate: Certify that Products meet or exceed specified requirements.

3. MAINTENANCE DATA

- a. Maintenance Data: Include recommended cleaning methods, cleaning materials, stain removal methods, and polishes and waxes.

4. QUALITY ASSURANCE

- a. Perform Work in accordance with ANSI A137.1.
- b. Conform to TCA Handbook, ANSI A108.1, ANSI A108.9 and ANSI A108.10.

5. QUALIFICATIONS

- a. Manufacturer: Company specializing in manufacturing the Products specified in this section with minimum three (3) years documented experience.
- b. Installer: Company specializing in performing the work of this section with minimum three (3) years documented experience and approved by manufacturer.

6. DELIVERY, STORAGE, AND HANDLING

- a. Deliver, store, protect and handle products to site.
- b. Protect adhesives from overheating in accordance with manufacturer's instructions.

7. ENVIRONMENTAL REQUIREMENTS

- a. Do not install adhesives in an unventilated environment.
- b. Maintain 50 degrees F (10 degrees C) during installation of mortar materials.

C.3.6.2 PRODUCTS

1. Ceramic & vinyl tile shall be used, refer to drawing. Use Anti-slip Properties of Tiles Rating R-9 or approved equal. Surface finish and color to be approved by COR. The Contractor shall submit color sample and sizes of tiles for approval by the COR.
2. MORTAR MATERIALS (or use ABC heavy duty tile products).
 - a. Mortar Materials: ANSI A118.1 Dry Set, Portland cement, sand and water.
3. GROUT MATERIALS
 - a. Grout: ANSI A118.6, tile grout, color as selected.
Brand: ABC Grout or approved equivalent. Provide sealant grout where required.
4. MORTAR MIX AND GROUT MIX
 - a. Mix and proportion cementitious materials for site made mortar bed and bond coat.

C.3.6.3 EXECUTION

1. EXAMINATION
 - a. Verify substrate.
 - b. Verify that surfaces are ready to receive work.
2. PREPARATION
 - a. Protect surrounding work from damage or disfiguration.
 - b. Vacuum clean surfaces and damp clean.
 - c. Seal substrate surface cracks with filler. Level existing substrate surfaces to acceptable flatness tolerances.
3. INSTALLATION – MORTAR BED METHOD
 - a. Install mortar bed, tile, and grout in accordance with manufacturer's instructions.
 - b. Install membrane; lap and seal watertight, edges and ends.
 - c. Lay tile to pattern indicated. Do not interrupt tile pattern through openings.
 - d. Form internal angles and external angles.
 - e. Cut and fit tile tight to penetrations through tile. Form corners neatly.
 - f. Place tile joints uniform in width, subject to variance in tolerance allowed in tile size. Make joints watertight, without voids, cracks, excess mortar or excess grout.
 - g. Install ceramic accessories rigidly in prepared openings.
 - h. Sound tile after setting. Replace hollow sounding units.
 - i. Keep expansion and control joints free of mortar or grout.
 - j. Allow tile to set for a minimum of 48 hours prior to grouting.
 - k. Grout tile joints.
 - l. Apply sealant to junction of tile and dissimilar materials and junction of dissimilar planes.
4. CLEANING
 - a. Clean tile and grout surfaces after installation.
 - b. Clean other areas affected during tile installation.

C.4 QUALITY CONTROL

1. All work shall be done in favorable weather conditions or the work shall be suitably protected from the weather.
2. All damages inflicted on the existing surrounding structures and property resulting from the performance of this project shall be repaired or restored to its original condition at the Contractor's expense.
3. The Contractor shall guarantee workmanship for one (1) year determined from the date of final acceptance.

C.5 PROHIBITIONS

1. Smoking is strictly prohibited at the work site. A smoking area will be assigned.
2. Contractor's personnel are to use only proper toilet facilities. Urinating on walls, plants, trees, grass and other areas is strictly prohibited. Violators shall be removed and escorted outside the compound, and shall be banned from USG facilities permanently.

C.6 GOVERNMENT-FURNISHED MATERIALS, PROPERTY AND SERVICES

1. Electric power and water required for this project shall be supplied. The Contractor is responsible for all the connections and extensions to the work area.
2. The project shall be monitored and inspected by the COR and/or his delegated Project Inspector upon whose approval of the work will be accepted.
3. The COR shall designate the area where the Contractor can build a temporary storage and lockers space which shall be kept clean, orderly and secure at all times.
4. USG to supply all appliances and furnitures such as:
 - a. Refrigerator
 - b. Kitchen Range
 - c. Range Hood
 - d. Washing Machine
 - e. Dryer
 - f. Exhaust Fan
 - g. Air-conditioning Units
 - h. Wooden Lockers and Double Deck Beds

C.7 CONTRACTOR-FURNISHED ITEM

1. MATERIALS
 - a. The Contractor shall provide all labor, materials, transportation and deliveries to perform such services required under this contract.
 - b. The Contractor shall submit sample board of all materials for approval of the COR. Materials and equipment incorporated in the work shall match the approved samples.
 - c. The Contractor shall put up temporary barriers or yellow 'CAUTION' tapes to keep away people and / or vehicles from work site. Tapping points shall be identified by USG.
2. EQUIPMENT and TOOLS
 - a. The Contractor shall furnish all tools and special equipments to perform **Section C.1.2**.
 - b. All temporary connections to existing utility lines will be made by the Contractor. The Contractor shall enforce strict utilities conservation practices.

C.8 PERFORMANCE PERIOD

1. The Contractor guaranties to complete the work within **Thirty (30) working days** from the date of Notice to Proceed. . Move-in and move –out of materials shall not be included from the working days and COR shall be informed immediately.
2. The Contractor shall submit to the COR or GTM a '**Daily Log Sheet**', **completed daily**. Data to be reported includes data on workers by classification, the move-on and move-off of construction equipment furnished by the Primary and Subcontractor, or furnished by the USG; and materials and equipment delivered to the site.

UNITED STATES DEPARTMENT OF STATE
BREAKDOWN OF PRICE BY DIVISIONS OF SPECIFICATIONS

(1) DIVISION/DESCRIPTION (2) LABOR (3) MATERIALS (4) OVERHEAD
(5) PROFIT (6) TOTAL

1. General Requirements
2. Site Work

3. Concrete
4. Masonry

5. Metals
6. Wood and Plastic

7. Thermal and Moisture
8. Doors and Windows

9. Finishes
10. Specialties

11. Equipment
12. Furnishings

13. Special Construction
14. Conveying Systems

15. Mechanical
16. Electrical

TOTAL: Php

Allowance Items:

PROPOSAL PRICE: Php

TOTAL: **Php**

Alternates (list separately; do not total):

Offeror: _____

Date _____

PRICE BREAKDOWN BY DIVISION OF SPECIFICATION ITEMS

E. CERTIFICATION

I certify that the information above is true, complete, and correct, to the best of my knowledge.

Signature

Date

Please Submit the Following to DSIU – Room 138-B, NOX 1 Building
FIRST TIME BADGE AND RECORD CHECK

- Original copy of NBI clearance
- Original copy of Barangay clearance
- Original copy of Police clearance
- Biographic data sheet
- Cover memo from Employer/Section Head
- 2X2 photo

FOR BADGE RENEWALS ONLY

- Cover memo from Employer/Section Head
- Biographic data form
- 2x2 photo

PHILIPPINE AND AMERICAN HOLIDAYS FOR THE CALENDAR YEAR 2016

The Department of State observes the following days as holidays:

New Year's Day (U.S./PHL)	January 1
M. L. King Jr. Day (U.S.)	January 18, Monday
Chinese New Year's Day (PHL)	February 8, Monday
U.S. President's Day (U.S.)	February 15, Monday
30th Anniversary of EDSA Revolution (PHL)	February 25, Thursday
Maundy Thursday (PHL)	March 24, Thursday
Good Friday (PHL)	March 25, Friday
U.S. Memorial Day (U.S.)	May 30, Monday
U.S. Independence Day (U.S.)	July 4, Monday
Eid'1 Fitr (PHL)	Movable Date
National Heroes Day	August 29, Monday
U.S. Labor Day (U.S.)	September 5, Monday
Columbus Day (U.S.)	October 10, Monday
Special Non-Working Day (PHL)	October 31, Monday
All Saints' Day (PHL)	November 1, Tuesday
U.S. Veterans Day (U.S.)	November 11, Friday
U.S. Thanksgiving Day (U.S.)	November 24, Thursday
Andres Bonifacio Day (PHL)	November 30, Wednesday
Christmas Day (U.S./PHL)	December 25 & 26, Sun/Mon
Jose Rizal Day (PHL)	December 30, Friday

Any other day designated by Federal law, Executive Order or Presidential Proclamation.

- (a) When any such day falls on a Saturday or Sunday, the following Monday is observed. Observance of such days by Government personnel shall not be cause for additional period of performance or entitlement to compensation except as set forth in the contract. If the contractor's personnel work on a holiday, no form of holiday or other premium compensation will be reimbursed either as a direct or indirect cost, unless authorized pursuant to an overtime clause elsewhere in this contract.



Quick Start Guide For New Foreign Registrations

Helpful Information

SAM is the official **free, government-operated website** – there is NO charge to register or maintain your entity registration record in SAM.

What is an Entity?

In SAM, your company / business / organization is referred to as an "Entity." You register your entity to do business with the U.S. Federal government by completing the registration process in SAM.

What do I need to get started?

1. **DUNS Number:** You need a Data Universal Numbering System (DUNS) number to register your entity in SAM. DUNS numbers are unique for each physical location you want to register.
2. **NATO Commercial and Government Entity (NCAGE) Code:** Foreign entities must obtain a NCAGE code for each DUNS number they plan to register in SAM before you start the registration process.

How do I get a DUNS number?

If you do not have one, you can request a DUNS number for **free** to do business with the U.S. Federal government by visiting Dun & Bradstreet (D&B) at <http://fedgov.dnb.com/webform>

It takes up to 5 business days to obtain an international DUNS number.

How do I get an NCAGE code?

For instructions on obtaining a NCAGE, visit: http://www.dlis.dla.mil/Forms/Form_AC135.asp Make sure the name and address information you provide to get your NCAGE code is the same as what you used to get your DUNS number. It takes up to 3 business days to obtain a NCAGE code.

What about a Taxpayer Identification Number (TIN)?

You only need a TIN if your entity pays U.S. taxes. If you are a foreign entity that does not pay taxes in the U.S., do not enter a number in the TIN field during registration.

Steps for Registering

1. Type www.sam.gov in your Internet browser address bar.
2. Create a SAM Individual User Account (be sure to validate your e-mail address to activate the user account), then Login.
3. Select "Register New Entity" under "Register/Update Entity" on your "My SAM" page.
4. Select your type of Entity, most likely "Business or Organization." Definitions are in the Content Glossary on the right side of the page.
5. Tell the system why you are registering in SAM. This determines what information you have to provide.
 - Are you interested in bidding on Federal contracts? If you say "Yes," you will complete all four sections in SAM.
 - Are you just interested in becoming eligible to apply for grants or other Federal financial assistance? If you say "No" to the contracts question and "Yes" to the grants question, you will only have to complete the grant-related information.

6. Complete your registration. On each page, required information that you must provide has a red asterisk (*) next to the name of the field.

Here are a few helpful hints:

- On the Business Information page, you will create a Marketing Partner Identification Number (MPIN). Write your MPIN down. It is used as a password in other government systems.
- If you do not pay U.S. taxes, do not enter a TIN or select a TIN type. Leave those fields blank.
- Only use the NCAGE code you got for your DUNS number. Remember, the name and address information must match on the DUNS and NCAGE records.
- Make sure to select "Foreign Owned and Located" on the General Information page.
- As a foreign entity, you do not need to provide Electronic Funds Transfer (EFT) banking information on the Financial Information page. If you do choose to provide this electronic banking information, it must be for a U.S. bank: SAM cannot accept foreign banking information. The remittance name and address are the only mandatory information for you on this page.
- In the "Points of Contact" section, list the names of people in your organization who know about this registration in SAM and why you want to do business with the U.S. Federal government. These are called "Points of Contact" or POCs.

7. Make sure to hit [Submit] after your final review. You will get a *Congratulations* message on the screen. If you do not see this message, you did not submit your registration. What happens next?

- Once approved by the IRS (if you entered a TIN) and the Commercial and Government Entity (CAGE) system, you will get an email from SAM.gov when your entity registration is active.

Please give yourself plenty of time before your contract or grant application deadline. Allow up to 10 business days after you submit before your registration is active in SAM, then an additional 24 hours for other systems such as Grants.gov to recognize your information.

For help registering in SAM, contact the supporting Federal Service Desk (FSD) at <https://www.fsd.gov/>

