

Minutes from Pre-Quotation Conference of July 1, 2014
RFQ No. SRP380-14-Q-0065
Garbage Collection & Disposal Services

Introduction

Procurement Agent, Jane Ocampo, welcomed all attendees, and introduced the representative from the Facilities Management Office.

Discussion of the Solicitation Package

The following sections of the solicitation were highlighted:

- A) Section 1– The Schedule
 - (1) SF-1449 cover sheet
 - (2) Subsection I – Performance Work Statement, page 3
 - (3) Subsection II to VIII – Pricing/Prices/VAT, pages 4-6

- B) Attachment A – Continuation to SF-1449
 - (1) Subsection 1 – Work Requirements, pages 7-8
 - (2) Subsection 2 – Specific Tasks, pages 8-10
 - (3) Subsection 3 – Personnel, pages 10-11
 - (4) Subsection 4 – Vehicles, page 12
 - (5) Subsection 5 – Management and Supervision, page 12
 - (6) Subsection 6 – Safety, page 13
 - (7) Subsection 7 – Lawful Operation, Permits, and Indemnification, pages 13-14
 - (8) Subsection 8 – Deliverables, page 15
 - (9) Subsection 9 – Quality Assurance and Surveillance Plan (QASP), pages 15-16

- C) Attachment 1 – Contractor Furnished Property

- D) Attachment 2 – RSO Biographic Data Form

- E) Section 2 – Contract Clauses
 - Emphasis was made on FAR Clause 52.222-50 Combating Trafficking in Persons.

F) Section 3 – Solicitation Provisions

Emphasis was made on FAR Clause 52.204-7 System for Award Management.

G) Section 4 – Evaluation Factors

H) Section 5 – Representations and Certifications

Questions

No written questions were received during the conference or prior to the conference.

Conclusion

The Pre-Quotation Conference concluded and attendees were thanked for their presence and expression of interest in serving the U.S. Government. The meeting was adjourned.