

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES 1 3	
2. AMENDMENT/MODIFICATION NO. A001	3. EFFECTIVE DATE See block 16C	4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)	
6. ISSUED BY Contracting & Procurement Section General Services Office American Embassy Manila Seafront Compound, Pasay City 1300		CODE	7. ADMINISTERED BY (If other than Item 6) CODE		
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and ZIP Code)			(√)	9A. AMENDMENT OF SOLICITATION NO. SRP380-12-R-0050	
			✓	9B. DATED (SEE ITEM 11) July 13, 2012	
				10A. MODIFICATION OF CONTRACT/ORDER NO.	
				10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By 1 separate letter of telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

- (√) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
- B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)
- C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
- D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return copies to the issuing office.

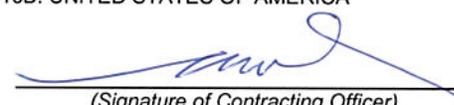
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Solicitation No. SRP380-12-R-0050, Travel Management Contract (Transaction Fee), is hereby amended to incorporate the following changes to the solicitation.

1. Combine the pricing for On-site Services – Agent Assisted for International and Domestic Travel under Section 1.2.2, Pricing, as indicated in the revised pages 2 and 3 of the solicitation:

Continued next page...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type of print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or Print)	
		NENITA V. WHITAKER	
15B. CONTRACT/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)			8/10/2012
		(Signature of Contracting Officer)	

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

PAGE

SRP380-12-R-0050-A001

2 of 3

NAME OF CONTRACTOR

Transaction Type	Description of Services	Base Period (Per Transaction In US Dollars)	Option Period 1 (Per Transaction in US Dollars)	Option Period 2 (Per Transaction in US Dollars)
A	Self Service using the Online Booking Engine for Domestic or International Travel with Air and/or Rail, with or without Lodging and/or Car Rental Reservations			
B	On-site Services – Agent Assisted International/ Domestic Travel with Air and/or Rail, with or without Lodging and/or Car Rental Reservations			
C	Self Service using the Online Booking Engine for Domestic or International Travel with Lodging and/or Car Rental Only (without Air or Rail)			
D	On-site – Agent Assisted International/Domestic Travel with Lodging and/or Car Rental Only (without Air or Rail)			
E	Courier Delivery (within 2 calendar days) of paper ticket, if applicable			
F	Overnight Delivery of paper ticket, if applicable			

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- Combine and increase the Annual Estimated Number of Transactions for On-site Services – Agent-Assisted International and Domestic Travel under Section 4.3 – Evaluation Factors, as indicated in the revised pages 64 and 65 of the solicitation:

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED SRP380-12-R-0050-A001	PAGE 3 of 3
NAME OF CONTRACTOR		

Transaction Description

Annual Estimated Number of Transactions

Self Service using the Online Booking Engine for Domestic or International Travel with Air and/or Rail, with or without Lodging and/or Car Rental Reservations

200

On-site Services – Agent Assisted International Travel/Domestic with Air and/or Rail, with or without Lodging and/or Car Rental Reservations

5,100

Self Service using the Online Booking Engine for Domestic or International Travel with Lodging and/or Car Rental Only (without Air or Rail)

200

On-site – Agent Assisted International/Domestic Travel with Lodging and/or Car Rental Only (without Air or Rail)

200

Courier Delivery (within 2 calendar days) of paper ticket, if applicable

50

Overnight Delivery of paper ticket, if applicable

50



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3. The attached revised pages 2, 3, 64 and 65 form part of the amendment.
4. Minutes of the pre-proposal conference as well as questions and corresponding answers will be released under separate cover.
5. The submission due date of quotations is extended to August 22, 2012, no later than 4:00 P.M.
6. All other terms and conditions remain the same and in full force and effect.

**SECTION 1 - THE SCHEDULE
CONTINUATION TO SF-1449
RFP NUMBER SRP380-12-R-0050
PRICES, BLOCK 23**

1.0 Description

The Contractor shall provide travel management services to the *U.S. Embassy Manila*, as described in this solicitation. The contract type is a requirements type contract for all travel management services required by the agencies set forth in Section 1, paragraph 27.0. The contract will be for a one-year period from the date to start services, set forth in the Notice to Proceed, with two (2) one-year options to renew.

2.0 Transaction Fees and Commission Refund Process

2.1 Transaction Fee. The Government shall pay the Contractor a transaction fee based on a fixed rate per transaction. See also Section 1, continuation of block 20, paragraph 2.0, Definitions, and paragraph 17.0 for further information on handling of transaction fees. See also paragraph 15.0 for a further description of Government Travel Charge Card, Centrally Billed Account (CBA), and Government Travel Request (GTR) sales.

2.2 Reserved

2.3 Pricing

Transaction Type	Description of Services	Base Period (Per Transaction In US Dollars)	Option Period 1 (Per Transaction in US Dollars)	Option Period 2 (Per Transaction in US Dollars)
A	Self Service using the Online Booking Engine for Domestic or International Travel with Air and/or Rail, with or without Lodging and/or Car Rental Reservations			

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B	On-site Services – Agent Assisted International/ Domestic Travel with Air and/or Rail, with or without Lodging and/or Car Rental Reservations			
C	Self Service using the Online Booking Engine for Domestic or International Travel with Lodging and/or Car Rental Only (without Air or Rail)			
D	On-site – Agent Assisted International/Domestic Travel with Lodging and/or Car Rental Only (without Air or Rail)			
E	Courier Delivery (within 2 calendar days) of paper ticket, if applicable			
F	Overnight Delivery of paper ticket, if applicable			

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2.4 VALUE ADDED TAX (V.A.T)

The U.S. Government is exempt from payment of taxes as a qualifying entity under Section 3(b)(3) of Revenue Regulations No. 6-97 dated January 2, 1997. In accordance with this regulation, all sales made by the Contractors or supplies to the U.S.

SECTION 4 - EVALUATION FACTORS

1.0 Award will be made to the quoter which quotes the lowest transaction fees, as determined by following the procedures outlined in paragraph 3.0 below. The quoter shall submit a completed solicitation, including Sections 1 and 5.

2.0 The Government reserves the right to reject proposals that are unreasonably low or high in price.

3.0 The lowest price will be determined by multiplying the offered transaction fee for each contract line item in Section 1 for each period of performance by its respective estimated requirements set forth below. These requirements represent the estimates for each period of performance rather than the entire contract period, so the transaction fee for each period of performance will be multiplied by the same estimated requirements. The subtotals for the base and all optional periods of performance will be totaled to arrive at the total transaction fees to be charged to the Government. The estimates set forth below are based on official travel only, not personal travel. These estimates are provided only for purposes of computing the estimated transaction fee payment and are not guaranteed.

<u>Transaction Description</u>	<u>Annual Estimated Number of Transactions</u>	
Self Service using the Online Booking Engine for Domestic or International Travel with Air and/or Rail, with or without Lodging and/or Car Rental Reservations	200	} A 0 0 1
On-site Services – Agent Assisted International Travel/Domestic with Air and/or Rail, with or without Lodging and/or Car Rental Reservations	5,100	
Self Service using the Online Booking Engine for Domestic or International Travel with Lodging and/or Car Rental Only (without Air or Rail)	200	

On-site – Agent Assisted International/Domestic Travel with Lodging and/or Car Rental Only (without Air or Rail)	200
Courier Delivery (within 2 calendar days) of paper ticket, if applicable	50
Overnight Delivery of paper ticket, if applicable	50

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4.0 The Government will determine quoter acceptability by assessing the quoter's compliance with the terms of the RFQ.

5.0 The Government will determine quoter responsibility by analyzing whether the apparent successful quoter complies with the requirements of FAR 9.1, including:

- 5.1. adequate financial resources or the ability to obtain them;
- 5.2. ability to comply with the required performance period, taking into consideration all existing commercial and governmental business commitments;
- 5.3. satisfactory record of integrity and business ethics;
- 5.4. necessary organization, experience, and skills or the ability to obtain them;
- 5.5. necessary equipment and facilities or the ability to obtain them; and
- 5.6. otherwise qualified and eligible to receive an award under applicable laws and regulations.