

Minutes from Pre-Quotation Conference of June 10, 2014
RFQ No. SRP380-14-Q-0071
Lifeguard, Swimming Pool Maintenance & Fuel Dispensing Services

Introduction

Procurement Agent, Jane Ocampo, welcomed all attendees, and introduced representatives from the Contracting & Procurement Section and Facilities Management Office.

Discussion of the Solicitation Package

The following sections of the solicitation were highlighted:

- A) Section 1– The Schedule
 - (1) SF-1449 cover sheet
 - (2) Subsection I – Performance Work Statement, page 3
 - (3) Subsection II – Pricing, pages 3-5

- B) Continuation to SF-1449
 - (1) Subsection 1 – Scope of Work, pages 6-7
 - (2) Subsection 2 – Types of Services, pages 8-12
 - (3) Subsection 3 – Management and Supervision, page 13
 - (4) Subsection 4 – Quality Assurance and Surveillance Plan (QASP), pages 13-14

- C) Attachment 1 – Government Furnished Property

- D) Attachment 2 – Contractor Furnished Property

- E) Attachment 3 – Pool Test Report Log

- F) Attachment 4 – RSO Biographic Data Form

- G) Section 2 – Contract Clauses
 - Emphasis was made on FAR Clause 52.222-50 Combating Trafficking in Persons.

H) Section 3 – Solicitation Provisions

Emphasis was made on FAR Clause 52.204-7 System for Award Management.

I) Section 4 – Evaluation Factors

J) Section 5 – Representations and Certifications

Questions

No written questions were received during the conference or prior to the conference.

Conclusion

The Pre-Quotation Conference concluded and attendees were thanked for their presence and expression of interest in serving the U.S. Government. The meeting was adjourned.