



Embassy of the United States of America

Manila, Philippines

18 February 2015

To: Prospective Offerors

Subject: Request for Quotations number SRP380-15-Q-0032,
FSI, GFS, CA/CST and DSTC Hotel Accommodations

Enclosed is a Request for Quotations (RFQ) for Hotel Accommodation. If you would like to submit a quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 1449 that follows this letter.

The U.S. Embassy intends to conduct a pre-quotation conference on 4 March 2015 at 10:00am at the GSO Conference Room, US Embassy Seafront Compound, Roxas Blvd., Pasay City. All prospective offerors who have received a solicitation package are invited to attend. Please fax the name/s of your representative/s for the pre-proposal conference no later than 4:00pm, **27 February 2015** through fax number 548-6762. Access to USG facilities will not be permitted without prior access clearance.

Your quotation must be submitted in a sealed envelope marked "Quotation Enclosed" to the Contracting Officer on or before **4:00PM on March 20, 2015**. No quotations will be accepted after this time.

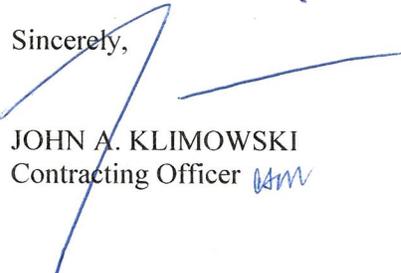
For a quotation to be considered, you must also complete and submit the following:

1. SF-1449
2. Section 1, Prices
3. Section 5, Representations and Certifications;
4. Additional information as required in Section 3.

Direct any questions regarding this solicitation to Procurement Agent, Kristine Grace C. Alcantara by letter or by telephone 832-0826 during regular business hours.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Sincerely,


JOHN A. KLIMOWSKI
Contracting Officer *JKM*

Enclosure: SRP380-15-Q-0032

KCA 2/18/15