



*Embassy of the United States of America*

*Manila, Philippines*

April 4, 2013

To: Prospective Offeror

**Subject: Solicitation Number RFP SRP-380-13-R-0009**

The Embassy of the United States of America invites you to submit a proposal for the Fabrication and Installation of Doors, Grilles and Other Related Services

Enclosed is a Request for Proposals (RFP) for the **Fabrication and Installation of Doors, Grilles and Other Related Services**: To submit a proposal:

- follow the instructions in Section L of the solicitation,
- complete the required portions of the attached document, and
- submit your proposal to the address shown on the Standard Form 1442 that follows this letter.

Any questions must be submitted to the Contracting Officer in writing. Questions should be submitted on or before April 15, 2013, via fax no. 548-6762 or email to [MNLCPRequests@state.gov](mailto:MNLCPRequests@state.gov).

A site visit and pre-proposal conference is scheduled on **April 12, 2013, 9:00 A.M. at US. Embassy, Manila, GSO Building, Seafront Compound, Pasay City**. Please submit the names of your representative/s for the site visit and pre-proposal conference no later than April 11, 2013 via fax no. 548-6762.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable offer at the lowest price. We intend to award a contract based on initial proposals, without holding discussions. However, we may hold discussions with companies in the competitive range if there is a need to do so.

Proposals are due by **May 6, 2013 at 4:00 P.M. local time**. Late proposals will not be considered.

The Embassy appreciates your interest in this solicitation.

Sincerely,

  
**Nenita V. Whitaker**  
Contracting Officer

Lta4.04.2013 *BTM*