AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT	1. CONTRACT ID CODE	PAGE 1 OF PAGES 1

2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. *(If applicable)*
A001	SEE 16C	PR5033070	

6. ISSUED BY CODE
Contracting & Procurement
General Services Office, American Embassy Manila
Seafront Compound, Roxas Boulevard, Pasay City

7. ADMINISTERED BY *(If other than Item 6)* CODE

8. NAME AND ADDRESS OF CONTRACTOR *(No., street, county, State, and ZIP Code)*

FACILITY CODE

(√)	
	9A. AMENDMENT OF SOLICITATION NO. SRP 380-16-Q-0041
X	9B. DATED *(SEE ITEM 11)* 01/26/2016
	10A. MODIFICATION OF CONTRACT/ORDER NO.
	10B. DATED *(SEE ITEM 13)*

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

[X] The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [ ] --Is extended, [X] is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; of (c) By separate letter of telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA *(If required)*

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(√)		
	A.	THIS CHANGE ORDER IS ISSUED PURSUANT TO: *(Specify authority)* THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B.	THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES *(such as changes in paying office, appropriation date, etc.)* SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)
	C.	THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D.	OTHER *(Specify type of modification and authority)*

E. IMPORTANT: Contractor [ ] is not, [ ] is required to sign this document and return ___ copy to the issuing office.

14. DECRIPTION OF AMENDMENT/MODIFICATION *(Organized by UCF section headings, including solicitation/contract subject matter where feasible.)*

Solicitation No. SRP-380-16-Q-0041, Room Accommodations and Conference Package for HSI's Cross Border Financial Investigations in Manila on February 22-26, 2016.

The purpose of this amendment is to revise room and conference requirements. Please see attached file for details.

All other terms and conditions remain unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER *(Type of print)*		16A. NAME AND TITLE OF CONTRACTING OFFICER *(Type or Print)* John A. Klimowski	
15B. CONTRACT/OFFEROR *(Signature of person authorized to sign)*	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA *(Signature of Contracting Officer)*	16C. DATE SIGNED 2/2/16

NSN 7540-01-152-8070
PREVIOUS EDITION UNUSABLE

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA FAR (48 CFR) 53.243

PR5033070 - HSI: CROSS BORDER FINANCIAL INVESTIGATIONS TRAINING (CBFIT) - FEBRUARY 22-26, 2016

I. Room Accommodation

	DESCRIPTION	ROOMS	CHECK-IN	CHECK-OUT	NIGHTS	COST/RM/NIGHT	TOTAL COST:
1	Single Room	1	2/21/2016	2/27/2016	6		-
2	Twin Sharing (or 1 quad sharing room with 2 twin-sized bed)	2	2/21/2016	2/27/2016	6		-
	TOTAL:	2			6		-
	Inclusions: (pls. mark the columns with an "x" if the ammenities are "yes", inclusive / "no" not inclusive with the room rate. Kindly fill up "cost of additional ammenities / night" in non inclusive.	YES	NO	*cost of additional ammenities/night, PHP*			TOTAL COST:
1	Complimentary Buffet Breakfast						
2	Complimentary wi-fi access						
3	Access to Executive Lounge						
4	Complimentary laundry services						
5							
6	(list all other that applies)						
7							
	SUB-TOTAL						-
	TOTAL ROOM RATES, PHP:						-

II. Function Room

	DESCRIPTION	NO. OF PAX	BEGIN DATE	END DATE	NO. OF DAYS	COST/DAY, PHP	TOTAL COST:
1	*Conference Package*		2/22/2016	2/26/2016	5		
	Minimum guaranteed no. of persons	40					
	Maximum guaranteed no. of persons	75					
	** CHARGING: Please confirm if hotel can meet below arrangements for -- actual charges apply not exceeding the maximum guaranteed no. of persons*						
	SUB-TOTAL:						0.00
	Inclusions: (pls. mark the columns with an "x" if the ammenities are "yes", inclusive / "no" not inclusive with the room rate. Kindly fill up "cost of additional ammenities / day" if in non inclusive.	YES	NO	*cost of additional ammenities/day, PHP*			TOTAL COST:
1	**Hotel must be maximum of 2 kilometers away from NAIA 3.**						
2	Use of ballroom or function Room with high ceiling on Feb 22-26, 2016 8 5pm						
3	separate function room for inter-agency networking (main conference) & team building area with 10 cocktail tables						
4	stage 8ft x 18ftx12 ft with portable steps						
5	presidential table to be removed after remarks						
6	2 sets of lounge area, setup on each end of the stage						
7	AM Snack, Buffet Lunch, PM Snack						
8	Schoolroom setup for 75 persons (5 columns, 7 rows)						
9	Speaker's table for 8pax						
10	1 lounge set at the back (single seater)						
11	Sound system with standby-technicians						
12	snack and coffee stations						
13	Free Flowing Coffee/ Tea Services (continuous water, coffee/tea stations)						
14	Separate Lunch Area						
15	separate holding area for speakers with 2 3-seater couches and center and side tables						
16	Beverages During Meal						
17	mints and candies						
18	2 LCD Projector						
19	2 Projection screen						
20	Secretarial Table for 6 pax						
21	2 wired and 2 wireless microphones for presidential table						
22	1 Registration table with 3 chairs inside conference room						
23	Meetings Pads and Pencils						
24	Transportation requirement for 3 day airport operation training						
25	Serve cocktail food (cold and hot canapes) for Tuesday event during the Networking/Teambuilding activity						
	SUB-TOTAL:						0.00
	TOTAL FUNCTION RM. RATES, PHP:						0.00

	GRAND TOTAL, PHP	0.00