

**AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT**

1. CONTRACT ID CODE | PAGE OF PAGES  
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2. AMENDMENT/MODIFICATION NO. A-001	3. EFFECTIVE DATE 02/12/2015	4. REQUISITION/PURCHASE REQ. NO. PR3904131	5. PROJECT NO. (If applicable)
6. ISSUED BY Contracting & Procurement General Services Office, American Embassy Manila Seafront Compound, Roxas Boulevard, Pasay City		7. ADMINISTERED BY (If other than Item 6) CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and ZIP Code)		(√) X	9A. AMENDMENT OF SOLICITATION NO. SRP380-15-Q-0036
			9B. DATED (SEE ITEM 11) 02/12/2015
			10A. MODIFICATION OF CONTRACT/ORDER NO.
			10B. DATED (SEE ITEM 13)
			FACILITY CODE

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  --Is extended,  is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter of telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

**12. ACCOUNTING AND APPROPRIATION DATA (If required)**

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(√)	A.	THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B.	THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)
	C.	THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D.	OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor  is not,  is required to sign this document and return \_\_\_ copy to the issuing office.

**14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)**

SRP380-15-Q-0036 is being amended as follows:

1. To reflect changes on the Scope of Work.

- A. To include the word **demountable** for the louver requirement
- B. To update Government Furnished Property and Services

C.8.4 Existing door lock sets shall be reused and supplied to the contractor upon fabrication of doors.

C.8.5 Dismantling of existing fixed louvers shall be facilitated by U.S.G.

15A. NAME AND TITLE OF SIGNER (Type of print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or Print) JOHN A. KLIMOWSKI	
15B. CONTRACT/OFFEROR  <i>(Signature of person authorized to sign)</i>	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  <i>(Signature of Contracting Officer)</i>	16C. DATE SIGNED 2/12/15

<b><u>CONTINUATION SHEET</u></b>	REFERENCE NO. OF DOCUMENT BEING CONTINUED  <b>SRP380-15-Q-0036</b>	PAGE  <b>2 of 2 Pages</b>
NAME OF CONTRACTOR		

- C. Attached are the answers to the questions raised by the offerors after the pre-proposal conference.
- D. To extend deadline of submission from ***February 17, 2015 to February 19, 2015.***
- E. All other terms and conditions remain unchanged and in full force and effect.

ATTACHMENT #1

PROJECT: Proposed Supply and Installation of Generator louver at  
VA Clinic  
SITE: NOX 3, Seafront Compound, U.S. Embassy

S C O P E O F W O R K S

C.1 PROJECT DESCRIPTION

C.1.1 The contractor shall furnish all required personnel, tools of trade, equipment, materials, transportation and a competent English speaking supervisor or foreman who will stay at the job site every work day throughout the progress of the project in connection with the proposed supply and installation of generator *demountable* louver at VA clinic; in compliance with the set of drawings and technical provisions contained herein.

C.1.2 The scope of work shall cover the following:  
a) Fabrication of *demountable* louvers  
b) Painting works of *demountable* louvers using FBE (Fusion Bonded Epoxy Coating )  
c) Installation of additional post stiffener (21.9m side). See sheet 3.  
d) Installation of fixed louvers and louver doors On-site.

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C.2 TECHNICAL PROVISION

C.2.1 SCOPE OF WORK

GENERAL

- 1) All dimensions required for this project shall be field verified by the Contractor by actual measurement of the existing work. Any discrepancies between the drawings and specifications and the existing conditions shall be referred to the COR for adjustment before any work affected thereby has been performed.
- 2) Prior to start of any site work, the Contractor shall make arrangements to meet with the COR at the work site for the purpose of field inspection.
- 3) Anything mentioned in the Scope of Work and not shown on the Drawings; or shown on the Drawings and not mentioned in the Scope of Work, shall be of like effect as if shown or mentioned in both. In case of such differences between the Drawings and the Scope of Work, the Scope of Work shall govern.
- 4) All dimensions and thicknesses of materials mentioned in this Scope of Work, and shown on the Drawings are according to American and Philippine standards; however, it is not the intention to require that materials will meet these dimensions exactly. Standard sizes and

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thicknesses as used in the highest type of work will be acceptable; provided that the sizes and dimensions of proposed will satisfy the required condition

C.2.2 FABRICATION OF DEMOUNTABLE LOUVERS AND DOORS

- 1) Shop-fabricate all items and deliver to site in largest unit sections possible. Where field joining is required, accurately fit and align in shop and make all provision for rigid and permanent joining in field. Take such field measurements as may be required, and report any major discrepancy between drawings and field measurements to the COR and secure directions before proceeding.

C.2.3 PAINTING WORKS

- 1) All steel surfaces to be coated shall be rust free and using FBE (Fusion Bonded Epoxy Coating). It shall be done during shop fabrication stages.
- 2) Finished surfaces shall be smooth, even, and free of defects. Damaged painting shall be repainted by the contractor. All materials shall be applied evenly with proper film thickness and free of runs, sags, skins, and other defects.
- 3) Painting specification shall be the same on the existing louvers or approve equivalent and shall be verified by the contractor.

C.2.4 INSTALLATION OF ADDITIONAL POST STIFFENER

- 1) Provide sufficient stiffeners that are according to American and Philippines standards. Check clearances for installation, including conditions for being plumb, level, and true to line and location. *Utilize existing stiffeners if necessary.*
- 2) Install components to be anchored to or supported from structural substrates, shimming and bolting as indicated to achieve accurate placement and plumb-true alignment as required. Achieve secure anchorage of components sufficient to withstand severe weather conditions.

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C.2.5 INSTALLATION OF DEMOUNTABLE LOUVERS & DOORS

- 1) All items such as *demountable* louvers, louver doors and necessary stiffeners shall be installed by the contractor.

C.3 PERSONNEL

C.3.1 The Contractor shall provide sufficient personnel possessing the skills and knowledge to perform the work required of this project.

C.3.2 Immediately on commencement of work, the Contractor shall assign on site a knowledgeable English speaking project supervisor who shall be responsible for the overall management and coordination of this contract, receive instructions from the COR, resolve problems and with authority to act for the Contractor.

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**C.4**      **QUALITY CONTROL**

- C.4.1      All work shall be done in favorable weather conditions or the work shall be suitably protected from the weather.
- C.4.2      All damages inflicted on the existing surrounding structures and property resulting from the performance of this project must be repaired or restored to its original condition at the Contractor's expense.
- C.4.3      Work shall commence as soon as the contractor's personnel have obtained their Embassy IDs after submitting to the Security Office the required NBI clearance (at least 6 months old), two black and white ID pictures and personal bio-data of each contractor's personnel, including the contractor, who will work in the project.
- C.4.4      Liquidated damages of **PHP 6378.00** shall be assessed for each day the work remains incomplete beyond the work deadline.
- C.4.5      The contractor shall guarantee workmanship for one (1) year determined from the date of final acceptance.

**C.5**      **WORKING HOURS**

- C.5.1      Working hours shall be from 0730 hours to 1630 hours, from Monday thru Friday.
- C.5.2      Request for Saturday, Sunday, holidays and other hours of work shall be submitted to the COR at least two (2) days in advance for the approval of the Security Office.

**C.6**      **PROHIBITIONS**

- C.6.1      Smoking is strictly prohibited at the work site. A smoking area will be assigned.
- C.6.2      Contractor's personnel are to use only proper toilet facilities. Urinating on walls, plants, trees, grass and other areas is strictly prohibited. Violator shall be permanently removed from the compound. Contractor shall provide commercial portable toilet.

**C.7**      **SECURITY**

- C.7.1      Contractor's personnel must stay within the working site and not wander around the Compound. Contractor's personnel are not to use the basketball/volleyball court, and other Embassy facilities.
- C.7.2      Contractor's workers are prohibited to stay inside the Compound after each day's work.

**C.8**            **GOVERNMENT-FURNISHED PROPERTY AND SERVICES**

- C.8.1            Electric power and water required for this project shall be supplied by the U.S. Embassy. The Contractor is responsible for all connections and extensions to the work area.
- C.8.2            The project shall be monitored and inspected by the COR and/or his assigned project inspector upon whose approval the work will be accepted.
- C.8.3            The COR shall designate the area where the contractor can build a temporary storage and lockers space which shall be kept clean, orderly and secure at all times. Contractor's personnel are not allowed to roam around the premises during work hours or stay after each day's work.
- C.8.4            *Existing door lock sets shall be reused and supplied to the contractor upon fabrication of doors.*
- C.8.5            *Dismantling of existing fixed louvers shall be facilitated by U.S.G.*

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**C.9**            **CONTRACTOR FURNISHED ITEMS**

C.9.1            **MATERIALS**

- 1) The contractor shall provide all labor, materials, and supplies to perform the services required in this contract. This is not comprehensive list and it does not relieve the Contractor from furnishing any other contractor furnished materials required to perform the contract.
- 2) The contractor shall put up temporary barriers or yellow caution tapes to keep away people and/or vehicles from work site.

C.9.2            **EQUIPMENT & TOOLS**

- 1) The Contractor shall furnish all tools and special equipment to perform section C.1.2.
- 2) The Contractor shall be given a telephone line and unit by the U.S. Embassy in accordance with the Government Regulations, to facilitate communication between the Contractor and the Government. All temporary connections to existing utility lines will be made by the Contractor. The Contractor shall be responsible for the telephone unit. The Contractor shall enforce strict utilities conservation practices.

**C.10**           **SPECIFIC TASK**

- C.10.1           1) The contractor guarantees to complete the work within Thirty (35) working days from the date of Notice to Proceed.

**C.11**           **CLEANING TASK**

- C.11.1           The contractor shall continuously, during the progress of the work, remove and dispose of dirt and debris and keep work area clean, neat and orderly and in such

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order as to prevent safety hazards. Debris shall be collected and removed from the job-site daily.

C.11.2 Domestic rubbish containers on the premises shall not be utilized by the Contractor for storage or disposal of construction rubbish.

**C.12 SAFETY**

C.12.1 The project safety, in all respects, is the sole responsibility of the Contractor.

C.12.2 The Contractor shall comply with the U.S. OSHA (Occupational Safety and Health Administration) and Local Safety and Health Requirements, and shall assume full responsibility and liability for compliance with all other applicable standards and regulations pertaining to accident prevention, life, health, and safety of personnel, as well as preventing damage to materials, supplies, and equipment. The Contractor will hold the Government and its agents harmless for any action, errors, or omission on his part, his employees, or his subcontractors that result in illness, injury or death.

C.12.3 The Contractor shall provide employees with and require the use of safety equipment, personal protective equipment and device necessary for protection.

C.12.4 The Contractor is responsible for all injuries to his workers. The Embassy medical unit is not to be used by the Contractor's personnel.

C.12.5 Before the work commence, It is mandatory that all personnel involved in the said project to attend the Safety Orientation to be handled by the FAC Fire Safety engineer.

**C.13 DEMOUNTABLE LOUVER SPECIFICATION**

One (1) Set of Demountable Louver

Size: 21.90m x 3.14m with 17 Panels

Frame: GI w/ Gage 16 Thickness

Blades: Z-Blades / GI / gage 16 Thickness

Inclusions: Vertical frame with stainless steel horizontal support Chem-Bolt.

Two (2) Set of Demountable Louver

Size: 6.77m x 3.14m with 6 Panels

Frame: GI w/ Gage 16 Thickness

Blades: Z-Blades / GI / gage 16 Thickness

Two (2) Set of Above Door Demountable Louver

Size: 1.52m x 1.72m Panels

Frame: GI w/ Gage 16 Thickness

Blades: Z-Blades / GI / gage 16 Thickness

Inclusions:

- Vertical frame with stainless steel horizontal support Chem-Bolt.

- Two (2) Sets of Louver Door with 990mm x 2485mm Dimension

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Q&A

Q: Is existing steel post will be re-used?

A: Refer to Scope of Work section C.2.4 Installation of Additional Post Stiffener no. 5 . ***Utilize existing stiffeners if necessary.***

Q: Can we quote for one whole vertical panel instead of two showing in your detailed drawing?

A: Refer to Scope of Work section C.13 Demountable Louver Specification

Q: Is door accessories (door knob, etc.) included? If yes, please provide specification.-

A: Refer to Scope of Work Section C.8 Government- Furnished Property and Services.

Q: Is it fixed or demountable louver?

A: Refer to Scope of Work section C.13 Demountable Louver Specification