AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE	PAGE OF PAGES
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2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. *(If applicable)*
A-001	08/23/2013	PR2711091	

6. ISSUED BY CODE

Contracting & Procurement
General Services Office, American Embassy Manila
Seafront Compound, Roxas Boulevard, Pasay City

7. ADMINISTERED BY *(If other than Item 6)* CODE

8. NAME AND ADDRESS OF CONTRACTOR *(No., street, county, State, and ZIP Code)*

FACILITY CODE

(√) X

9A. AMENDMENT OF SOLICITATION NO.
SRP380-13-Q-0360

9B. DATED *(SEE ITEM 11)*
08/13/2013

10A. MODIFICATION OF CONTRACT/ORDER NO.

10B. DATED *(SEE ITEM 13)*

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

[X] The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [X] --Is extended, [ ] is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; of (c) By separate letter of telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA *(If required)*

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(√)		
	A.	THIS CHANGE ORDER IS ISSUED PURSUANT TO: *(Specify authority)* THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B.	THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES *(such as changes in paying office, appropriation date, etc.)* SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)
	C.	THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D.	OTHER *(Specify type of modification and authority)*

E. IMPORTANT: Contractor [X] is not, [ ] is required to sign this document and return ___ copy to the issuing office.

14. DECRIPTION OF AMENDMENT/MODIFICATION *(Organized by UCF section headings, including solicitation/contract subject matter where feasible.)*

SRP380-13-Q-0360 is being amended as follows:

1. To reflect changes on the Scope of Work marked A-oo1 in the attached and issue answers to submitted questions.

2. The submission date and time of 27 August 2013 is **extended to 30 August 2013, no later than 4PM.**

All other terms and conditions remain unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER *(Type of print)*		16A. NAME AND TITLE OF CONTRACTING OFFICER *(Type or Print)* RAMON R. TARUC	
15B. CONTRACT/OFFEROR _____ *(Signature of person authorized to sign)*	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA _____ *(Signature of Contracting Officer)*	16C. DATE SIGNED

QUESTIONS for *RFQ No. SRP380-13-Q-0360*
Repair of Roof at the Cottage, US Embassy Baguio

The following questions were submitted after the conference. The corresponding replies are hereby provided:

1. Q: Can Contractors request for DUNS Number?

   A: The Contractor should have a DUNS number prior to registration to the System for Award Management (SAM) (http://www.sam.gov). Please refer to Section H – Clauses, FAR 52.204-7 on page 12. Upon request, the Contracting Officer will make the full text available. Also, the full text of a clause may be accessed electronically at this/these address(es): http://acquisition.gov/far/index.html or http://farsite.hill.af.mil/search.htm

2. Q: Will there be a notice given to the contract awardee before the Notice to Proceed is issued?

   A: The US Government will issue a Notice of Award for information purposes followed by a Notice to Proceed in accordance with Section E - DELIVERIES OR PERFORMANCE, Notice to Proceed on page 6 of the solicitation

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Purchasing Agent

Reviewed by:

CHERRY BELLE S. MECABALO
Supervisory Contracting & Procurement Supervisor

Approved by:

RAMON TARUC
Contracting Officer

cc: FAC / All Prospective Offerors / Solicitation file

used by the Government. The Contractor shall submit a schedule, which sequences work so as to minimize disruption at the job site.

(d) All deliverables shall be in the English language and any system of dimensions (English or metric) shown shall be consistent with that used in the contract. No extension of time shall be allowed due to delay by the Government in approving such deliverables if the Contractor has failed to act promptly and responsively in submitting its deliverables. The contractor shall identify each deliverable as required by the contract.

(e) Acceptance of Schedule: When the Government has accepted any time schedule; it shall be binding upon the Contractor. The completion date is fixed and may be extended only by a written contract modification signed by the Contracting Officer. Acceptance or approval of any schedule or revision thereof by the Government shall not:

(1) Extend the completion date or obligate the Government to do so,
(2) Constitute acceptance or approval of any delay, or
(3) Excuse the Contractor from or relieve the Contractor of its obligation to maintain the progress of the work and achieve final completion by the established completion date.

Notice Of Delay - If the Contractor receives a notice of any change in the work, or if any other conditions arise which are likely to cause or are actually causing delays which the Contractor believes may result in late completion of the project, the Contractor shall notify the Contracting Officer. The Contractor's notice shall state the effect, if any, of such change or other conditions upon the approved schedule, and shall state in what respects, if any, the relevant schedule or the completion date should be revised. The Contractor shall give such notice promptly, not more than ten (10) days after the first event giving rise to the delay or prospective delay. Only the Contracting Officer may make revisions to the approved time schedule.

Notice to Proceed

(a) After receiving and accepting any bonds or evidence of insurance, the Contracting Officer will provide the Contractor a Notice to Proceed. The Contractor must then prosecute the work, commencing and completing performance not later than the time period established in the contract.

(b) It is possible that the Contracting Officer may elect to issue the Notice to Proceed before receipt and acceptance of any bonds or evidence of insurance. Issuance of a Notice to Proceed by the Government before receipt of the required bonds or insurance certificates or policies shall not be a waiver of the requirement to furnish these documents.

Working Hours - All work shall be performed during ***7:30AM to 4:30PM, Monday thru Saturday excluding American and Philippine Holidays***. Other hours, if requested by the Contractor, may be approved by the Contracting Officer's Representative (COR). The Contractor shall give 24 hours in advance to COR who will consider any deviation from the hours identified above. Changes in work hours, initiated by the Contractor, will not be a cause for a price increase.

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PROJECT: **Repair of Cottage Roof**
SITE: **American Embassy Compound, Camp John Hay, Baguio City**
Property No. 5037

SCOPE OF WORK

PART 1 - GENERAL

1.1 GENERAL DESCRIPTION: The contractor shall furnish all required personnel, tools of trade, equipment, materials, transportation, delivery and a foreman who will stay at the job site every work day throughout the progress of the project in connection with the Repair of Cottage Roof at US Embassy Baguio Compound Camp John Hay Baguio City, in compliance with the set of drawings and technical provisions contained herein.

1.1.1 Preparatory Works

a) All existing metal roofing panel and rotten wooden T&G purlin shall be removed/replaced.
b) Removal of existing metal roofing system shall be done carefully to avoid damaging other existing structures that will be retained.
c) Affected existing electrical conduit runs and other utilities shall be temporarily braced in place.
d) Replace water damaged and rotten wooden purlins, wood trusses, roof eaves and roof vent. All lumbers to be used shall be termite treated hard wood, apitong or approved equivalent.
e) ***Replace all ceiling of roof eaves around the house with ¼"-thick hardiflex fiberboard and all fascia board with 5/8" thick hardiflex fiberboard or approved equivalent.***

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1.1.2 Roofing Panels

a) Roof panel shall be Philmetal Klip-Lok pre-painted steel ribbed typed long span or COR approved equivalent. Gauge No. 24 or 0.50mm thick, with factory hot dipped zinc coating at nominal coating of 380gm/m2, oven baked paint finish of epoxy primer and polyester paint, total dry paint. Color of roof and other metal accessories shall be "Baguio Green" or as approved by COR.
b) New gutters, ridge rolls and flashings shall be the same materials as Klip-Lok long panel. Flashings and ridge rolls shall be gauge no. 24 or 0.50mm thick and installed closely fitted into the roof panels. Gutters shall be gauge no. 24 or 0.50mm thick whichever is thicker and installed properly sloped towards the downspouts inlets. To conform with bottom dimension of new gutters, replace the existing gutter hangers with same material.
c) New downspouts pipe shall be 3" diameter PVC pipe with thickness of 4.6mm or schedule 40. Pipe shall be properly installed, sealed around joints and connected to the new roof gutter at position located on drawings. New PVC downspouts shall be applied with three (3) coats of quick dry enamel paint or approved equivalent.
d) New stainless strainer shall be properly installed and connected to the new roof gutter.

1.1.3 Metal Finishes

a) General: Apply coating either before or after forming and fabricating panels, as required for maximum coating performance capability. Protect coating either by application of strippable film or by packing plastic film or other suitable materials between panels in a manner to properly protect the finish. Furnish air-drying spray finish in matching color for touch-up.

b) Color: A selected by COR from the manufacturer's standard colors.

c) Siliconized Polyester Coating: Factory applied baked-on coating consisting of epoxy primer and silicone modified polyester enamel top coat, with dry film thickness of not less than 0.2 mil for primer and 0.50 mil for topcoat.

1.2 EXECUTION

1.2.1 Removal of Existing Roof Panels

a) Contractor shall erect scaffolds on the south side of the building for access to and from the main roof. Use steel scaffolds. All areas that will be affected by removal and installation works shall be well covered and protected.

b) Contractor shall fence off with temporary barriers or yellow caution tapes below the work area to save personnel and visitors of the building and other persons from harm.

c) The old roofing materials shall be removed carefully section by section, brought down and stored at the designated disposal area.

d) Salvage and old materials removed shall belong to the Contractor and removed from the job-site daily by the Contractor.

e) Domestic rubbish containers on the premises shall not be utilized by the Contractor for storage or disposal of construction rubbish.

f) Extend all the vents penetrated to the roof with a goose neck using the same PVC materials as the existing.

g) Replacement of all downspout with 3" PVC pipe. Gutter should accommodate the 3" diameter downspout.

h) Vent diffuser shall be the same arrangement as the existing.

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i) All work areas must be cleaned by end of work day.

j) The roof must be closed at the finish of each day. Provide tarpaulin cover on the termination of old and new roof panels and edge flashings. No exception.

1.2.2 Replacement of Wood and Lumber

a). All rotten and termite damaged purlins and wood truss are to be replaced with the same size of lumber. ***USG to provide materials for wood truss and purlins found deteriorated.***

b). All lumber to be installed shall be treated with anti-termite solutions.

c). ***All roof eaves ceiling and fascia board shall be replaced with the hardiflex fiber cement board or approved equivalent. Ceiling thickness is 1/4" and fascia board materials is 5/8" thick.***

d). All new and existing roof eaves shall be painted to match existing color or ***approved by the COR.***

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1.2.3 Roof Panel Installation

a) General: Comply with manufacturer's instructions and recommendations for installation, as applicable to project conditions and supporting substrates. Anchor panels and other components of the work securely in place, with provisions for thermal and structural movement. Contractor shall submit sheet installation procedure.
b) Field cutting of exterior panels by torch is not permitted.
c) Accessories: Install components required for a complete roof panel system, including trim, copings, fascia, mullions, sills, corner units, ridge closure, clips, seams covers, battens, flashings, gutters, louvers, sealants, gaskets, fillers, closure strips and similar items.
d) Joint Sealers: Install gasket, joint fillers, and sealants where indicated and where required for weatherproof performance of panel systems. Provide types of gaskets, sealants, and fillers recommended by panel manufacturer.
e) Flash and seal roof panels at eave and rake with rubber, neoprene, or other closures to exclude weather.
f) Cleaning and Protection: Remove temporary protective coverings and strippable films (if any) as soon as each panel is installed. Upon completion of panel installation, clean finished surfaces as recommended by panel manufacturer, and maintain in a clean condition during construction.

1.3 PERSONNEL

1.3.1 The Contractor shall provide sufficient personnel possessing the skills and knowledge to perform the work required of this project.

1.3.2 Immediately on commencement of work, the Contractor shall assign onsite a knowledgeable English-speaking project supervisor who shall be responsible for the overall management and coordination of this contract, receive instructions from the COR, resolve problems and with authority to act for the Contractor.

1.4 QUALITY CONTROL

1.4.1 All work shall be done in favorable weather conditions or the work shall be suitably protected from the weather.

1.4.2 All damages inflicted on the existing surrounding structures and property resulting from the performance of this project must be repaired or restored to its original condition at the Contractor's expense.

1.3.3 Liquidated damages of Php 8,655.40 shall be assessed for each day the work remains incomplete beyond the work deadline.

1.3.1 The contractor shall guarantee workmanship for one (1) year determined from the date of final acceptance.

1.5. General Liability (includes premises/operations, collapse hazard, products, completed operations, contractual, independent contractors, board form property damage, personnel injury)

1.5.1 Bodily Injury stated in Philippine Peso:

Per Occurrence	Php100, 000.00
Cumulative	Php100, 000.00

1.5.2 Property damage stated in Philippine Peso:

Per Occurrence	Php100, 000.00
Cumulative	Php100, 000.00

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1.6 WORKING HOURS

1.6.1 Working hours shall be from 0730 hours to 1630 hours, from Monday thru ***Saturday***.

1.6.2 ***Request for Sunday*** and holidays and after office hours of work shall be submitted to the COR at least two (2) days in advance for the approval of the Security Office.

1.7 PROHIBITIONS

1.7.1 Smoking is strictly prohibited at the work site. A smoking area will be assigned.

1.7.2 Contractor's personnel are to use only proper toilet facilities. Urinating on walls, plants, trees, grass and other areas is strictly prohibited. Violator shall be permanently removed from the compound. Contractor shall provide commercial portable toilet.

1.8 SECURITY

1.8.1 Contractor's personnel must stay within the working site and not wander around the adjacent areas not covered under this scope of work.

1.8.2 Contractor's workers are prohibited to stay inside the work area after each day's work.

1.9 GOVERNMENT-FURNISHED MATERIALS, PROPERTY AND SERVICES

1.9.1 Electric power and water required for this project shall be supplied. The Contractor is responsible for all connections and extensions to the work area.

1.9.1 The project shall be monitored and inspected by the COR and/or his assigned project inspector upon whose approval the work will be accepted.

1.9.2 The COR shall designate the area where the contractor can build a temporary storage and lockers space which shall be kept clean, orderly and secure at all times. Contractor's personnel are not allowed to roam around the premises during work hours or stay after each day's work.

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1.9.3 Materials needed to repair wooden trusses and roof purlins found deteriorated will be provided by the USG.

2.0 CONTRACTOR-FURNISHED MATERIALS / ITEMS MATERIALS

2.0.1 The contractor shall provide all labor, and supplies to perform the services required in this contract.

2.0.2 The contractor shall put up temporary barriers or yellow caution tapes to keep away people from work site.

2.0.3 The Contractor shall submit sample board of all materials for approval of the COR. Materials and equipment incorporated in the work shall match the approved samples.

2.1 EQUIPMENT & TOOLS

2.1.1 The Contractor shall furnish all tools and special equipment to perform section 1.1.

2.1.2 All temporary connections to existing utility lines will be made by the Contractor. The Contractor shall enforce strict utilities conservation practices.

2.2 SPECIFIC TASKS

2.1.1 The contractor guarantees to complete the work within **TWENTY FIVE (25)** working days from the date of Notice to Proceed.

2.1.2 The Contractor shall and submit to the COR or GTM a "Daily Log Sheet", completed daily. Data to be reported includes data on workers by classification, the move-on and move-off of construction equipment furnished by the prime and subcontractor or furnished by the Government, and materials and equipment delivered to the site.

2.3 CLEANING TASKS

2.3.1 The contractor shall continuously, during the progress of the work, remove and dispose of dirt and debris and keep work area clean, neat and orderly and in such order as to prevent safety hazards. Debris shall be collected and removed from the job-site daily.

2.3.2 Domestic rubbish containers on the premises shall not be utilized by the Contractor for storage or disposal of construction rubbish

2.4 SAFETY

2.4.1 The project safety, in all respects, is the sole responsibility of the Contractor.

2.4.2 The Contractor shall comply with the U.S. OSHA (Occupational Safety and Health Administration) and Local Safety and Health Requirements, and shall assume full responsibility and liability for compliance with all other applicable standards and regulations pertaining to accident prevention, life, health, and safety of personnel, as well as preventing damage to materials, supplies, and equipment. The Contractor will hold the Government and its agents harmless for any action, errors, or omission on his part, his employees, or his subcontractors that result in illness, injury or death.

2.4.3 The Contractor shall provide employees with and require the use of safety equipment, personal protective equipment and device necessary for protection.

2.4.4 The Contractor is responsible for all injuries to his workers.