

2. AMENDMENT/MODIFICATION NO. <p style="text-align:center;">A001</p>	3. EFFECTIVE DATE <p style="text-align:center;">See Block 16C</p>	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
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6. ISSUED BY Contracting & Procurement General Services Office, U.S. Embassy Manila Seafont Compound, Roxas Boulevard, Pasay City	7. ADMINISTERED BY (If other than Item 6)
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8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and ZIP Code)	(✓)	9A. AMENDMENT OF SOLICITATION NO. <p style="text-align:center;">SRP380-14-R-0001</p>
	X	9B. DATED (SEE ITEM 11) <p style="text-align:center;">12/13/2013</p>
		10A. MODIFICATION OF CONTRACT/ORDER NO.
		10B. DATED (SEE ITEM 13)

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers --Is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning ONE copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter of telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(v)	A.	THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B.	THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)
	C.	THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D.	OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return ___ copy to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

RFP No. SRP380-14-R-0001 is hereby amended to reflect the following changes:

1. Under Section F.2(c), delete "forty-five (45) working days" and replace with "sixty (60) working days".
2. Under Attachment 6 Section C.1.2 Item 13, delete "as required" and replace with "as shown in the design drawings".
3. Under Attachment 6 Section C.1.2, insert Item 16 as follows:

"16. Installation of vinyl baseboard at OBO office space."

next page

15A. NAME AND TITLE OF SIGNER (Type of print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or Print) <p style="text-align:center;">NENITA V. WHITAKER</p>
15B. CONTRACT/OFFEROR <i>(Signature of person authorized to sign)</i>	16B. UNITED STATES OF AMERICA <i>(Signature of Contracting Officer)</i>
15C. DATE SIGNED	16C. DATE SIGNED

<u>CONTINUATION SHEET</u>	REFERENCE NO. OF DOCUMENT BEING CONTINUED Amendment No. A001 RFP No. SRP380-14-R-0001	PAGE 2 of 2 Pages
NAME OF CONTRACTOR		

continued...

4. Under Attachment 6 Section C.1.2, insert Item 17 as follows:

"17. Install 10 sets - 5 min FEBR windows (USG supplied):

W-1 size 2' x 5' - 5 sets

W-2 size 4' x 5' - 4 sets

W-3 size 2' x 2' - 1 set."

5. Under Attachment 6 Section C.1.2, insert Item 18 as follows:

"18. Install double glass door and accessories (USG supplied)."

6. Under Attachment 6 Section C.3.1.2.e, insert **"4'-0"H x 5'-0"W and 2'-0"H x 2'-0"W"**.

7. Under Attachment 6 Section C.9, insert Item 5 as follows:

"5. The following materials are to be supplied by the U.S. Government, and to be installed by the Contractor:

- **Double glass door and accessories**

- **5 Min FEBR windows: W-1 size 2' x 5' - 5 sets**

W-2 size 4' x 5' - 4 sets

W-3 size 2' x 2' - 1 set"

8. Under Attachment 6, insert Section C.14 as follows:

"C.14 All materials to be dismantled are for Contractor's disposal."

9. Under Attachment 6, insert Section C.15 as follows:

"C.15 The following works are to be done by the U.S. Government or by other contractors: Supply and Installation of Voice & Data, Modular Partition/System Furniture and Air Conditioning Units; and Removal of existing wire mesh cages/partitions and sliding door."

10. Block 13.a of the Standard Form 1442 is hereby amended to delete the offer due date "01/13/2014" and replace with "01/17/2014". The offer due time 4:00 P.M. remains unchanged.

11. The revised Standard Form 1442, page 8 of 72, and pages 1, 2, 8 & 9 of Attachment 6 reflecting the above changes are attached to this amendment.

12. The above revisions are included as part of this amendment, as well as the minutes from the site visit and pre-proposal conference held on December 19, 2013, and the questions and answers.

13. All other terms and conditions remain unchanged and in full force and effect.

SOLICITATION, OFFER, AND AWARD <i>(Construction, Alteration, or Repair)</i>	1. SOLICITATION NO.	2. TYPE OF SOLICITATION	3. DATE ISSUED	PAGE OF PAGES
	SRP380-14-R-0001	<input type="checkbox"/> SEALED BID (IFB) <input checked="" type="checkbox"/> NEGOTIATED (RFP)	12/13/2013	1 72

IMPORTANT - The "offer" section on the reverse must be fully completed by offeror.

4. CONTRACT NO.	5. REQUISITION/PURCHASE REQUEST NO.	6. PROJECT NO.
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7. ISSUED BY Contracting & Procurement General Services Office U.S. Embassy Manila, Seafront Compound Roxas Boulevard, Pasay City CSM _____ NVW _____	CODE	8. ADDRESS OFFER TO Contracting Officer Contracting & Procurement General Services Office U.S. Embassy Manila, Seafront Compound Roxas Boulevard, Pasay City
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9. FOR INFORMATION CALL:	a. NAME Jane Ocampo / Belle Mecabalo	b. TELEPHONE NO. (Include area code) (NO COLLECT CALLS) (632) 301-2713 / (632) 832-0826
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SOLICITATION

NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid and "bidder".

10. THE GOVERNMENT REQUIRES PERFORMANCE OF THE WORK DESCRIBED IN THESE DOCUMENTS (Title, identifying no., date)

Conversion of P&S Appliance Warehouse to New CGFSC Office Space

- Section A. Standard Form (SF) 1442, Solicitation, Offer and Award - cover page
- Section B. Supplies or Services and Prices/Costs
- Section C. Description/Specifications/Statement of Work
- Section D. Packaging and Marking
- Section E. Inspection and Acceptance
- Section F. Deliveries or Performance
- Section G. Contract Administration Data
- Section H. Special Contract Requirements
- Section I. Contract Clauses
- Section J. List of Attachments
- Attachment 1 to 7
- Section K. Representations, Certifications and other Statements of Offerors or Quoters
- Section L. Instructions, Conditions, and Notices to Offerors or Quoters
- Section M. Evaluation Factors for Award

11. The contractor shall begin performance (F.2) calendar days and complete it within (F.2) calendar days after receiving award, notice to proceed. This performance period is mandatory negotiable. (See Section F.2 _____).

12a. THE CONTRACTOR MUST FURNISH ANY REQUIRED PERFORMANCE AND PAYMENT BONDS? (If "YES", indicate within how many calendar days after award in Item 12b.) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	12b. CALENDAR DAYS 10
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13. ADDITIONAL SOLICITATION REQUIREMENTS:

- a. Sealed offers in original and (L.5.1) copies to perform the work required are due at the place specified in Item 8 by 4:00 P.M. (hour) local time 01/17/2014 (date). If this is a sealed bid solicitation, offers will be publicly opened at that time. Sealed envelopes containing offers shall be marked to show the offeror's name and address, the solicitation number, and the date and time offers are due.
- b. An offer guarantee is, is not required.
- c. All offers are subject to the (1) work requirements, and (2) other provisions and clauses incorporated in the solicitation in full text or by reference.
- d. Offers providing less than 90 calendar days for Government acceptance after the date offers are due will not be considered and will be rejected.



OFFER (Must be fully completed by offeror)

14. NAME AND ADDRESS OF OFFEROR (Include ZIP Code)	15. TELEPHONE NO. (Include area code)
	16. REMITTANCE ADDRESS (Include only if different than Item 14.)
CODE	FACILITY CODE

17. The offeror agrees to perform the work required at the prices specified below in strict accordance with the terms of this solicitation, if this offer is accepted by the Government in writing within _____ calendar days after the date offers are due. (Insert any number equal to or greater than the minimum requirement stated in Item 13d. Failure to insert any number means the offeror accepts the minimum in Item 13d.)

AMOUNTS  Philippine Pesos (PhP)

18. The offeror agrees to furnish any required performance and payment bonds.

19. ACKNOWLEDGMENT OF AMENDMENTS

(The offeror acknowledges receipt of amendments to the solicitation -- give number and date of each)

AMENDMENT NO.										
DATE.										

20a. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or print)	20b. SIGNATURE	20c. OFFER DATE
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AWARD (To be completed by Government)

21. ITEMS ACCEPTED:

22. AMOUNT	23. ACCOUNTING AND APPROPRIATION DATA
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24. SUBMIT INVOICES TO ADDRESS SHOWN IN (4 copies unless otherwise specified) 	ITEM 27	25. OTHER THAN FULL AND OPEN COMPETITION PURSUANT TO <input type="checkbox"/> 10 U.S.C. 2304(c) () <input type="checkbox"/> 41 U.S.C. 253(c) ()
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26. ADMINISTERED BY	27. PAYMENT WILL BE MADE BY Financial Management Center U.S. Embassy Manila Chancery Compound, Roxas Boulevard, Ermita, Manila
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CONTRACTING OFFICER WILL COMPLETE ITEM 28 OR 29 AS APPLICABLE

<input type="checkbox"/> 28. NEGOTIATED AGREEMENT (Contractor is required to sign this document and return _____ copies to issuing office.) Contractor agrees to furnish and deliver all items or perform all work requirements identified on this form and any continuation sheets for the consideration stated in this contract. The rights and obligations of the parties to this contract shall be governed by (a) this contract award, (b) the solicitation, and (c) the clauses, representations, certifications, and specifications incorporated by reference in or attached to this contract.	<input type="checkbox"/> 29. AWARD (Contractor is not required to sign this document.) Your offer on this solicitation is hereby accepted as to the items listed. This award consummates the contract, which consists of (a) the Government solicitation and your offer, and (b) this contract award. No further contractual document is necessary.
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30a. NAME AND TITLE OF CONTRACTOR OR PERSON AUTHORIZED TO SIGN (Type or print)	31a. NAME OF CONTRACTING OFFICER (Type or print) NENITA V. WHITAKER
30b. SIGNATURE	31b. UNITED STATES OF AMERICA
30c. DATE	31c. DATE
	BY

SECTION F

DELIVERIES OR PERFORMANCE

F.1 FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at

<http://acquisition.gov/far/index.html> or, <http://farsite.hill.af.mil/search.htm>

These addresses are subject to change. If the Federal Acquisition Regulation (FAR) is not available at the locations indicated above, use the Dept. of State Acquisition Website at

<http://www.statebuy.state.gov/> to see the links to the FAR. You may also use an Internet “search engine” (such as, Yahoo, Excite, Alta Vista, etc.) to obtain the latest location of the most current FAR.

FEDERAL ACQUISITION REGULATION (48 CFR CH. 1)

52.242.14	SUSPENSION OF WORK	APR 1984
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F.2 52.211-10 COMMENCEMENT, PROSECUTION, AND COMPLETION OF WORK (APR 1984)

The contractor shall be required to:

- (a) commence work under this contract within **five (5) calendar days** after the date the contractor receives the notice to proceed,
- (b) prosecute the work diligently, and
- (c) complete the entire work ready for use not later than **sixty (60) working days** after Notice to Proceed. The time stated for completion shall include final cleanup of the premises and completion of “punch list” items.



ATTACHMENT 6 - Specifications/Statement of Work

PROJECT : Convert P&S Appliance Warehouse to New CGFSC Office Space
SITE : U.S. Embassy Manila, Seafont Compound, Roxas Boulevard, Pasay City

SCOPE OF WORK

C.1 GENERAL

C.1.1 The Contractor shall furnish all required personnel, tools of trade, equipment, materials, transportation, delivery services, and a competent English speaking Supervisor or Foreman or Field Superintendent who will stay at the job site every work day throughout the progress of the project in connection with the Conversion of the P&S Appliance Warehouse to New CGFSC Office Space, U.S. Embassy Manila, Seafont Compound, Roxas Boulevard, Pasay City in compliance with the set of drawings and technical provisions contained herein.

C.1.2 The work shall consist of but not be limited to:

1. Removal of affected interior partitions.
2. Construction of new partitions.
3. Installation of new exterior windows.
4. Installation of wall cladding on existing metal sidings and steel columns.
5. Removal of all affected electrical conduits, switches, outlets, including lighting fixtures.
6. Removal of existing toilet fixtures and affected plumbing lines.
7. Removal/chipping-off of affected toilet floor and wall tiles.
8. Removal of toilet cubicle partitions.
9. Installation of new floor and wall tiles.
10. Installation of new toilet cubicle partitions.
11. Installation of new suspended-framing ceiling.
12. Lay out new ceiling tiles, lighting fixtures, A/C ceiling diffusers.
13. Perform electrical works **as shown in the design drawings.**
14. Paint new walls as necessary, repaint all existing and affected walls.
15. Installation of new carpet floor tiles.
16. **Installation of vinyl baseboard at OBO office space.**
17. **Install 10 sets - 5 min FEBR windows (USG supplied):**
 - W-1 size 2' x 5' – 5 sets
 - W-2 size 4' x 5' – 4 sets
 - W-3 size 2' x 2' – 1 set.
18. **Install double glass door and accessories (USG supplied).**

C.2 SPECIFICATIONS AND DRAWINGS

1. The Contractor shall keep on the work site a copy of the Drawings and Scope of Work, and shall at all times give the Contracting Officer's Representative (COR) or his delegated representative access thereto.
2. The general character and scope of the work are illustrated by the drawings listed in the Scope of Work.
3. Anything mentioned in the Scope of Work and not shown on the Drawings, or shown on the Drawings and not mentioned in the Scope of Work, shall be of like effect as if shown or mentioned in both. In case of differences between the Drawings and the Scope of Work, **the Scope of Work shall govern.**
4. All dimensions and thicknesses of materials mentioned in this Scope of Work and shown on the Drawings are in accordance with American and Philippine standards; however, it is not the intention to require that materials will meet these dimensions exactly. Standard sizes and thicknesses as used in the highest type of work will be acceptable, provided that the sizes and dimensions of proposed materials will satisfy the required conditions.
5. In addition to other records required under the contract, the Contractor shall maintain the following:
 - a. As-Built Drawings: The Contractor shall maintain at the job site two (2) sets of full size contract drawings showing any deviations which have been made from the contract drawings, including buried or concealed construction. Special attention shall be given to recording the horizontal and

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vertical locations of all buried utilities that differ from the contract drawings. These drawings shall be available for review by the COR at all times.

- b. Post-Project Submittals: After completion of the project and not later than twenty (20) calendar days from the date of acceptance, the Contractor is required to submit the following:
- Drawings: The Contractor shall maintain and update the As-Built drawings of the project. Requests for partial payments may not be processed if the marked prints are not kept current, and request for final payment will not be approved until the marked prints are delivered to the COR. The required sets for submittal are as follows:
 - ✓ One (1) set of reproducible As-Built drawings on Mylar or Sepia prints.
 - ✓ Three (3) sets of Blueline prints.
 - ✓ CADD File DVD Disk. The CADD File shall be encoded in Autocad Rel. 2007 (or latest).
 - Documentations: The Contractor is required to submit Tabulated Listings of all Finish Materials, Machinery/Equipment installed for easy reference and for future maintenance purposes. All Machinery/Equipment shall include related Technical Information. These listings shall include, but not be limited to the following:
 - ✓ Toilet Fixtures and Accessories
 - ✓ Floor and Wall Tiles
 - ✓ Paint Colors, Paint Color Finish Schedule
 - ✓ Baseboard, Scuff Board, and Cornice Type
 - ✓ Door Closer, Door Stopper
 - ✓ Lighting Fixtures
 - ✓ Electrical Switches/Outlets
 - ✓ Exhaust Fans

C.3 TECHNICAL PROVISION

C.3.1 INSTALLATION OF GYPSUM BOARD WALL

1. Installation Standards: ASTM C 754 and ASTM C 840 requirements that apply to framing installation.
2. Extend partition framing full height to structural supports or substrates above suspended ceilings, except where partitions are indicated to terminate at suspended ceilings. Continue framing over frames for doors and openings and frame around ducts penetrating partitions above ceiling to provide support for gypsum board.
 - a. Cut studs 13mm short of full height to provide perimeter relief.
 - b. For fire-resistance-rated and STC-rated partitions that extend to the underside of floor/roof slabs and decks or other continuous solid-structure surfaces to obtain ratings, install framing around structural and other members extending below floor/roof slabs and decks, as needed to support gypsum board closures and to make partitions continuous from floor to underside of solid structure.
 1. Terminate partition framing at suspended ceilings where indicated.
 - c. Install steel studs and furring 406mm o.c., unless otherwise indicated.
 - d. Frame door openings to comply with GA-600, unless otherwise indicated. Screw vertical studs at jambs to jamb anchor clips on door frames; install runner track section (for cripple studs) at head and secure to jamb studs.
 - Install two studs at each jamb, unless otherwise indicated.
 - Install cripple studs at head adjacent to each jamb stud with a minimum of 13mm clearance from jamb stud to allow for installation of control joint.
 - Extend jamb studs through suspended ceilings and attach to underside of floor or roof structure above.
 - e. Frame window openings to comply with GA-600 (5-min. FE window), unless indicated otherwise. Set and screw vertical studs at anchor clips on window frames, size window frames shall be 2'-0"H x 5'-0"W, 4'-0"H x 5'-0"W and 2'-0"H x 2'-0"W. Install windows level, plumb, square, true to line, without distortion or impending thermal movement, anchored securely in place to structural support, and in proper relation to wall flashing and other adjacent construction. **Materials for this Section (C.3.1.2.e) shall be supplied by the U.S. Government (USG).**
 - f. Installation of Gypsum Board

C.4 PERSONNEL

1. The Contractor shall provide sufficient personnel possessing the skills and knowledge to perform the work required of this project.
2. Immediately upon commencement of work, the Contractor shall assign on site a knowledgeable English speaking project supervisor who shall be responsible for the overall management and coordination of this contract, receive instructions from the COR, resolve problems and with authority to act for the Contractor.

C.5 QUALITY CONTROL

1. All work shall be done in favorable weather conditions or the work shall be suitably protected from the weather.
2. All damages inflicted on the existing surrounding structures and property resulting from the performance of this project shall be repaired or restored to its original condition at the Contractor's expense.
3. Liquidated damages: *Refer to Section F.3 of the contract.*
4. The Contractor shall guarantee workmanship for one (1) year determined from the date of final acceptance.

C.6 WORKING HOURS: Refer to Section F.8 of the contract.

C.7 PROHIBITIONS

1. Smoking is strictly prohibited at the work site. A smoking area will be assigned.
2. Contractor's personnel are to use only proper toilet facilities. Urinating on walls, plants, trees, grass and other areas is strictly prohibited. Violators shall be removed and escorted outside the Compound, and shall be banned from USG Facilities permanently.

C.8 SECURITY

1. Contractor's personnel must stay within the working site and not wander around the adjacent offices or areas not covered under this Scope of Work.
2. Contractor's personnel are prohibited to roam around the premises during work hours or stay inside the Compound after each day of work.

C.9 GOVERNMENT-FURNISHED MATERIALS, PROPERTY AND SERVICES

1. Electric power and water required for this project shall be supplied by the Government. The Contractor is responsible for all the connections and extensions to the work area.
2. The project shall be monitored and inspected by the COR and/or his delegated Project Inspector upon whose approval of the work will be accepted.
3. The COR shall designate the area where the Contractor can build a temporary storage and locker space which shall be kept clean, orderly and secure at all times.
4. **Materials for Section C.3.1.2.e shall be supplied by the U.S. Government (USG).**
5. **The following materials are to be supplied by the U.S. Government, and to be installed by the Contractor:**
 - **Double glass door and accessories**
 - **5 Min FEBR windows:**
 - W-1 size 2' x 5' – 5 sets**
 - W-2 size 4' x 5' – 4 sets**
 - W-3 size 2' x 2' – 1 set**

C.10 CONTRACTOR-FURNISHED ITEMS

1. MATERIALS
 - a. The Contractor shall provide all labor, materials, transportation and delivery services to perform all work required under this contract, except those identified as Government-Furnished.
 - b. The Contractor shall put up temporary barriers or yellow 'CAUTION' tapes to keep away people and/or vehicles from the work site.

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2. **EQUIPMENT and TOOLS**

- a. The Contractor shall furnish all tools and special equipment to perform all work under **Section C.1.2.**
- b. All temporary connections to existing utility lines shall be made by the Contractor. The Contractor shall enforce strict utilities conservation practices.

C.11 SPECIFIC TASKS

1. Completion Period: *Refer to Section F.2 of the contract.*
2. The Contractor shall submit to the COR or GTM a 'Daily Log Sheet', completed daily. Data to be reported include data on workers by classification, the move-on and move-off of construction equipment furnished by the Primary and Subcontractor, or furnished by the USG; and materials and equipment delivered to the site.

C.12 CLEANING TASKS

1. The Contractor shall continuously, during progress of work, remove and dispose dirt and debris accumulated; and maintain work area clean, neat and orderly, and in such order as to prevent safety hazards. Debris shall be collected and removed from the job site daily.
2. Domestic rubbish containers on the premises shall not be utilized by the Contractor for storage or disposal of construction rubbish.

C.13 SAFETY

1. The project safety, in all aspects, is the sole responsibility of the Contractor.
2. The Contractor shall comply with the U.S. OSHA (Occupational Safety and Health Administration), and Local Safety and Health Requirements, and shall assume full responsibility and liability for compliance with all other applicable standards and regulations pertaining to accident prevention, life, health, and safety of personnel; as well as preventing damage to materials, supplies, properties, and equipment. The Contractor will hold the Government and its agents harmless for any action, errors, or omission on his part, his employees, workers, or his subcontractors that result in illness, injury or death.
3. The Contractor shall provide his employees/workers with and require the use of safety equipment, personal protective equipment (PPE), and devices necessary for protection.
4. The Contractor shall be responsible for all injuries to his employees/workers.

C.14 All materials to be dismantled are for Contractor's disposal.

C.15 The following works are to be done by the U.S. Government or by other contractors: Supply and Installation of Voice & Data, Modular Partition/System Furniture and Air Conditioning Units; and Removal of existing wire mesh cages/partitions and sliding door.

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