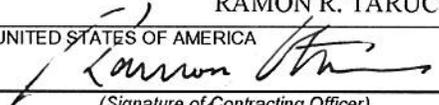


<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1. CONTRACT ID CODE	PAGE 1 OF 1 PAGES
2. AMENDMENT/MODIFICATION NO. A001		3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)	
6. ISSUED BY Contracting & Procurement General Services Office, U.S. Embassy Manila Seafont Compound Roxas Boulevard, Pasay City 1300		CODE	7. ADMINISTERED BY (If other than Item 6)		CODE
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)			(X)	9A. AMENDMENT OF SOLICITATION NO. SRP380-13-Q-0010	
			X	9B. DATED (SEE ITEM 11) 12-07-2012	
				10A. MODIFICATION OF CONTRACT/ORDER NO.	
				10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE		11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS		
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. ACCOUNTING AND APPROPRIATION DATA (If required)					
<b>13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>					
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).				
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
	D. OTHER (Specify type of modification and authority)				
<b>E. IMPORTANT:</b> Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)					
RFQ No. SRP380-13-Q-0010, NOX2 Moving Services					
1. The offer due date/local time is extended to January 9, 2013 at 4:00PM. 2. The site USAID/Motorpool Office is deleted. 3. The site USAID/Facilities Office is renamed to USAID/GSO Maintenance & Housing, and its new location revised to NOX 2. 4. The site JUSMAG/Training and its new location Aduana House at Camp Aguinaldo, Quezon City are added. 5. The revised pages 10, 11, 12 and 18 are attached as part of this amendment.					
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.					
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
			RAMON R. TARUC		
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED	16B. UNITED STATES OF AMERICA		16C. DATE SIGNED
(Signature of person authorized to sign)			 (Signature of Contracting Officer)		12-21-12

AM

- iii. ***JUSMAG: JUSMAG's office consists of credenzas, small bookcases, desks, safes, boxes, 5-drawer lateral cabinets (cabinet and contents), 2-drawer lateral cabinets (cabinet and contents), desktop computer sets and printer units. This office will be moved to an office space on the Chancery or Seafront Compound, and for its training section, to an office area in the Aduana House at Camp Aguinaldo, Quezon City. There is ample parking on the front and sides of the Aduana House where small trucks can park and offload. The front door is standard sized US door. The offices to where JUSMAG/Training would be moved into are on the second floor. The stairs are continuous rounding up with no landing in the middle. Approximate width is 5 feet. At the top of the stairs is a one and one-half door that can be opened. The office area itself is open cubicle type. Refer to Attachment 3 for the estimated quantities. Headcount: 18 employees.***
- iv. ESC/RST: ESC/RST's office consists of safes, boxes, 5-drawer lateral cabinets (contents only), 3-drawer lateral cabinets (contents only), desktop computer sets, printer units, bookcases/credenzas, special hardware, tools, machinery and other specialized equipment. Refer to Attachment 3 for the estimated quantities. Headcount: 9 employees.
- g. ***PNB Financial Center. The PNB Financial Center office building is a large commercial building located on President Diosdado Macapagal Boulevard, Pasay City. All administrative and executive offices are located on the 8<sup>th</sup> floor of this commercial building. Service elevators and stairwells will be used in accordance with the commercial building guidelines and regulations. There may be restrictions on the size of trucks that can be used and the timing of the actual move. Offices to be moved to NOX 2 include:***
  - i. USAID/OD: This office consists of safes, boxes, 4-drawer lateral cabinets (contents only), 2-drawer vertical cabinets (contents only), desktop computer sets, printer units and bookcases. Refer to Attachment 2 for the estimated quantities. Headcount: 4 employees.
  - ii. USAID/OEDG: This office consists of safes, boxes, 4-drawer lateral cabinets (contents only), 2-drawer vertical cabinets (contents only), desktop computer sets, printer units, hanging drawers and bookcases. Refer to Attachment 2 for the estimated quantities. Headcount: 18 employees.
  - iii. USAID/OED: This office consists of safes, boxes, 4-drawer lateral cabinets (contents only), 2-drawer vertical cabinets (contents only), desktop computer sets, printer units, hanging drawers and bookcases. Refer to Attachment 2 for the estimated quantities. Headcount: 6 employees.
  - iv. USAID/OEECC: This office consists of safes, boxes, 4-drawer lateral cabinets (contents only), 2-drawer vertical cabinets (contents only), desktop computer sets, printer units and bookcases. Refer to Attachment 2 for the estimated quantities. Headcount: 14 employees.
  - v. USAID/EXO: This office consists of safes, boxes, 5-drawer lateral cabinets (contents only), 4-drawer lateral cabinets (contents only), 5-drawer vertical cabinets (contents only), 4-drawer vertical cabinets (contents only), 2-drawer vertical cabinets (contents only), desktop computer sets, printer units, hanging drawers and bookcases. Refer to Attachment 2 for the estimated quantities. Headcount: 32 employees.

A  
0  
0  
1

A  
0  
0  
1

- vi. USAID/OH: This office consists of safes, boxes, 4-drawer lateral cabinets (contents only), 5-drawer vertical cabinets (contents only), 4-drawer vertical cabinets (contents only), 2-drawer vertical cabinets (contents only), desktop computer sets, printer units, hanging drawers and bookcases. Refer to Attachment 2 for the estimated quantities. Headcount: 15 employees.
- vii. USAID/PRM: This office consists of safes, boxes, 4-drawer lateral cabinets (contents only), 5-drawer vertical cabinets (contents only), 2-drawer vertical cabinets (contents only), desktop computer sets, printer units, hanging drawers and bookcases. Refer to Attachment 2 for the estimated quantities. Headcount: 20 employees.
- viii. USAID/RIG: This office consists of safes, boxes, 5-drawer lateral cabinets (contents only), 3-drawer lateral cabinets (contents only), desktop computer sets, printer units and bookcases. Refer to Attachment 2 for the estimated quantities. Headcount: 15 employees.
- ix. USAID/ROAA: This office consists of safes, boxes, 4-drawer lateral cabinets (contents only), 4-drawer vertical cabinets (contents only), 2-drawer vertical cabinets (contents only), desktop computer sets, printer units, hanging drawers and bookcases. Refer to Attachment 2 for the estimated quantities. Headcount: 11 employees.
- x. USAID/RFSC: This office consists of safes, boxes, 5-drawer lateral cabinets (contents only), 4-drawer lateral cabinets (contents only), 5-drawer vertical cabinets (contents only), 4-drawer vertical cabinets (contents only), 2-drawer vertical cabinets (contents only), desktop computer sets, printer units, hanging drawers and bookcases. Refer to Attachment 2 for the estimated quantities. Headcount: 25 employees.
- xi. USAID/Regional Legal Advisor: This office consists of safes, boxes, 3-drawer lateral cabinets (contents only), 5-drawer lateral cabinets (contents only), desktop computer sets and printer units. Refer to Attachment 2 for the estimated quantities. Headcount: 1 employee.
- xii. *- deleted -*
- xiii. USAID/Mailroom: This office consists of safes, boxes, 3-drawer lateral cabinets (contents only), 5-drawer lateral cabinets (contents only), desktop computer sets and printer units. Refer to Attachment 2 for the estimated quantities. Headcount: 2 employees.

- xiv. **USAID/GSO Maintenance & Housing:** *This office consists of safes, boxes, 3-drawer lateral cabinets (contents only), 5-drawer lateral cabinets (contents only), desktop computer sets and printer units. Refer to Attachment 2 for the estimated quantities.*
- xv. USAID/Systems Room: This office consists of safes, boxes, 3-drawer lateral cabinets (contents only), 5-drawer lateral cabinets (contents only), desktop computer sets and printer units. Refer to Attachment 2 for the estimated quantities. Headcount: consolidated.

- h. CLO, Seafront Compound.** CLO's office is located on the U.S. Embassy Seafront Compound. This office consists of safes, boxes, 4-drawer lateral cabinets (contents only), books, desktop computer sets and printer units. Refer to Attachment 3 for the estimated quantities. Headcount: 4.

## 1.5 Duties and Responsibilities.

1.5.A Move plan. Working closely with the COR, the Contractor will develop a move plan that fits within the Embassy's overall moving plan. This plan will include a color keyed labeling system for boxes by Embassy sections and by floors. Certain areas of the Embassy require an escort and can only be entered during scheduled times and some of the items will require a constant cleared escort. Contractor shall schedule move priorities as directed by the COR.

The move plan shall:

- Describe materials, manner, and process for protection of facilities, including grounds, floors, carpets, doors, elevators, and walls.
- Include container(s) for controlled movement of secured items, including safes.
- Describe packing materials, manner, and protection of items being moved.
- Describe method of handling and packing for fragile, electronic and bulky items.
- Specify number of trucks, number and types of personnel to be utilized (the final updated move plan will include specific names of personnel and vehicles).
- Emphasize safety requirements so that accidents or injuries do not occur.
- Describe the Personal Protective Equipment provided to your staff.
- Emphasize security requirements so that accidental security violations do not occur.

The plan will be developed and delivered to the COR within 10 days of contract award. After review by the Government, the move plan will be updated and delivered to the COR 15 days before the move. All written deliverables shall be submitted in 3 copies to the COR.

1.5.B Deliverables. Within 5 working days of notice of award, the Contractor shall begin delivery of wrapping paper, boxes, tape and labels for self-pack of files and desk items. Additional supplies will be delivered by the Contractor on an as-needed basis.

Multiple Moves will include but are not limited to:

AGENCY/SECTION	CURRENT LOCATION	NEW LOCATION
ADB (LES only)	Chancery	NOX 1
APHIS	Makati	NOX 2 - 2nd floor
CLO	Seafront	NOX 2 - 2nd floor
DEA (LES only)	Seafront Swing Space	NOX 2 - 2nd floor
DOJ/Criminal Division	Rowe Building, Chancery	NOX 2 - 2nd floor
DOJ/OPDAT	Rowe Building, Chancery	NOX 2 - 2nd floor
ESC/RST	Rowe Building, Chancery	NOX 2 - 1st floor
FAS	Makati	NOX 2 - 2nd floor
FCS	Makati	NOX 2 - 2nd floor
FCS/ADB	Makati	NOX 2 - 2nd floor
FPO	NOX 1	NOX 2 - 1st floor
JUSMAG	Rowe Building, Chancery	Chancery/Seafront
<b>JUSMAG/Training</b>	<b>Rowe Building, Chancery</b>	<b>Aduana House - 2<sup>nd</sup> floor</b>
NCIS (LES only)	Seafront Swing Space	NOX 2 - 2nd floor
PAS/Admin	Chancery	NOX 2 - 2nd floor
PAS/CAO	Seafront Swing Space	NOX 2 - 1st floor
PAS/IO	Chancery	NOX 2 - 2nd floor
PAS/MPR	ARC, Seafront	NOX 2 - 1st floor
PAS/PAO	Chancery	NOX 2 - 2nd floor
PAS/PSO	Seafront Swing Space	NOX 2 - 2nd floor
PAS/RELO	Seafront Swing Space	NOX 2 - 1st floor
PAS/TJIC	Seafront Swing Space	NOX 2 - 1st floor
PAS/VisDip	Chancery	NOX 2 - 2nd floor
RSO/DSIU	NOX 1	NOX 2 - 2nd floor
RSO/Escorts	NOX 1	NOX 2 - 2nd floor
RSO/MSG	Chancery	NOX 2 - 1st floor
USAID/EXO	PNB Building, Pasay	NOX 2 - 3rd floor & NOX 2 - 1st floor
<b>USAID/GSO Maintenance &amp; Housing</b>	<b>PNB Building, Pasay</b>	<b>NOX 2</b>
USAID/Mailroom	PNB Building, Pasay	NOX 2 - 1st floor
<b>- deleted -</b>		
USAID/OD	PNB Building, Pasay	NOX 2 - 3rd floor
USAID/OED	PNB Building, Pasay	NOX 2 - 3rd floor
USAID/OEDG	PNB Building, Pasay	NOX 2 - 3rd floor
USAID/OEECC	PNB Building, Pasay	NOX 2 - 3rd floor
USAID/OH	PNB Building, Pasay	NOX 2 - 3rd floor
USAID/PRM	PNB Building, Pasay	NOX 2 - 3rd floor
USAID/Regional Legal Advisor	PNB Building, Pasay	NOX 2 - 3rd floor
USAID/RFSC	PNB Building, Pasay	NOX 2 - 3rd floor

